

Issue date: Tuesday 28th August 2018

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Parish Clerk



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**To: Broadclyst Parish Council Members
For Information: District and County Ward
Members, Press and Public.**

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There is 1 item for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Extraordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 3rd September 2018** at **19:00hrs** in the **Green Room, Victory hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

AGENDA INDEX

18/157 MEMBERS	2
i. APOLOGIES	2
ii. CO-OPTION	2
18/158 DISCLOSABLE PECUNIARY INTEREST	2
18/159 MINUTES	2
18/160 COUNTY and DISTRICT COUNCIL REPORTS	2
18/161 NATIONAL TRUST REPORT	2
18/162 PUBLIC QUESTIONS	2
18/163 ACCEPTANCE OF REPORTS	2
18/164 COUNCIL REPORTS	2
i. Clerks report	2
ii. Pavilions report	3
18/165 NEIGHBOURHOOD PLAN	3
18/166 FINANCE	3
i. Bank Reconciliation	3
ii. Financial Reporting	3
iii. Payment Schedule	3
18/167 PLANNING	3
i. Recent decisions August 2018	3
ii. Appeal decisions August 2018:	4
iii. Validated applications:	4
18/168 STREET NAMING	4
18/169 CORRESPONDENCE	4
18/170 AGENDA ITEMS FOR NEXT MEETING	4
18/171 EXCLUSION OF PRESS AND PUBLIC	5
18/172 INVESTMENT RISK LEVEL AND FUND TYPE	5
18/173 TO CLOSE THE MEETING	5

AGENDA

18/157 MEMBERS

i. APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

ii. CO-OPTION

To receive a letter of application from Mrs Sarah Chamberlain for co-option as a Parish Councillor. Council has 4 vacant seats; Mrs Chamberlain meets all qualifying criteria.

18/158 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

18/159 MINUTES

To receive and resolve to approve as a correct record the minutes of the following meetings: Full Council 6th August, Extraordinary Full Council 16th August 2018.

Standing Orders will be suspended:

18/160 COUNTY AND DISTRICT COUNCIL REPORTS

- i. To consider matters for / from County Division Members Cllr Bloxham and Randall-Johnson
- ii. To consider matters for / from District Ward Members Cllr Pepper and Rylance

18/161 NATIONAL TRUST REPORT

To receive a report from the National Trust

18/162 PUBLIC QUESTIONS

For Public question time on items on this Agenda for no longer than 15 minutes if required

The meeting will reconvene under Standing Orders

18/163 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

18/164 COUNCIL REPORTS

- i. Clerks report

To receive the Clerks Report for August 2018 and to resolve any recommendations contained within.

ii. **Pavilions report**

To receive a report from the Pavilions Administrator for August 2018 and to resolve any recommendations contained within.

18/165 NEIGHBOURHOOD PLAN

To receive a report from the Neighbourhood Plan Officer and to resolve any recommendations contained within.

18/166 FINANCE

i. **Bank Reconciliation**

To receive and resolve to approve the Bank Reconciliations to 31st July 2018

ii. **Financial Reporting**

To receive and resolve to approve the financial statement and balance sheet to 31st July 2018

iii. **Payment Schedule**

To resolve to approve the list of payments for August 2018

18/167 PLANNING

i. **Recent decisions August 2018**

There have been no recent decisions to record at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
18/1445/FUL	Fairlea Town End Broadclyst Exeter EX5 3HW	Construction of additional storey to existing bungalow and two storey side extension.	Approved
18/1842/AGR	Jarvishayes Farm Broadclyst Exeter EX5 3AD	Roof over existing yard used for silage storage	Approved
18/1843/AGR	Jarvishayes Farm Broadclyst Exeter EX5 3AD	Roof over existing yard for silage storage	Approved
18/0837/MRES	Land South Of Old Tithebarn Lane Redhayes (Phase 17) Clyst Honiton	Reserved matters application seeking approval of appearance, landscaping, layout, access and scale for the development known as Phase 17 of Tithebarn Green. The proposed development comprises 160 dwellings, along with highway and drainage infrastructure and associated landscaping works. The application is made pursuant to outline planning permission 12/1291/MOUT and the accompanying environmental statement	Approved

ii. **Appeal decisions August 2018:**

To note there have not been any appeal decisions announced in August 2018

iii. **Validated applications:**

To discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

Application Ref:	Location:	Proposal:
18/1770/MRES	Land At Hayes Farm, Clyst Honiton	<u>Reserved matters application (access, appearance, landscaping, layout, and scale) pursuant to Phases 1, 2, 3 and 4 of outline planning permission 17/0532/MOUT including provision of main site access, proportion of estate road, strategic landscaping, sustainable drainage strategy, and the construction on Plot DC1 of a storage and distribution building (Class B8) with associated parking, servicing, yard areas, landscaping and engineering works. The full/partial discharge of conditions 1, 2, 7, 8, 9, 10, 13, 15, 17, 18, 19, 22, 24, 25, 26, and 28 of application 17/0532/MOUT</u>
18/1653/MOUT	Taveners Field West Clyst Broadclyst	<u>Outline planning application (appearance, landscaping, layout and scale reserved) for up to 74 dwellings, together with access and associated infrastructure, landscaping and drainage</u>

18/168 STREET NAMING

Further to the approval of planning consent for 18/08037MRES (land south of Old Tithebarn Lane Redhayes (Phase 17)), Council has received a request to suggest 8 street names. The old Parish Tithe Maps and Tithe Apportionment Transcription will be used to inform the names, along with names of local men who lost their lives in WW1.

18/169 CORRESPONDENCE

- I. To receive the correspondence list for the month
- II. To resolve to action any matters arising from the correspondence list as appropriate.

18/170 AGENDA ITEMS FOR NEXT MEETING

To receive requests for agenda items for consideration when Council next meets.

18/171 EXCLUSION OF PRESS AND PUBLIC

Due to the contractual nature of the following items the Chairman will propose to exclude the press and public from the remainder of the meeting on the basis of Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960, which stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

18/172 INVESTMENT RISK LEVEL AND FUND TYPE

The Council resolved to invest £25,000 into the CCLA Local Authorities Property Fund (Minute ref: 18/47v). The application has been progressed and Council is now asked to consider at what risk level and fund type it wishes to make its investment.

18/173 TO CLOSE THE MEETING

Dated this 28th day of August 2018

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.