

Issue date: Wednesday 20th Dec 2017 *

(*to allow for Christmas break)

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Parish Clerk



19, New Buildings

Broadclyst

Exeter

EX5 3EX

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**To: Broadclyst Parish Council Members
For Information: District and County Ward
Members, Press and Public.**

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There are 0 items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 8th January 2018 at 19:00hrs** in the **Pavilions, Holly Close, Broadclyst** for the purpose of transacting the following business:

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AGENDA

18/01 APOLOGIES

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

18/02 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

18/03 MINUTES

To receive and resolve to approve as a correct record the minutes of the following meetings: Full Council 4th December 2017.

Standing Orders will be suspended:

18/04 DISTRICT COUNCIL REPORTS

To receive a report from District Ward Members Cllr Pepper and Rylance

18/05 COUNTY REPORTS

To receive a report from County Ward members Cllr Bloxham and Randall-Johnson

18/06 NATIONAL TRUST REPORT

To receive a report from the National Trust

18/07 POLICE REPORT

To receive the Police report for December 2017

18/08 PUBLIC QUESTIONS

For Public question time on items on this Agenda for no longer than 15 minutes if required

The meeting will reconvene under Standing Orders

18/09 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

18/10 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Reports for December 2017 and to resolve any recommendations contained within.

18/11 NEIGHBOURHOOD PLAN

To receive a report from the Neighbourhood Plan Officer and to resolve any recommendations contained within.

18/12 FINANCE

i. Bank Reconciliation

To receive and resolve to approve the Bank Reconciliation to 30th November 2017

ii. Financial Statement

To receive the financial statement and balance sheet to 30.11.2017

iii. Payment Schedule

To resolve to approve the list of payments for December 2017

18/13 BROADCLYST PARISH COUNCIL 2018/19 BUDGET

i. To note an amendment to change of income for 2018/19 (DCC Grass cutting grant has increased from £828 to £1,372)

ii. To note service level agreement costings from the YMCA.

18/14 BROADCLYST PARISH COUNCIL 2018/19 PRECEPT

To resolve to set the Parish Precept for 2018/19 at £350,969

18/15 PLANNING

i. Recent decisions December 2017

To note there were no decisions announced in December (at the time of setting this agenda)

ii. Appeal decisions December 2017:

To note there have been no appeal decisions announced in December 2017

iii. Validated applications:

To discuss validated planning applications received for consultation between the Planning Committee meeting up to the date of this meeting

Application ref:	Location:	Proposal:
17/2963/FUL	Tinklers Blackhorse Lane Blackhorse EX5 2AR	Replacement of existing sheds with single storey annexe
17/2909/FUL	Sutherlake Broadclyst EX5 3BL	Construction of two storey garage/outbuilding

Application ref:	Location:	Proposal:
17/2731/LBC	30 New Buildings Broadclyst Exeter EX5 3EX	Various works to include: relocate downstairs bathroom, construct partition wall at first floor to create bathroom, install gas central heating, convert outbuilding into utility room and insulate roof, redecorate and undertake repairs to the ground floor ceiling.
17/2523/COU	2 Railway Terrace Broadclyst Station Exeter EX5 3AX	Change of use from residential (C3 Use) to mixed residential (C3 Use) and child care nursery (D1 Use) (retrospective planning application)
17/3020/FUL	3 Pound Wall Broadclyst EX5 3EB	Construction of detached outbuilding
17/2990/FUL	Exeter Science Park (Anning Road/Babbage Way) Clyst Honiton	Junction infrastructure works comprising: 1) Modification to the one way only and new exit vehicle barrier at northern junction of Babbage Way with Anning Road 2) New entry / exit vehicle barrier at Upper Richardson Road 3) New entry / exit vehicle barrier at Tithebarn Car Park Access Road
17/2978/TRE	Drinking Fountain Broadclyst	Group of Holm oak: Thin upper crown of the tree by removing up to 20% foliage, making 1 or 2 cuts on each primary branch between 5-15cm diameter.
17/2997/ADV	Exeter Science Park Clyst Honiton	Display of two free-standing non-illuminated signs

18/16 CORRESPONDENCE

- i. To receive the December 2017 correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

18/17 AGENDA 5th February 2017

To note Agenda Items for the full Council next meeting

18/18 CLOSE OF MEETING

To close the meeting

Dated this 20th December 2017

Angie Hurren

Broadclyst Parish Council Clerk

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.