

Issue date: Tuesday 26th November 2019

Contact number: 01392 360269

E-mail: clerk@broadclyst.org

Mrs. Angie Hurren

Parish Clerk



19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There are no items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 2nd December 2019 at 19:00hrs** in the **Green Room, Victory Hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

AGENDA

19/173 MEMBERS APOLOGIES	2
19/174 DISCLOSABLE PECUNIARY INTEREST	2
19/175 MINUTES	2
19/176 MEMBERS	2
19/177 PRESENTATION: Clyst Valley Regional Park Masterplan	2
19/178 COUNTY AND DISTRICT COUNCIL WARD MEMBERS	3
Broadclyst County Division Members	3
Broadclyst District Ward Members	3
19/179 NATIONAL TRUST REPORT	3
19/180 PUBLIC QUESTIONS	3
19/181 ACCEPTANCE OF REPORTS	3
19/182 COUNCIL REPORTS	3
i. Clerks report	3
ii. Pavilions report	3
iii. Neighbourhood Plan report	3
19/183 FINANCE:	3
19/184 GOVERNANCE	3
i. Committee Chairman selection	3
ii. Comms Committee Notes	3
19/185 PLANNING	4
i. Recent decisions November 2019	4
ii. Appeal decisions November 2019:	4
iii. Validated applications for consideration:	4
19/186 BUDGET PUBLICITY (motion requested by Cllr K Straw)	5
19/187 CORRESPONDENCE	5
19/188 FUTURE AGENDA ITEMS	5

19/189 DATES OF FORTHCOMING MEETINGS.....	5
19/190 TO CLOSE THE MEETING	5

AGENDA

19/173 MEMBERS APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

19/174 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

19/175 MINUTES

- i. To receive and resolve to approve as a correct record the minutes of the Full Council meeting on 7th October 2019

19/176 MEMBERS

No petition was received following the casual vacancy announced in September 2019; the Council should fill the vacancy by co-option.

Co-Option

To consider and resolve an application from Rebekah Harris and Mathieu Holladay for co-option as a Parish Councillor.

Standing Orders will be suspended:

19/177 PRESENTATION: Clyst Valley Regional Park Masterplan

Presentation from Simon Bates (East Devon's Green Infrastructure Manager) about the Masterplan: With a growing population, it's important that communities can connect with nature for their health and wellbeing. Equally, it's important that the things that make the valley special are protected and restored; tranquillity, wildlife, old trees and orchards to name but a few. We need your help to plan for the future, connecting a growing population with wildlife-rich countryside on our doorsteps.

19/178 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

Broadclyst County Division Members

To consider matters for / from County Division Members Cllrs Bloxham and Randall-Johnson

Broadclyst District Ward Members

To consider matters for / from District Ward Members Cllr Pepper, Rylance and Chamberlain

19/179 NATIONAL TRUST REPORT

To receive a report from the National Trust

19/180 PUBLIC QUESTIONS

Public questions are invited on items on this Agenda (please note that the Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item).

The meeting will reconvene under Standing Orders

19/181 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

19/182 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for November 2019 and to resolve any recommendations contained within.

ii. Pavilions report

To receive a report from the Pavilions Administrator for November 2019 and to resolve any recommendations contained within.

iii. Neighbourhood Plan report

To receive a report/update for November 2019 from the Neighbourhood Plan Lead Officer and to resolve any recommendations contained within.

19/183 FINANCE:

- i. To receive the bank reconciliations and balance sheets for the second quarter and to 31.10.2019
- ii. To receive the Income/Expenditure Financial Statement as at 30.09.2019 and 31.10.2019
- iii. Payment Schedule: To consider and resolve to approve the list of payments for November 2019

19/184 GOVERNANCE

i. Committee Chairman selection

For the Council to appoint the Chairman (in accordance with Standing Order 4.d.vi) for the following Standing Committees:

- a. Finance and Governance Committee;
- b. Planning and Environment Committee;
- c. Emergency Planning Committee.

ii. Comms Committee Notes

To receive and resolve the recommendations from the inquorate meeting notes from the Comm's committee meeting held Tuesday 19th November.

19/185 PLANNING

i. Recent decisions November 2019

The following recent decisions have been announced at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
19/2216/VAR	Land At Pinn Court Farm Pinn Court Lane Exeter	Section 73 application to vary condition 2 of 19/0523/MRES to substitute the approved plans in relation to phase 2A for amended plans to change the house types on plots 181 - 184, 211 - 214, 217 - 220 and remove the garages from plots 172, 173, 178, 185 - 191, 208, 222, 225 - 227, 232 - 235, 244, 247, 251, 254	Approval with conditions

ii. Appeal decisions November 2019:

To note there have been 1 appeal decisions announced in Nov 2019.

Application ref:	Location:	Proposal:	Decision
19/0723/ADV	Co-Operative Food, Pin Hill, Pinhoe Exeter EX1 3TG	1no internally illuminated fascia, only the co-op logo illuminates. 2no internally illuminated co-op projectors, 1no set of non illuminated 'welcome to' acrylic text, 2no internally illuminated co-op logos, 9no non illuminated wall mounted flat aluminium grey panels, 4no non illuminated wall mounted flat aluminium panels, 2no non illuminated post mounted flat aluminium panels and 1no internally illuminated 3.5m totem.	Dismissed

iii. Validated applications for consideration:

To discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

Application	Location:	Proposal:	Expiry Date
19/1590/MFUL	Land At Langaton Lane, Pinhoe. Amended plans relating to SUDS report	Erection of 12 no. dwellings (4 no. one bed flats, 5 no. two bed houses and 3 no. three bed houses), of which 8 affordable units, widening of access, sustainable urban drainage systems, amenity play park and associated landscaping.	Thu 05 Dec 2019

19/186 BUDGET PUBLICITY (motion requested by Cllr K Straw)

For the Council to consider the following motion:

“The council will

- a) actively promote the budgeting process including all meetings that discuss the budget on the front page of the website, social media and on the notice boards.
- b) publish the current budget and a simple factual explanation of each item on its website and on notice boards, with links posted from social media accounts.
- c) publish a list of the services the parish provides along with a cost for each service.
- d) offer the parish the opportunity to form a peoples panel on budgeting and services at the next annual meeting for the 2021/22 budget round”

19/187 CORRESPONDENCE

- i. To receive the correspondence list for the month
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

19/188 FUTURE AGENDA ITEMS

To receive requests for agenda items for consideration by the Council.

19/189 DATES OF FORTHCOMING MEETINGS

The Council will next meet on Monday 6th January 2020.

To confirm the date for the Finance and Governance Committee meetings

19/190 TO CLOSE THE MEETING

Dated this 26th November 2019

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.