

Issue date: Thursday 21st January 2016

Contact number: 07532 286713

E-mail: clerk@broadclyst.org

Mrs. Angie Hurren

Parish Clerk

19 New Buildings

Broadclyst

Exeter

EX5 3EX

To: Members of Broadclyst Parish Council Staffing Committee

For information: all Parish Council Members, Press and Public

www.broadclyst.org

STAFFING COMMITTEE MEETING

You are hereby summoned to attend a meeting of the **Broadclyst Parish Council** Staffing Committee which will be held at the Pavilions, Broadclyst on

Thursday 27th January 2016 to follow the planning meeting.

AGENDA

This meeting was open to press and public

The following business will be transacted:

S15/10 APOLOGIES

To receive apologies for absence

S15/11 DISCLOSABLE PECUNIARY INTEREST

To receive Declarations of Interest not currently on Councillors' ROIs and receipt of any requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda

S15/12 STAFF SICKNESS POLICY

To receive a draft sickness policy from the Joint Committees' Green book (National Association of Local Councils / Society of Local Council Clerks) for consideration, and to resolve to adopt once the committee is satisfied with the policy.

S15/13 CLOSE OF MEETING

To close the meeting

Dated this 21st day of January 2016

Angie Hurren

Broadclyst Parish Council Clerk

Disclosable pecuniary interests*

You must declare the nature of any Disclosable pecuniary interests. [Under the Localism Act 2011,

this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners]. You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. [For example, 'I have a Disclosable pecuniary interest because this planning application is made by my husband's employer'.]

If your interest is a Disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST.