

To all Members of Broadclyst Parish Council

FULL COUNCIL MEETING AGENDA

You are hereby summoned to attend a meeting of **Broadclyst Parish Council** which will be held in
the Green Room, Victory Hall, Broadclyst on

Monday 3rd March 2014 commencing at 7.00pm.

Press and public are welcome to attend.

The following business will be transacted:

14/37 APOLOGIES

To receive apologies for absence

14/38 DISPENSATION

- a) To resolve to accept a 6 month absence from Council by Cllr Alan Morshead due to work commitments
- b) To note the resignation of Cllr Harrow

14/39 DISCLOSABLE PECUNIARY INTEREST

To receive declarations of interest not currently on Councillors' ROIs and receipt of requests for new Disclosable Pecuniary Interest (DPI) dispensations on items on the Agenda

14/40 MINUTES

To receive and resolve as a correct record the minutes of the Parish Council meeting held on 3 February 2014, copies of which are enclosed with this summons

Standing Orders will be suspended:

14/41 POLICE REPORT

To receive the Police report

14/42 DISTRICT AND COUNTY REPORTS

To receive reports from District and County Ward members

14/43 NATIONAL TRUST REPORT

To receive report from the National trust

14/44 PUBLIC QUESTIONS

For Public question time on items on this Agenda - adjournment for 15 minutes

The meeting will reconvene with Standing Orders

14/45 CRANBROOK REPORT

To receive the report from Cllr Paul Smith on developments in Cranbrook and to discuss ways to ensure that Communication channels remain open between the Parish Council, the Forum and the wider Community of Cranbrook.

14/46 FINANCE.

- a) Balances
To note balances at 28th February 2014:
Current A/C £9,445.80
General reserves £12,715.54
Buildings reserve £6248.42
Ear-marked reserves £5789.87
- b) **Cheque list**
To resolve to approve the list of cheques raised for March 2014
- c) To receive and approve forward works
- d) To discuss IT requirements for the Assistant Clerk
- e) To resolve to submit a Parish Together Fund Application to provide the Cranbrook Community Forum with a laptop and to set up a Community fund for Cranbrook, which has been requested to be Administered by Broadclyst Parish Council until March 2015.
- f) To resolve to submit a Parish Together Fund Application for equipment at the YOUNGHAYES Centre and to delegate power to the Clerk to progress

14/47 PLANNING

- a) To note Council's comment has been submitted to EDDC in accordance with the decisions made at the Planning Committee meeting which was held on 12th February 2014
- b) To discuss applications:
 - i. 14/0259/VAR Sandercroft Solar (Variation to conditions to allow revised Flood Risk Assessment and revised drainage layout)
 - ii. 14/0389/FUL 17 Parkside Road (Raising of roof for loft conversion and dormer windows)
 - iii. 13/0845/FUL Swallows Barn, Sandy Lane. (Amendments relating to retention of tress on western boundary (with Meadow View) and Arboricultural report.)
 - iv. 14/0100/Ful Hungry Fox (Amendments relating to Additional information showing parking layout)
 - v. DCC/3641/2014 Proposed waste water transfer pumping station at Land adjacent to the River Clyst, Clyst Honiton, EX5 2NJ
 - vi. 13/0001/MOUT Old Park Farm Phase 2, Section 106 Heads of Terms revision
 - vii. 14/0477/FUL Bouchers Cottages, Broadclyst

14/48 NEIGHBOURHOOD PLAN

To receive an update from the Steering Group

14/49 CLERKS REPORTS

To receive the Clerks Report and action any matter contained within as necessary

14/50 POLICIES

To adopt the following policies: Training Policy, Record Management Policy, Media Communications Policy, CCTV Policy, Complaints

14/51 CORRESPONDENCE

To action any matters arising from the Correspondence list

14/52 AGENDA 3 MAR 14

To note Agenda Items for 8th April 2014

The Chairman will propose that the meeting go into Part B session to discuss matters of a confidential nature. The press and public will be asked to withdraw from the meeting at this point due to the nature of the business to be transacted.

14/53 STAFFING

To receive an update from Staffing Committee regarding the appointment of an Assistant Clerk

14/54 CLOSE OF MEETING

To close the meeting

Dated this 26th day of February 2014

Angie Hurren

Broadclyst Parish Council Clerk