

Issue date: **Tuesday 29th October 2019**

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Parish Clerk



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Broadclyst

Exeter

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To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There is one item for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 4th November 2019 at 19:00hrs** in the **Green Room, Victory Hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

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AGENDA

19/155 MEMBERS APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

19/156 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

19/157 MINUTES

To receive and resolve to approve as a correct record the minutes of the Full Council meeting on 7th October 2019

19/158 MEMBERS

No petition was received following the casual vacancy announced in September 2019; the Council should fill the vacancy by co-option.

Co-Option

To consider and resolve an application from Rebekah Harris for co-option as a Parish Councillor.

Standing Orders will be suspended:

19/159 DEVELOPER PRESENTATION PUBLIC CONSULTATION

To welcome McMurdo Land Planning and Development Ltd who will present an outline planning application, primarily concerned with the principle of development, for up to 200 dwellings for Phase 3 at Old Park Farm, Westclyst.

19/160 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

i. Broadclyst County Division Members

To consider matters for / from County Division Members Cllrs Bloxham and Randall-Johnson

ii. Broadclyst District Ward Members

To consider matters for / from District Ward Members Cllr Pepper, Rylance and Chamberlain

19/161 NATIONAL TRUST REPORT

To receive a report from the National Trust

19/162 PUBLIC QUESTIONS

Public questions are invited on items on this Agenda (please note that the Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item).

The meeting will reconvene under Standing Orders

19/163 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

19/164 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for October 2019 and to resolve any recommendations contained within.

ii. Pavilions report

To receive a report from the Pavilions Administrator for October 2019 and to resolve any recommendations contained within.

iii. Neighbourhood Plan report

To receive a report/update for October 2019 from the Neighbourhood Plan Lead Officer and to resolve any recommendations contained within.

19/165 FINANCE

i. Accounts:

To note that accounts up to 30.09.2019 have not been completed so will be presented to the Finance Committee at its November meeting.

ii. Payment Schedule

To consider and resolve to approve the list of payments for September 2019

iii. Small Claims Court Proceedings

To consider and resolve delegation to the Clerk to initiate legal proceedings to recover the cost of the football pitch (as per resolution F19/21; ratified by Council 19/114 3rd proposal)

19/166 PLANNING

i. Recent decisions October 2019

The following recent decisions have been announced at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
19/1842/FUL	9 Barnade View Tithebarn Exeter EX1 3ZB	Construction of single storey extension.	Approved

ii. Appeal decisions October 2019:

To note there have been no appeal decisions announced in Oct 2019.

iii. Validated applications for consideration:

To discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

Application	Location:	Proposal:	Expiry Date
19/01679/MFUL	Land at NGR 303437 103555 East of Langford Mill & Tye Farm Langford Devon	<u>Construction of ground-mounted solar PV panels to generate up to 49.9MW (Site Area 60.78ha) and battery storage facility together with all associated works, equipment and necessary infrastructure</u>	Thu 31 Oct 2019
19/2223/VAR	St Peters Evangelical Church Station Road Broadclyst	<u>Variation of condition 2 of planning permission 18/1147/FUL (extensions and conversion of church to a dwelling) to vary the approved plans to amend design of extension and materials</u>	Fri 15 Nov 2019
19/2039/MRES	Oib Building Ada Lovelace Building Upper Richardson Science Park Clyst Honiton Devon	<u>Approval of Reserved Matters for the siting, design and external appearance of a new 3 storey research and development office building (Class B1b) within the Ridge Cluster at Upper Richardson on Exeter Science Park - (Area Code 03) to include associated external works and landscaping together with additional details to satisfy Conditions of outline planning permission 09/1107/MOUT - 1, 2, 5, 12, 16, 23, 27, 29, 30, 31, 32, 33, 35, 37, 39.</u>	Fri 15 Nov 2019
19/1590/MFUL	Land At Langaton Lane (Opposite Gospel Hall) Langaton Lane Exeter	<u>Erection of 12 no. dwellings (4 no. one bed flats, 5 no. two bed houses and 3 no. three bed houses), of which 8 affordable units, widening of access, sustainable urban drainage systems, amenity play park and associated landscaping.</u>	Fri 08 Nov 2019
19/2356/VAR	Solar Farm West Of Burrowton Cottage Broadclyst EX5 3DA	<u>Proposed solar farm comprising the erection of solar arrays, equipment housing, fencing and ancillary equipment. Continued use of land for grazing (without complying with condition 3 of planning permission 14/1452/VAR to extend operational</u>	Fri 29 Nov 2019

		<u>lifespan of solar farm to 40 years from date of first electricity generation)</u>	
19/2357/VAR	Solar Farm West Of Burrowton Cottage Broadclyst EX5 3DA	<u>Installation of secure storage container (without complying with condition 4 of 19/1410/FUL) to extend operational lifespan of secure storage container to 40 years from the date of first electricity generation</u>	Thu 21 Nov 2019

19/167 COMMITTEE STRUCTURE AND MEMBERSHIP (motion proposed by Cllr Henry Gent)

The following motion is moved in accordance with Standing Order 4.

i. Communications Committee

- a. To note that the Communications Committee is a ‘Standing Committee’ as it has ongoing responsibilities concerning a function of the Council and its related work;
- b. That in accordance with its adopted Terms of Reference (8), the Council reviews and amends its Terms of References for Committees in relation to:
 - i. structure (2.1 – to add Comms);
 - ii. membership (4.1 – to note that the Council appoints Chairs of Standing Committees whereas subcommittees appoint their own Chair);
 - iii. and delegation (6 – to review and move delegation from subcommittee ToR);
- c. The Council may appoint non-councillors to its committees (other than one that regulates and controls the finances of the council). To confirm the appointment of Judith Ferrier and Clare Ratcliffe to the Communications Committee¹;
- d. To appoint a Chair (Standing Order 4.d.vi);
- e. To appoint the Broadsheet editor.

ii. Traffic Committee

In accordance with Terms of Reference for subcommittees (4.3), that Stephen Schlich be appointed to the Traffic Committee.

19/168 PARTICIPATORY BUDGET (motion proposed by Cllr Karl Straw)

To receive and consider a motion to adopt a participatory budgeting approach to the budget for the period of 2020/21 and schedule a period of public engagement on the budget and precept.

¹ As neither attended the Annual meeting on the Council when committee membership was resolved, and their names were put forward in their absence.

The public engagement should be run using a Participatory Budgeting model where the councillors (not officers) are empanelled to sit and accept oral or written submissions from the public and officers about the budget and precept.

19/169 CORRESPONDENCE

- i. To receive the correspondence list for the month
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

19/170 FUTURE AGENDA ITEMS

To receive requests for agenda items for consideration by the Council.

19/171 DATES OF FORTHCOMING MEETINGS

To set dates for Finance and Comms Committee meetings.

19/172 TO CLOSE THE MEETING

Dated this 29th day of October 2019

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.