

Issue date: 28 OCTOBER 2014
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Mrs. Angie Hurren
Parish Clerk

For Information: District and County Ward Members, Press and Public.



19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Full Council meeting

Monday 3rd November 2014

19:00hrs

Green Room, Victory Hall, Broadclyst

Press and public are welcome to attend.

There will be a Full Council meeting of Broadclyst Parish Council where the following business will be transacted:

AGENDA

There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

14/194 APOLOGIES

To resolve to accept apologies for absence

14/195 DISCLOSABLE PECUNIARY INTEREST

To receive Declarations of interest not currently on Councillors' ROIs and receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda

14/196 MINUTES

To receive and resolve to approve as a correct record the minutes of the Parish Council meeting held on 6 October 2014

Standing Orders will be suspended:

14/197 LIZ ALEXANDER, CUSTOMER SERVICES MANAGER FOR DEVON LIBRARIES

Liz will be talking through the results of the public consultation and the direction of travel for the service at this meeting. In the meantime, there is further information available on the Tough Choices website- <https://new.devon.gov.uk/libraryreview/>

14/198 BROADCLYST COMMUNITY PRIMARY SCHOOL UPDATE (Cllr Massey)

Cllr Massey will give a brief report on the new hall build at the Primary school.

14/199 POLICE REPORT

To receive the Police report

14/200 DISTRICT AND COUNTY REPORTS

To receive reports from District and County Ward members

14/201 NATIONAL TRUST REPORT

To receive report from the National Trust

14/202 CRANBROOK REPORT

To receive reports on development, including an update from The Reverend Mark Gilborson and his work with Cornerstone Church in Cranbrook.

14/203 TRAFFIC

To note that BRAKE week will be taking place between 17th and 23rd November. Broadclyst Traffic Group will be supporting this national campaign on behalf of Council.

14/204 PUBLIC QUESTIONS

For Public question time on items on this Agenda - adjournment for 15 minutes if required

The meeting will reconvene with Standing Orders

14/205 CLERKS REPORTS

To receive the Clerks Reports and action any matter contained within as necessary

14/206 ACCEPTANCE OF REPORTS

To action any matters arising from the reports.

14/207 FINANCE.

a) Bank Reconciliation

To approve the bank reconciliation for September 2014

b) Cranbrook Community Fund amendment

To note update from EDDC decision-making panel in respect of amendments to the Cranbrook Community Fund (CCF) Administration procedure and to resolve to adopt the revised application form and guidance notes.

c) Cranbrook Community Fund

To receive the application from Cranbrook Guides and the associated Officers report and recommendation for a community grant for Unit flags and neckerchiefs, and to resolve to process the application accordingly.

d) Broadclyst Community Fund

To receive an application from 9th Exeter (Broadclyst) Brownies & Guides and the associated Officers report/recommendation for a grant from the Parish Community Fund to enable to purchase of Official Girl Guiding Flags and neckerchiefs, and to resolve to process the application accordingly.

e) Broadclyst Community Fund

To receive and application from Exeter District Explorer Scouts (Rural Activity section, based at Pinhoe) and the associated Officers report/recommendation for 2 x one-off events, and to resolve to process the application accordingly.

f) CCF Community Fund (Assets application)

To receive the application from CHIC and the associated Officers report/recommendation for a community grant for events assets and costs (i.e. gazebo, high vis vests, etc.) and to resolve to process the application accordingly.

g) Broadclyst Community Fund

To receive an application from Clyst Caring Friends and the associated Officers report/recommendation for a hairdryer and upgrade to IT equipment, and to resolve to process the application accordingly.

h) Cheque List

- i. To resolve to approve the list of cheques raised for October 2014
- ii. To resolve to amend the cheque signing procedure as per Clerks report.

i) Section 106 Outdoor Gym project

- i. To receive a report on the result of the Outdoor Gym design vote which was held on Friday 17th October 2014 and to resolve to approve the design chosen by members of the public.
- ii. Further to the resolution made by this Council on 7 July 2014, (minute ref 14/132d): to resolve to apply for Section 106 funding for the Outdoor Gym project
- iii. To resolve to delegate authority to the Clerk to work with Broadclyst VIP's to progress and oversee the installation of the Outdoor Gym

14/208 PLANNING

To note the comments from the Planning Committee which met informally on Monday 27th October 2014.

14/209 STREET NAMING AT SCIENCE PARK

To choose street names for the new road(s) within the Science Park in accordance with the names suggested by EDDC's Street Naming and Numbering Dept.

14/210 CORRESPONDENCE

To action any matters arising from the Correspondence list

14/211 AGENDA 1 DECEMBER 2014

To note Agenda Items for 1st December 2014

14/212 CLOSE OF MEETING

To close the meeting

Dated this 28th day of October 2014

Angie Hurren

Broadclyst Parish Council Clerk

Disclosable pecuniary interests*

You must declare the nature of any Disclosable pecuniary interests. [Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners]. You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the

minutes. [For example, 'I have a Disclosable pecuniary interest because this planning application is made by my husband's employer'.]

If your interest is a Disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will introduce and outline the Agenda item to be discussed. The public will then be able to speak on that matter only.

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST.