

Issue date: TUESDAY 30th July 2019

Contact number: 01392 360269

E-mail: clerk@broadclyst.org

Mrs. Angie Hurren

Parish Clerk



19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There are no items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 5th August 2019** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

AGENDA

19/107 MEMBERS APOLOGIES	2
19/108 DISCLOSABLE PECUNIARY INTEREST	2
19/109 MINUTES	2
19/110 COUNTY AND DISTRICT COUNCIL WARD MEMBERS	2
i. Broadclyst County Division Members	2
19/111 NATIONAL TRUST REPORT	2
19/112 PUBLIC QUESTIONS	2
19/113 ACCEPTANCE OF REPORTS	2
19/114 COUNCIL REPORTS	3
i. Clerks report	3
ii. Pavilions report	3
iii. Neighbourhood Plan report	3
19/115 FINANCE	3
i. Accounts:	3
ii. Payment Schedule	3
19/116 GOVERNANCE	3
i. Annual Governance and Accountability Report	Error! Bookmark not defined.
ii. Environmental and Biodiversity Policy	Error! Bookmark not defined.
19/117 PLANNING	4
i. Recent decisions July 2019	4
ii. Appeal decisions JULY 2019:	4
iii. Validated applications for consideration:	4
19/118 CORRESPONDENCE	5
19/119 AGENDA ITEMS FOR NEXT MEETING	6
19/120 TO CLOSE THE MEETING	6

AGENDA

19/107 MEMBERS APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

19/108 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

19/109 MINUTES

To receive and resolve to approve as a correct record the minutes of the Full Council meeting on 1st July 2019.

To receive, note the decisions of, and consider any recommendations contained within the draft Traffic Committee Minutes from its meeting on 26th June 2019

Standing Orders will be suspended:

19/110 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

i. Broadclyst County Division Members

To consider matters for / from County Division Members Cllrs Bloxham and Randall-Johnson

ii. Broadclyst District Ward Members

To consider matters for / from District Ward Members Cllr Pepper, Rylance and Chamberlain

19/111 NATIONAL TRUST REPORT

To receive a report from the National Trust

19/112 PUBLIC QUESTIONS

Public questions are invited on items on this Agenda (please note that the Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item).

The meeting will reconvene under Standing Orders

19/113 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

19/114 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for July 2019 and to resolve any recommendations contained within.

ii. Pavilions report

To receive a report from the Pavilions Administrator for July 2019 and to resolve any recommendations contained within.

iii. Neighbourhood Plan report

To receive a report/update for July 2019 from the Neighbourhood Plan Lead Officer and to resolve any recommendations contained within.

19/115 FINANCE

i. Draft Minutes

To receive, note the decisions of, and consider any recommendations contained within the draft Finance Committee Minutes from its meeting on 25th July 2019

ii. Accounts:

To receive and resolve to accept the following reports as recommended by the Finance Committee:

- a. Balance sheet (as at 30.06.2019)
- b. Bank Reconciliation (cashbook 1 and 2 to 30.06.2019)
- c. Financial Statement (Income/Expenditure to 30.06.2019)

iii. Payment Schedule

To receive and to resolve to approve the list of payments for July 2019

19/116 GOVERNANCE

i. Play Area winning design

A vote for toddler play equipment was held on Fun Day, where young people chose their favourite of 5 different designs.

- a. To resolve to note the winning design was the train by Sutcliffe Play;
- b. To resolve to enter a contract with Sutcliffe for the supply and installation of the equipment.
- c. To note that the Clerk is empowered to sign the funding agreement on Council's behalf.

ii. Clerk signatory powers

To note and resolve that the Clerk, as Council's Proper Officer, is the formal signatory for the Parish Council and to note that the post-holder is duly authorised to sign supply contracts, works contracts, legal agreements, funding applications, grant offers, and other such legal documents as necessary on behalf of the Council, either in accordance with delegated powers or after resolution has been passed.

19/117 PLANNING

i. Recent decisions July 2019

The following recent decisions have been announced at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
19/0723/ADV	Co Op Food Pinn House Coaker Road Exeter Devon EX1 3BG	1no internally illuminated fascia, only the co-op logo illuminates. 2no internally illuminated co-op projectors, 1no set of non-illuminated 'welcome to' acrylic text, 2no internally illuminated co-op logos, 9no non illuminated wall mounted flat aluminium grey panels, 4no non illuminated wall mounted flat aluminium panels, 2no non illuminated post mounted flat aluminium panels and 1no internally illuminated 3.5m totem.	Split Decision
19/0933/VAR	Land Adjoining Saundercroft Whimble Exeter EX5 2PF	Construction of 7MW solar farm comprising erection of solar arrays, installation of ancillary equipment, transformer stations, substations, c.c.t.v. and security fencing and laying of access track (without complying with condition 3 of planning permission 14/0259/VAR, to extend operational lifespan of solar Farm to 40 years)	Approval with conditions
19/1263/COU	Fagins Antiques Hele Exeter EX5 4PW	Change of use to Class A3 of one area of the building for the sale of teas, coffees and pre-prepared food	Approval with conditions

ii. Appeal decisions JULY 2019:

To note there have not been any appeal decisions announced in July 2019.

iii. Validated applications for consideration:

To discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

Application	Location:	Proposal:	Expiry Date
19/1519/FUL	Land At Hayes Farm (Plot DC1) Clyst Honiton	Erection of 2 no. canopies covering service yards to approved storage and distribution building under planning permission 18/1770/MRES	Fri 16 Aug 2019

19/1615/ADV	Westclyst Community Primary School, Maddick Road, Westclyst	1 no externally illuminated fascia sign	15 August 2019
19/0727/FUL	Crabtree Lodge Killerton Exeter EX5 3LD	Amended plans for consultation. These amendments relate to Details of gate: Surface water treatments: Shed	8 August 2019
19/0728/LBC	Crabtree Lodge Killerton Exeter EX5 3LD	Amended plans for consultation. These amendments relate to Wood burner location - notations	8 August 2019

iv. **Delegated planning comments**

To note comments submitted on applications under delegation.

19/1410/FUL, Solar Farm West Of Burrowton Cottage Broadclyst EX5 3DA. Installation of secure storage container

Thank you for consulting Broadclyst Parish Council. A site visit to assess the visual impact of the container, especially with regard sightlines from the Public Rights of Way in the area, was requested but declined by the applicant's agent. Ordinarily we would not trouble the applicant and would make assessment looking "in to" rather than "out from" the proposed location of the container; however, the reason for asking was that the Council is writing its Neighbourhood Plan which, in line with EDDC's Local Plan Strategy 5, seeks to extend the GI network between Cranbrook and proposed access 'hubs' at Elbury in the South of the Parish, providing recreational links for not just pedestrian, but also cyclists and equestrians, to Ashclyst Forest. The routes of the new GI infrastructure are not yet confirmed, hence wanting to assess visual impact looking out from the location of the container as opposed to impact looking in at it from the existing FP28.

Whilst there is no objection in principle to this application, there is a concern that choosing a green container is insufficient mitigation against its current and future visual impact. In absence of being able to assess visual impact against potential routes, we request this impact be adequately mitigated by conditioning a planting scheme to screen the visual impact of the container, which is neither an attractive nor natural countryside feature, irrespective of its colour.

19/118 CORRESPONDENCE

- i. To receive the correspondence list for the month
- ii. To resolve to action any matters arising from the correspondence list as appropriate.
- iii. To receive a summary report from Broadclyst Twinning Association following its AGM in June 2019.

19/119 AGENDA ITEMS FOR NEXT MEETING

To receive requests for agenda items for consideration when Council next meets.

19/120 CONFIDENTIAL ITEMS

The Chairman will propose that the public (including the press) be excluded from the meeting for the next agenda item as contractual information is likely to be disclosed (Part B)

The Council to resolve that the meeting move into Part B (closed session).

19/121 BUS SHELTERS

To receive quotes for bus shelters in the Parish and to select a supplier.

19/122 TO CLOSE THE MEETING

Dated this 30th day of July 2019

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.