

Issue date: Tuesday 30th June 2015

Contact number: 07532 286713

E-mail: clerk@broadclyst.org

Mrs. Angie Hurren

Parish Clerk

For Information:

District and County Ward Members, Press and Public.



19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Broadclyst Parish Council meeting

Press and public are welcome to attend.

This notifies that the next Ordinary Council meeting of Broadclyst Parish Council will be held on:

Monday 6th July 2015 at 19:00hrs in the Green Room, Victory Hall, Broadclyst

for the purpose of transacting the following business:

AGENDA

There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

15/104 APOLOGIES

To resolve to accept apologies for absence

15/105 DISCLOSABLE PECUNIARY INTEREST

To receive Declarations of Interest not currently on Councillors' ROIs and receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda.

15/106 MINUTES

To receive and resolve to approve as a correct record the minutes of the Parish Council meeting held on 1st June 2015

Standing Orders will be suspended:

15/107 POLICE REPORT

To receive the Police report

15/108 DISTRICT COUNCIL REPORTS

To receive a report from District Ward members Cllr Pepper and Cllr Hale.

15/109 COUNTY REPORTS

To receive a report from County Ward member Cllr Bowden

15/110 NATIONAL TRUST REPORT

To receive a report from the National Trust

15/111 COMMUNITY LEADERS / CRANBROOK REPORT

To receive an update from the Community Leaders meeting on Wednesday 10th June

15/112 PUBLIC QUESTIONS

For Public question time on items on this Agenda - adjournment for 15 minutes if required

The meeting will reconvene with Standing Orders

15/113 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

15/114 CLERKS REPORT

- i. To receive the Clerks Report for June 2015 and to resolve to action any matter contained within as necessary
- ii. To resolve to delegate the responsibility of granting dispensations to the Clerk, in line with accordance with the requirements of S.33 of the Localism Act 2011

15/115 FINANCE

- i. **PAYMENT SCHEDULE FOR JUNE 2015**
To resolve to approve the list of payments made for June 2015
- ii. **BANK RECONCILIATION**
To resolve to accept the Bank Reconciliation for May 2015.
- iii. **BROADCLYST VIKINGS COMMUNITY GRANT APPLICATION**
To receive an application from the Under 11's (Broadclyst Vikings football team) and Officers report, to resolve to process the application accordingly.

15/116 BROADCLYST ALLOTMENTS

- i. To note the lease of the Allotment field expires on 30th September 2015 and to discuss renewal of the lease with the National Trust.
- ii. To delegate authority to the Clerk and one Councillor to progress renewal of the lease, reporting back to Full Council on 7th September 2015

15/117 SAFE ROUTE TO SCHOOL PHASE 2

To receive correspondence relating to Phase 2 of the Safe Route to school project in Dog Village and to resolve to give the Councils consent for DCC to carry out the following works:

- A new 3.5m wide footway in front of the land (Type F1A), constructed on top of the existing paved surface, with flush roadside kerbs (BN1) to allow vehicles to crossover.
- An area of new surfacing (Type F2), measuring 6m wide by 7m long and bordered by concrete edging kerbs (EF), on the parish Council's land.

15/118 PLANNING

a. To note the following:

i. Planning decisions made in June 15:

15/1039/CPL	5 Sanders Close Broadclyst Exeter EX5 3HE	Lawful development certificate for proposed extension to existing garage	Approved
15/1042/FUL	Garden Flat Westwood House Westwood Broadclyst Exeter EX5 3DH	Construction of raised platform/balcony with open store below to the detached garden flat/garage and replacement of window with door to west elevation	Approved
15/0963/FUL	Comberoy Cottage Broadclyst Exeter EX5 3DR	Construction of single storey rear extension	Approved

ii. Appeal decisions June 15:

There were no appeal decisions announced in June 2015

iii. Comment from Planning Committee meeting

To note that Broadclyst Parish Council Planning Committee submitted a comment to the Local Planning Authority following its public meeting on Monday 22nd June 2015. The comments have been uploaded to the Parish website; a hard copy is available on request to the Clerk.

b. To discuss the following planning applications validated in June 15

15/1461/MFUL	Exeter Science Park (Tithebarn Cluster Car Park & Access Road) Clyst Honiton	Construction of the Tithebarn Cluster car park (224 spaces) and access road including associated infrastructure.
15/1409/VAR	Land North East Of Crannaford House Broadclyst	Variation of Condition 4 of planning permission 14/2536/VAR to allow revisions to the Landscape Design Statement, Specification and Management Plan.
15/0966/ADV	Co-operative Retail Services Ltd 147 Younghayes Road Cranbrook Exeter	3 externally illuminated fascia signs, 1 internally illuminated projecting sign, 1 non-illuminated projecting sign and 9 printed window graphics.

15/119 CORRESPONDENCE

- i. To receive the correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

15/120 AGENDA 3 AUGUST 2015

To note Agenda Items for 3rd August 2015

15/121 CLOSE OF MEETING

To close the meeting

Dated this 30th day of June 2015

Angie Hurren

Broadclyst Parish Council Clerk

Disclosable pecuniary interests*

You must declare the nature of any Disclosable pecuniary interests. [Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners]. You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. [For example, 'I have a Disclosable pecuniary interest because this planning application is made by my husband's employer'.]

If your interest is a Disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered.
After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to