

**Issue date: Monday 25<sup>th</sup> February 2019**

**Contact number: 01392 360269**

**E-mail: [clerk@broadclyst.org](mailto:clerk@broadclyst.org)**

Mrs. Angie Hurren

Parish Clerk



Broadclyst Parish Council  
GROWING OUR COMMUNITY

19, New Buildings

Broadclyst

Exeter

EX5 3EX

[www.broadclyst.org](http://www.broadclyst.org)

**To: Broadclyst Parish Council Members.**

**For Information: District and County Ward**

**Members, Press and Public.**

### **Broadclyst Parish Council Ordinary meeting**

**Press and Public are welcome to attend.**

There are no items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 4th MARCH 2019** at **19:00hrs** in the **Green Room, Victory hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

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## **AGENDA**

### **19/33 MEMBERS APOLOGIES**

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

### **19/34 DISCLOSABLE PECUNIARY INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

### **19/35 MINUTES**

To receive and resolve to approve as a correct record the minutes of the Full Council meeting on 4th February 2019 and Staffing Committee.

To receive, note the decisions of, and consider any recommendations contained within, the draft Minutes of the Staffing Committee meeting 22 February 2019

***Standing Orders will be suspended:***

### **19/36 COUNTY AND DISTRICT COUNCIL REPORTS**

- i. To consider matters for / from County Division Members Cllr Bloxham and Randall-Johnson
- ii. To consider matters for / from District Ward Members Cllr Pepper and Rylance

### **19/37 NATIONAL TRUST REPORT**

To receive a report from the National Trust

### **19/38 PUBLIC REPRESENTATION**

- i. To receive a presentation from Ben Evans regarding the introduction of a Sports and Social club
- ii. Public questions are invited on items on this Agenda (please note that the Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item).

***The meeting will reconvene under Standing Orders***

### **19/39 ACCEPTANCE OF REPORTS**

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

### **19/40 COUNCIL REPORTS**

- i. **Clerks report**

To receive the Clerks Report for February 2019 and to resolve any recommendations contained within.

- ii. **Pavilions report**  
To receive a report from the Pavilions Administrator for February 2019 and to resolve any recommendations contained within.
- iii. **Neighbourhood Plan report**  
To receive a report/update for February 2019 from the Neighbourhood Plan Lead Officer.

#### **19/41 FINANCE**

- i. **Bank Reconciliation**  
To receive and resolve to approve the Bank Reconciliations to 31st January 2019
- ii. **Financial Reporting**  
To receive and resolve to approve the Financial Statement and Balance Sheet to 31st January 2019
- iii. **Payment Schedule**  
To resolve to approve the list of payments for February 2019

#### **19/42 GOVERNANCE**

To receive and adopt the Council's draft Investment Strategy.

#### **19/43 PLANNING**

- i. **Recent decisions February 2019**

The following recent decisions have been announced at the time of publishing this agenda.

| <b>Application ref:</b> | <b>Location:</b>                          | <b>Proposal:</b>                                                 | <b>Decision</b> |
|-------------------------|-------------------------------------------|------------------------------------------------------------------|-----------------|
| 18/2562/FUL             | Roselow<br>Broadclyst<br>Exeter EX5 3BX   | Demolition of stables and<br>construction of 2 no. holiday lets  | Refused         |
| 19/0041/FUL             | 1 Palmer Close<br>Exeter Devon<br>EX1 3GP | Construction of enclosed porch<br>extension to front of property | Approved        |

- ii. **Appeal decisions FEBRUARY 2019:**

To note there have not been any appeal decisions announced in February 2019

- iii. **Validated applications for consideration:**

To discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

| Application Ref:                                                                           | Location:                                        | Proposal:                                                                                                                                                                                                                                                                                                                                                                                                                    | Comment submitted under delegation due to closing date for comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 19/0273/GPD                                                                                | 1 Holly Close<br>Broadclyst<br>EX5 3JB           | <a href="#">.Construction of single storey extension projecting 3.6m beyond rear wall, measuring 2.7m to eaves, and 3.7m in total height.</a>                                                                                                                                                                                                                                                                                | No objection. There are already single storey extensions in the local area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 19/0190/FUL                                                                                | Co-Op Food Store,<br>Pinn Court Farm<br>EX1 3TG  | <a href="#">Installation of ATM, trolley bay and steel bollards, and alterations to details approved under 15/1715/MRES to include the removal of piers around front entrance and the installation of a sliding door, replacement of double doors to the rear and front with a single door, replacement of doors facing car park with glazed panels, revision of car park layout, and installation of 2 satellite dishes</a> | <p>There is concern regarding the omitting of double doors to a single door for deliveries in to Co-op. Would double doors be better? Is it for security reasons? There is concern regarding the lack of space around the Disabled parking spaces. If you have a wheelchair and a trolley at the back of a vehicle, would there be enough space?</p> <p>Concern was raised regarding enough reversing space to come out of the carpark space. The bollards in front of the shop, is there enough space between the bollards to receive the delivery into the delivery entrance?</p> |
| 19/0301/TCA                                                                                | Cedar View<br>Town Hill<br>Broadclyst<br>EX5 3EJ | <p>Cedar:</p> <p>i) 10% Crown Reduction,</p> <p>ii) 1.5 metre crown lift, Cedar:</p> <p>iii) 20 % crown thin</p>                                                                                                                                                                                                                                                                                                             | Council wish to make no comment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>To discuss the following validated planning applications received for consultation.</b> |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 19/0323/FUL                                                                                | 3 Lime Close<br>Broadclyst<br>EX5 3LU            | <a href="#">Construction of front and rear extensions</a>                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 19/0112/FUL                                                                                | Site Of 39<br>Pinn Hill<br>EX1 3TH               | <a href="#">Construction of garage/workshop.</a>                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

#### **19/44 CIL PRELIMINARY DRAFT CHARGING SCHEDULE CONSULTATION**

The Community Infrastructure Levy (CIL) is a charge to help deliver infrastructure to support development. The rate of CIL to be paid by new development is set out in a “charging schedule.” East Devon District Council adopted its Charging Schedule in April 2016 and has now begun the process of revising it.

The initial stage in preparing a revised charging schedule involves consultation on a “preliminary draft charging schedule”. The Preliminary Draft Charging Schedule consultation and supporting documents can be seen at: <http://eastdevon.gov.uk/planning/planning-policy/infrastructure-provision-and-community-infrastructure-levy/community-infrastructure-levy-policy/cil-charging-schedule-revision/>

#### **19/45 CONSULTATION – REVIEW OF THE REUSE CREDIT SCHEME (RCS)**

The Reuse Credit Scheme (RCS) is a joint funded *Devon Authorities Strategic Waste Committee* (DASWC) initiative which pays a discretionary financial ‘credit’ of approximately £60/tonne to 14 registered groups for furniture and other items recovered from the domestic waste stream for redistribution.

Whilst the positive contribution of RCS groups is recognised, partner authorities are increasingly supporting a wider range of community-based reuse activities, at a time when additional obligations are being placed on authorities through National and partner-wide strategies.

This consultation presents three options:

Option 1. (Proposed) – Discontinue the RCS through a phased reduction in allocation.

Option 2. – Continue to fund the RCS, with modifications.

Option 3. – Continue to fund the RCS under current arrangements.

The consultation and Impact Assessment are available at:

<https://new.devon.gov.uk/haveyoursay/categories/waste/>

#### **19/46 CORRESPONDENCE**

- i. To receive the correspondence list for the month
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

#### **19/47 AGENDA ITEMS FOR NEXT MEETING**

To receive requests for agenda items for consideration when Council next meets.

#### **19/48 TO CLOSE THE MEETING**

Dated this 25<sup>th</sup> February 2019

*Angie Hurren*

**Broadclyst Parish Council Clerk**

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST**

### **Public speaking**

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.