

Issue date: TUESDAY 30th 2019

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Parish Clerk



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Broadclyst

Exeter

EX5 3EX

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To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There are no items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Tuesday 7th May 2019 at 19:00hrs** in the **Wiltshire Room, Victory Hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

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AGENDA

19/61 ELECTION OF CHAIRMAN

The Election of Chairman shall be the first item of business transacted at the Annual meeting (Local Government Act 1972; 15 (2))

Cllr Pepper retains his posts as Chair until the new Chairman is elected (LGA 1972 15(4)); in the event of an equality of votes in the election of Chairman, the person presiding at the meeting has a casting vote in addition to any other vote he may have (LGA 1972; 15 (3))

19/62 ELECTION OF VICE CHAIRMAN

Cllr Massey to resign his post as 2018/19 Vice Chairman. The Council shall elect the Broadclyst Parish Council Vice Chairman for 2019/20 (LGA 1972 15(6))

19/63 MEMBERS APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

19/64 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

19/65 ELECTIONS

- i. To note the results of the 2019 Broadclyst Parish Council elections and East Devon District Council elections for the 2019-23 term of office
- ii. To confirm the receipt of signed Declaration of Acceptance of Office forms from all Councillors
- iii. To confirm all Members have signed Broadclyst Parish Council's Members Code Of Conduct.
- iv. To note that Council has 14 members for 15 seats, leaving one unfilled seat; this may be filled by co-option without requirement to advertise the vacancy, in accordance with

the Representation of the People Act 1985 (s21).

19/66 COMMITTEE MEMBERSHIP, EXTERNAL REPRESENTATION, MEETING SCHEDULE

- i. To review Councillor membership of each of its committees and representation on external bodies
- ii. To confirm Council's schedule of meetings for 2019/20

19/67 MINUTES

To receive and resolve to approve as a correct record the minutes of the Full Council meeting on 1st April 2019

Standing Orders will be suspended:

19/68 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

i. Broadclyst Ward Members

To note District Members for Broadclyst Ward for the 2019/23 term of office (to be announced following elections on the 2nd May 2019)

ii. Broadclyst County Division Members

To receive the Annual report from Cllrs Bloxham and Randall-Johnson and to consider matters for / from County Division Members

19/69 NATIONAL TRUST REPORT

To receive a report from the National Trust

19/70 PUBLIC QUESTIONS

Public questions are invited on items on this Agenda (please note that the Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item).

The meeting will reconvene under Standing Orders

19/71 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

19/72 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for April 2019 and to resolve any recommendations contained within.

ii. Pavilions report

To receive a report from the Pavilions Administrator for April 2019 and to resolve any recommendations contained within.

iii. Neighbourhood Plan report

To receive a report/update for April 2019 from the Neighbourhood Plan Lead Officer and to resolve any recommendations contained within.

19/73 FINANCE

i. Bank Reconciliation

To receive and resolve to approve the Bank Reconciliations to 31st March 2019

ii. Financial Reporting

To receive and resolve to approve the Financial Statement and Balance Sheet to 31st March 2019

iii. Payment Schedule

To resolve to approve the list of payments for April 2019

iv. Banking

To review and confirm banking arrangements and bank signatories for 2019/20

v. Community Grant Application

To receive an application to the Broadclyst Community Fund from Tornados Netball Club

19/74 GOVERNANCE.

i. General Power of Competence

Local Councils can only do what legislation requires or permits them to do. Introduced under the Localism Act 2011(ss1-8), the General Power of Competence permits Local Councils which meet the qualifying criteria to do anything that an individual may do (subject to statutory prohibitions, restrictions and limitations).

Criteria are defined in Article 2:2(1) of the Parish Councils (General Power of Competence) (Prescribed conditions) Order 2012; after the original resolution is passed, the Order requires the Council to resolve at each subsequent annual meeting that it continues to meet the criteria, namely:

- that at least two-thirds of Members were elected at the most recent ordinary elections (whether contested or not)
- that the Clerk to the Council holds a recognised sector-specific qualification.

Broadclyst Parish Council continues to meet both criteria.

To resolve Broadclyst Parish Council is eligible to use the GPC in 2019/20, and payments will be made using the GPC as a Power of First Resort.

ii. Exercise of Public Rights

To note that the period of elector's rights will commence on Monday 17th June 2019 and finish on 26th July 2019. Notification will be placed on the village noticeboard and website.

iii. Internal Audit

To note that Council's Internal Audit for the 2018/19 financial year will take place on 28th May 2019; this is after year-end close-down has been completed on 23rd May 2019.

iv. Standing Order #5

To receive the Clerks report in relation to business to be transacted in an election year, and at the Council's Annual meeting

19/75 PLANNING

i. Recent decisions APRIL 2019

The following recent decisions have been announced at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
19/0190/FUL	Co-Op Food Store Pinn Court Farm Pinn Court Lane Exeter EX1 3TG	Installation of ATM, trolley bay and steel bollards, and alterations to details approved under 15/1715/MRES to include the removal of piers around front entrance and the installation of a sliding door, replacement of double doors to the rear and front with a single door, replacement of doors facing car park with glazed panels, revision of car park layout, and installation of 2 satellite dishes	Approval with conditions
19/0292/FUL	Co Op Food Pinn House Coaker Road Exeter Devon EX1 3BG	Installation of mechanical Plant and a hit and miss timber fence enclosure.	Approval with conditions
19/0415/TRE	27 Broadview Broadclyst Exeter EX5 3HA	T1, Oak (nearest shed): Remove the following branches: 1) lowest branch stub, ii) second smaller stub by embedded wire, iii) branch with fractured end over carpark, iv) 2 lowest branches over Garden, v) 3 Stubs over carpark, vi) long slender split branch over carpark, and vii) clean trunk to 6 m above ground. T2, Oak (middle largest tree): i) Remove hung-up branch ii) Remove large branch stub at 7 m above ground, iii) Lift Crown to match tree T1. T3, Oak (small end tree): i) remove branches from vertical length of Trunk (leave branches on horizontal trunk length)	Approval with conditions

ii. Appeal decisions April 2019:

To note there have not been any appeal decisions announced in April 2019

iii. Delegated comment

To note comments submitted to the Local Planning Authority by the Planning Committee/Chairman under delegation

iv. Validated applications for consideration:

To discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

Application Ref:	Location:	Proposal:
19/0824/FUL	Hylton Old Coach Road Broadclyst EX5 3EZ	First floor extension to rear of existing property
19/0728/LBC	Crabtree Lodge And Crabtree Cottage Killerton EX5 3LD	Removal of flat roof extensions to rear and replacement single storey lean to extension, re-roof porch and internal reorganisation.
19/0727/FUL	Crabtree Lodge And Crabtree Cottage Killerton EX5 3LD	Removal of existing outbuildings and sheds; replacement shed; installation of gate.
19/0620/MOUT	Cranbrook Western Expansion Area (Bluehayes), Station Road, Broadclyst	Outline planning application with all matters reserved except access for the expansion of Cranbrook comprising up to 930 residential dwellings, primary school, community use, mixed use area including A1, A2, A3, A4, A5, B1 business use, community uses, (including D1 non-residential institutions and D2 assembly and leisure), sport and recreation facilities and children's play, green infrastructure / (including open space and SANG), access, landscaping, allotments, engineering (including ground modelling and drainage) works, demolition, associated infrastructure and car parking for all uses

19/76 CORRESPONDENCE

- i. To receive the correspondence list for the month
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

19/77 TO CLOSE THE MEETING

Dated this 29th April 2019

Angie Hurren

Broadclyst Parish Council Clerk

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.