

FULL COUNCIL MEETING AGENDA

You are hereby invited to attend a meeting of **Broadclyst Parish Council** which will be held in the
Green Room, Victory Hall, Broadclyst on
Monday 3rd February 2014 commencing at 7.00pm.

Press and public are welcome to attend.

The following business will be transacted:

14/17 APOLOGIES

To receive apologies for absence

14/18 DISPENSATION

To resolve to accept a 6 month absence from Council by Cllr Paul Newman due to work commitments.

14/19 CO-OPTION

To agree the process to co-opt a new member following the resignation of Cllr Sally Lancaster

14/20 DISCLOSABLE PECUNIARY INTEREST

To receive declarations of interest not currently on Councillors' ROIs and receipt of requests for new Disclosable Pecuniary Interest (DPI) dispensations on items on the Agenda

14/21 MINUTES

To receive and resolve as a correct record the minutes of the Parish Council meeting held on 2nd December 2013, copies of which are enclosed with this summons

Standing Orders will be suspended:

14/22 POLICE REPORT

To receive the Police report

14/23 DISTRICT AND COUNTY REPORTS

To receive reports from District and County Ward members

14/24 NATIONAL TRUST REPORT

To receive report from the National trust

14/25 PUBLIC QUESTIONS

For Public question time on items on this Agenda - adjournment for 15 minutes

The meeting will reconvene with Standing Orders

14/26 CRANBROOK REPORT

- a) To receive the report from Cllr Paul Smith on developments in Cranbrook
- b) To address concerns raised by Cllrs at previous meetings

14/27 PLANNING

- a) To receive a report from the Planning committee which met on 16th January
- b) To discuss applications:
 - i. **13/1752/MFUL** Demolition of selected farm outbuildings at Tillhouse Farm and structures plus the development of up to 590 dwellings, associated roads and access, landscaping, open spaces and infrastructure and engineering (including ground modelling) works.
 - ii. **13/1765/LBC** Demolition of former cart shed, building D to the south of Till House Farm.
 - iii. **14/0104/FUL** Demolition of Nissan hut and construction of detached dwelling and triple garage.
 - iv. **14/0150/DEM** Prior Notification application for demolition of former mill buildings
 - v. **13/2823/FUL** 5 Sanders Close Broadclyst, Amended plans

14/28 FINANCE

- a) To receive a report from the Finance committee which met on 22nd January
- b) **Cheque list**
To resolve to approve the list of cheques raised for January 2014 (list to follow on 31st January 2014)
- c) To discuss approach from Clyst Honiton Parish Council for a joint bid for Parishes Together funding and to delegate power to the Clerk to progress

14/29 NEIGHBOURHOOD PLAN

- a) To receive an update from the Steering Group, including plans for a Launch event at the Annual Parish Meeting.
- b) To approve members of the Steering Group
- c) To adopt the Terms of Reference for Neighbourhood Plan Steering Group
- d) To resolve to extend the Clerk's existing authority (currently only in case of emergency) to spend up to a maximum of £250 in connection with the Neighbourhood Plan and in accordance with Councils approved budget.

14/30 CLERKS REPORTS

To receive the Clerks Report and action any matter contained within as necessary

14/31 POLICIES

To adopt the following policies: Equality Policy, Data Protection Policy, Freedom Of Information Policy, Risk Management Policy

14/32 CORRESPONDENCE

To action any matters arising from the Correspondence list

14/33 MEETING DATES FOR 2014

- a) To confirm schedule of meetings for 2014
- b) To note the dates of forthcoming committee meetings in February

14/34 AGENDA 3 MAR 14

To note Agenda Items for 3rd March 2014

The Chairman will propose that the meeting go into Part B session to discuss matters of a confidential nature. The press and public will be asked to withdraw from the meeting at this point due to the nature of the business to be transacted.

14/35 STAFFING

- a) To agree the minutes and receive a report from the Staffing committee meeting which met on 29th January 14 (to follow)
- b) To resolve to delegate powers to the Staffing committee to proceed with the interviewing and appointment.

14/36 CLOSE OF MEETING

To close the meeting

Dated this 29th day of January 2014

Angie Hurren

Broadclyst Parish Council Clerk