

Issue date: TUESDAY 30th July 2019

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Parish Clerk



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Broadclyst

Exeter

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To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There are no items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 2nd September 2019 at 19:00hrs** in the **Green Room, Victory Hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

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AGENDA

19/123 MEMBERS APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

19/124 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

19/125 MINUTES

To receive and resolve to approve as a correct record the minutes of the Full Council meeting on 5th Aug 2019.

Standing Orders will be suspended:

19/126 MEMBERS

i. Co-Option

To receive an application from Ben Lewis for co-option as a Parish Councillor.

NB: Council had 14 out of 15 seats filled in the May 2019 election, so can fill the vacancy by co-option with no further need of advertising the unfilled seat.

ii. Vacancy

To note the resignation of Cllr Bromley. The period during which any ten electors can give notice requiring an election to fill the vacancy will expire on the 9th day of September 2019. If notice is not submitted to the District Council, the vacancy can then be filled by co-option.

19/127 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

i. Broadclyst County Division Members

To consider matters for / from County Division Members Cllrs Bloxham and Randall-Johnson

ii. Broadclyst District Ward Members

To consider matters for / from District Ward Members Cllr Pepper, Rylance and Chamberlain

19/128 NATIONAL TRUST REPORT

To receive a report from the National Trust

19/129 PUBLIC QUESTIONS

Public questions are invited on items on this Agenda (please note that the Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item).

The meeting will reconvene under Standing Orders

19/130 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

19/131 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for August 2019 and to resolve any recommendations contained within.

ii. Pavilions report

To receive a report from the Pavilions Administrator for August 2019 and to resolve any recommendations contained within.

iii. Neighbourhood Plan report

To receive a report/update for August 2019 from the Neighbourhood Plan Lead Officer and to resolve any recommendations contained within.

19/132 FINANCE

i. Accounts:

To receive and resolve to accept the following reports as recommended by the Finance Committee:

- a. Balance sheet (as at 31.07.2019)
- b. Bank Reconciliation (cashbook 1 and 2 to 31.07.2019)
- c. Financial Statement (Income/Expenditure to 31.07.2019)

ii. Payment Schedule

To receive and to resolve to approve the list of payments for August 2019

19/133 PLANNING

i. Recent decisions Aug 2019

The following recent decisions have been announced at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
19/0727/FUL	Crabtree Lodge Killerton Exeter EX5 3LD	Removal of existing outbuildings and sheds; replacement shed; installation of gate.	Approval with conditions
19/0728/LBC	Crabtree Lodge Killerton Exeter EX5 3LD	Removal of flat roof extensions to rear and replacement single storey lean to extension, re-roof porch and internal reorganisation.	Approval with conditions
19/1073/OUT	1 Heath Cottages Broadclyst	Outline application seeking approval of access for the construction of a detached dwelling (matters of	Approval with

	Exeter EX5 3GZ	appearance, landscaping, layout and scale reserved)	conditions
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ii. Appeal decisions Aug 2019:

To note there have been 1 appeal decisions announced in Aug 2019.

Application ref:	Location:	Proposal:	Decision
19/00024/HH	6 Endsleigh Crescent Blackhorse EX5 2AW	Construction of two storey side extension	Allowed (with conditions)

iii. Validated applications for consideration:

To discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

Application	Location:	Proposal:	Expiry Date
At the time of publishing this agenda, there are no applications for consultation.			

iv. Cranbrook Development Plan Document (DPD)

To note that the Cranbrook Plan has been submitted to the Secretary of State for examination; all of the documents can be found on EDDC's web-site at:

<https://eastdevon.gov.uk/planning/planning-policy/cranbrook-plan/cranbrook-plan-consultation-responses-and-submission/#article-content> .

EDDC Members agreed the submission of the plan in February 2019 as part of the agreement to the consultation on the submission draft. It has however taken time following the end of that consultation to summarise all the consultation responses. It will now be for the Inspector to determine if the Plan is sound, which is likely to involve hearing sessions in the autumn.

19/134 MOTIONS REQUESTED

i. Dog Fouling on Recreation Ground: as requested by Cllr Karl Straw

To consider following motion:

"There has been an increase in the number of incidents of dog fouling on the Broadclyst playing field, as reported but the ground staff, the football club and residents. In light of the large number of children who use the field this is unacceptable from a health and hygiene point of view and the parish council is concerned about this.

"In response to this growing antisocial behaviour the parish council agrees to spend up to £100 in sourcing and affixing five 1m by 0.5m warning signs, one at each entrance to the field, that clearly articulate the risk to children's health of dog fouling, the fines that could be imposed, and that CCTV is in operation.

“Further the Parish will conduct a short consultation, that can run alongside the Neighbourhood Planning consultation, to establish if there is a consensus on either banning dogs off leads from the field or banning dogs completely except for the pathway”

ii. Parking: as requested by Cllr Liz Straw

To consider the following motion:

“The Parish Council recognises the issues in parking at both ends of the village due to school traffic and anticipates that similar issues may arise at the new Westclyst site.

“In recognition of this the parish council agrees to spend up to £250 in sourcing temporary “park considerably” signs to be placed in the roads and areas most affected. The signs should highlight the dangers to children of inconsiderate parking, the traffic issues caused and that formal reports may be made using the DDC mechanism for parking offences and the Operation Snap reporting mechanism for reporting dangerous driving.

“In addition to signs the parish will publish, preferably in conjunction with the schools, “Smarter Parking” leaflets similar to the attached version, and also the fire service's Dead End leaflet.

“That councillors are allowed to lobby on behalf of the Parish with Chief Constable and Police and Crime Commissioner to allow volunteer organisations to operate the Community Safety Accreditation Scheme in Devon, and Devon County Council to provide an adequate level of traffic enforcement in the parish”

19/135 CORRESPONDENCE

- i. To receive the correspondence list for the month
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

19/136 FUTURE AGENDA ITEMS

To receive requests for agenda items for consideration by the Council.

19/137 TO CLOSE THE MEETING

Dated this 27th day of Aug 2019

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.