

Issue date: Monday 30th December 2019

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Mrs. Angie Hurren

Parish Clerk



19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There are no items for discussion under part B (exclusion of press and public) on this agenda.
Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 6th January 2020 at 19:00hrs** in the **Green Room, Victory Hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

AGENDA

20/01 MEMBERS APOLOGIES	2
20/02 DISCLOSABLE PECUNIARY INTEREST	2
20/03 MINUTES	2
20/04 COUNTY AND DISTRICT COUNCIL WARD MEMBERS	2
Broadclyst County Division Members	2
Broadclyst District Ward Members	2
20/05 NATIONAL TRUST REPORT	2
20/06 PUBLIC QUESTIONS	2
20/07 ACCEPTANCE OF REPORTS	2
20/08 COUNCIL REPORTS	2
i. Clerks report	2
ii. Pavilions report	3
iii. Neighbourhood Plan report	3
20/09 FINANCE:	3
20/10 PLANNING	3
i. Recent decisions December 2019	3
ii. Appeal decisions December 2019:	3
iii. Validated applications for consideration:	3
20/11 CORRESPONDENCE	3
20/12 FUTURE AGENDA ITEMS	4
20/13 DATES OF FORTHCOMING MEETINGS	4
20/14 TO CLOSE THE MEETING	4

AGENDA

20/01 MEMBERS APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

20/02 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

20/03 MINUTES

- i. To receive and resolve to approve as a correct record the minutes of the Full Council meeting on 2nd December 2019.

Standing Orders will be suspended:

20/04 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

Broadclyst County Division Members

To consider matters for / from County Division Members Cllrs Bloxham and Randall-Johnson

Broadclyst District Ward Members

To consider matters for / from District Ward Members Cllr Pepper, Rylance and Chamberlain

20/05 NATIONAL TRUST REPORT

To receive a report from the National Trust

20/06 PUBLIC QUESTIONS

Public questions are invited on items on this Agenda (please note that the Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item).

The meeting will reconvene under Standing Orders

20/07 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

20/08 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for December 2019 and to resolve any recommendations contained within.

ii. **Pavilions report**

To receive a report from the Pavilions Administrator for December 2019 and to resolve any recommendations contained within.

iii. **Neighbourhood Plan report**

To note there is no report for December 2019.

20/09 FINANCE:

- i. To note that accounts up to 30.11.2019 have not been completed so will be presented at the next Council meeting.
- ii. Payment Schedule: To consider and resolve to approve the list of payments for December 2019
- iii. Budget setting: to agree a date for an extraordinary full council meeting to set the budget and calculate precept demand for 2020/21. NB: due to the Christmas break, it has not been possible to obtain quotes requested by the Finance Committee in time for publishing a draft budget in this agenda.

20/10 PLANNING

i. Recent decisions December 2019

The following recent decisions have been announced at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
19/2223/VAR	St Peters Evangelical Church Station Road Broadclyst	Variation of condition 2 of planning permission 18/1147/FUL (extensions and conversion of church to a dwelling) to vary the approved plans to amend design of extension and materials	Approval with conditions

ii. Appeal decisions December 2019:

To note there have been 0 appeal decisions announced in Dec 2019.

iii. Validated applications for consideration:

To receive the report on current planning applications and discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

Application	Location:	Proposal:	Expiry Date
19/2794/FUL	21A Parkside Road Exeter EX1 3TN	Construction of two storey rear extension The extension is two storeys but arranged as split level in relation to the existing single-storey dwelling.	Sun 12 Jan 2020

20/11 CORRESPONDENCE

- i. To receive the correspondence list for the month
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

20/12 FUTURE AGENDA ITEMS

To receive requests for agenda items for consideration by the Council.

20/13 DATES OF FORTHCOMING MEETINGS

The Council will next meet on Monday 3rd February 2020.

20/14 TO CLOSE THE MEETING

Dated this 30th December 2019

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.

Attendance record**Chairman:** Cllr Massey**Members Present:** Cllr Baker, Chamberlain, Francis, Gent, Lewis, Pepper, Rhodes, Rylance, K Straw, L Straw, Waldron.

Cllr Harris was co-opted at the start of the meeting.

Also present: Phillip Smart, Killerton General Manager**In attendance:** Clerk, Deputy Clerk, NP Officer.**Members of Public: 9**

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Broadclyst Parish Council Ordinary meeting**Press and Public were welcome to attend.**

There were no items for discussion under part B (exclusion of press and public) on the agenda.
Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary Council meeting of Broadclyst Parish Council on **Monday 2nd December 2019** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

MINUTES (Draft)

19/173 MEMBERS APOLOGIES	124
19/174 DISCLOSABLE PECUNIARY INTEREST	124
19/175 MINUTES	124
19/176 MEMBERS	124
19/177 PRESENTATION: Clyst Valley Regional Park Masterplan	124
19/178 COUNTY AND DISTRICT COUNCIL WARD MEMBERS	125
Broadclyst County Division Members	125
Broadclyst District Ward Members	125
19/179 NATIONAL TRUST REPORT	125
19/180 PUBLIC QUESTIONS	125
19/181 ACCEPTANCE OF REPORTS	126
19/182 COUNCIL REPORTS	126
i. Clerks report	126
ii. Pavilions report	126
iii. Neighbourhood Plan report	126
19/183 FINANCE:	127
19/184 GOVERNANCE	127
i. Committee Chairman selection	127
ii. Comms Committee Notes	128
19/185 PLANNING	128
i. Recent decisions November 2019	128
ii. Appeal decisions November 2019:	129
iii. Validated applications for consideration:	129
19/186 BUDGET PUBLICITY (motion requested by Cllr K Straw)	129
19/187 CORRESPONDENCE	130

19/188 FUTURE AGENDA ITEMS	130
19/189 DATES OF FORTHCOMING MEETINGS.....	130
19/190 TO CLOSE THE MEETING	130

MINUTES (Draft)

19/173 MEMBERS APOLOGIES

Apologies: Council agreed to accept apologies from Cllr Jackson and Staddon.

19/174 DISCLOSABLE PECUNIARY INTEREST

Members were reminded that under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting. Cllr Henry Gent recorded a personal interest in the book in relation to agenda item 19/177.

19/175 MINUTES

The Council received draft Minutes of the Full Council meeting on 4th November 2019. The following minor amendments were noted:

Present – to include the NP Officer; that 2 Members voted against acceptance of Minutes from October's meeting; that the Minutes did not record a request for financial reports for the Pavilions; that the meeting was interrupted by a member of public, after which the Chairman spoke to the Council.

RESOLUTION: it was proposed by Cllr Gent that these amendments be agreed and that the Council resolves to approve the draft Minutes as a correct record of the meeting.

RESOLVED: Motion carried with 1 vote against.

19/176 MEMBERS

No petition was received following the casual vacancy announced in September 2019; the Council should fill the vacancy by co-option.

Co-Option

The Council considered and resolved to accept an application from Rebekah Harris and Mathieu Holladay for co-option as a Parish Councillor.

The votes were as follows: Rebekah Harris 6; Mathieu Holladay 3.

RESOLVED: that Rebekah Harris be co-opted onto the Council, making the total number of Members 15 (all seats filled). The Chairman thanked both applicants.

Standing Orders were suspended:

19/177 PRESENTATION: Clyst Valley Regional Park Masterplan

Presentation from Simon Bates (East Devon's Green Infrastructure Manager) about the Masterplan. Item deferred until the New Year.

19/178 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

Broadclyst County Division Members

Cllr Chamberlain gave a brief update on Station Road traffic (volume and type) following recent discussion with residents and Cllr Bloxham.

Action: Clerk to ask Cllr Bloxham for an update on the Traffic Order for double yellow lines at Westclyst and B3181 as it was understood these were to have been processed at the November HATOC meeting (but weren't).

Broadclyst District Ward Members

District Ward Members Cllr Chamberlain reported on the Cranbrook Plan examination which is scheduled to commence on Tuesday 21st January 2020. Original respondents to the consultation may submit further comment should they wish to do so. Cllr Rylance reported the TAFT (Task and Finish Forum) a cross-party consultation for the East Devon Car Park tariff will be coming forward in a few months' time.

19/179 NATIONAL TRUST REPORT

Phillip Smart, Killerton's General Manager, gave a report on behalf of the National Trust's estate. Christmas has come to Killerton with the Night Before Christmas as the theme this year. The estate is expecting in the range of 60,000 visitors, including school programme, with schools visiting every day. Broadclyst Primary school will hold their Christmas choir concert in the chapel. The estate continues to invest in houses and cottages including the Crabtree holiday cottages which will hopefully be ready for spring 2020. The Chapel, which is the only grade 1 listed building on the estate, will be having extensive conservation stone repairs in the next year. Cllr Liz Straw had a question for Philip Smart about the over hanging trees from the gardens into the Victory Hall carpark. Philip Smart will ask the Estate manager to have a look. Also, Cllr Straw mentioned about the tree next to Clyst Caring and low hanging branches.

19/180 PUBLIC QUESTIONS

The Chairman invited public questions on items on this Agenda.

A member of public (MOP) complimented the Parish Council on the lights on the village green. The Chairman thanked the member of the public and explained it was to do with the VIP group and thanked the Clerk for her help and assistance with insurance and risk assessments for the event to go ahead.

MOP brought up that he has recently moved to a house near the Red Lion pub and mentioned the small triangle and traffic going up both sides of the triangle and weather it makes sense to make this a one way, to make life safer. The Council agreed to ask the Traffic Committee to look at this and also have a conversation with Highways about any options and bring that back to Full Council.

MOP – Thank you to Cllr Chamberlain about updating the residents of Broadclyst Station about the situation.

MOP – Asked even though they don't live in Station Road can they complain to Highways as well? Cllr Chamberlain advised – yes, separate letters of complaint to Highways.

MOP – Brought up about who is paying for the repair of the large pothole that Cllr Chamberlain has reported to Highways. Cllr Chamberlain reported that as it's a large size, Highways will be paying for that. It is too big for the Parish to fix, plus the safety issue of the location.

Cllr Chamberlain also reported another pothole in the Fords which is a sizeable pothole.

MOP – As a Station Rd resident, look into starting a petition for a vote of no confidence in the Highway department. The Chairman advised letters would be the better route to take. Cllr

Francis asked if we can ask a member of the Highways department to address what's happening in the Parish.

ACTION: The Clerk to invite Devon Highways to a Council meeting.

The meeting reconvened under Standing Orders

19/181 ACCEPTANCE OF REPORTS

The Council resolved to accept the reports received from stakeholders.

RESOLUTION: It was proposed by Cllr Pepper to accept all the above reports. This was seconded by Cllr Gent with all Members in agreement.

RESOLVED: That the County/District reports be accepted.

19/182 COUNCIL REPORTS

i. Clerks report

- Broadclyst and Cranbrook have both set up Climate Change working groups to look at this at a local level; it has been mooted that these groups join to share resources and expertise.

RECOMMENDATION: To consider if to merge the Broadclyst and Cranbrook groups.

RESOLUTION: It was proposed by Cllr Gent to go ahead and merge with Cranbrook's Climate Change working party. This was seconded by Cllr Rylance with all Members in agreement. **RESOLVED:** That the recommendation be accepted.

- **Fords footway:** noted that new wooden sleepers are very slippery when wet. The Parish has some footpath funding that could be used to apply non-slip surfacing; Division Members have some locality money left.

Fords fencing: damage to western side fencing from RTA. The reclaim of repair costs through insurance has been raised with the County Division Member, as has the issue of plastic barriers becoming dislodged when Fords are in flood.

RECOMMENDATION: To consider allocation of P3 monies to improve the surface of the Fords raised walkway.

RESOLUTION: It was proposed by Cllr Pepper to put chicken wire/ felt strips to the boards to prevent the slippery boards. Would need to take advice on protection of the watercourse. This was seconded by Cllr Gent, with 1 abstention and the rest of council in agreement.

RESOLVED: That the recommendation be accepted.

RESOLUTION: It was proposed by Cllr Francis to accept the Clerks report. This was seconded by Cllr Chamberlain with all but 2 Members in agreement.

RESOLVED: That the Clerks reports be accepted.

ii. Pavilions report

The Council received a report from the Pavilions Administrator for November 2019.

Cllr K Straw requested an expenditure and income report for the Pavilions. The Clerk explained the Sports Pavilion is run by a Sports Management Committee which is made up of User groups and members of the public.

RESOLUTION: It was proposed by Cllr Gent to accept the report. This was seconded by Cllr Chamberlain, with all Members but 2 in favour.

RESOLVED: That the Pavilions reports be accepted.

iii. **Neighbourhood Plan report**

Council received a report/update for November 2019 from the Neighbourhood Plan Lead Officer. Cllr K Straw asked about timetable of the NP Plan which was explained in the 3-page report. Cllr L Straw asked about the grants which the NP Officer explained. Cllr K Straw asked about the anticipated cost of the overall cost. NP Officer explained she was unable to provide that level of detail.

RESOLUTION: It was proposed by Cllr Gent to accept the report. This was seconded by Cllr Pepper, with all Members but 2 in favour.

RESOLVED: That the Neighbourhood Plan report be accepted.

19/183 FINANCE:

- i. Council received the bank reconciliations and balance sheets for the second quarter and to 31.10.2019

RESOLUTION: It was proposed by Cllr Baker to accept the report. This was seconded by Cllr Pepper, with 2 against with the rest of Members in favour.

RESOLVED: That the bank reconciliations and balance sheets for the second quarter and to 31.10.2019 be accepted.

- ii. Council received the Income/Expenditure Financial Statement as at 30.09.2019 and 31.10.2019

RESOLUTION: It was proposed by Cllr Harris to accept the Income/Expenditure Financial Statement as at 30.09.2019 and 31.10.2019 This was seconded by Cllr Pepper, with 2 against and the rest of the Members in favour.

RESOLVED: That the be accepted Income/Expenditure Financial Statement as at 30.09.2019 and 31.10.2019

- iii. Payment Schedule: Council received list of payments for November 2019

RESOLUTION: It was proposed by Cllr Francis to accept the list of approved payments for November 2019. This was seconded by Cllr Pepper, with 2 against and the rest of Members in favour.

RESOLVED: That the payment schedule for November 2019 be accepted.

19/184 GOVERNANCE

i. **Committee Chairman selection**

For the Council to appoint the Chairman (in accordance with Standing Order 4.d.vi) for the following Standing Committees:

- a. **Finance and Governance Committee;**

RESOLUTION: It was proposed by Cllr Gent that Council appoints Cllr Jackson to as Chairman for Finance and Governance Committee. This was seconded by Cllr Chamberlain with all Members in agreement.

RESOLVED: That the Vote be accepted.

b. Planning and Environment Committee;

RESOLUTION: It was proposed by Cllr Pepper to Vote for Cllr Massey to become the Chairman for Planning and Environment Committee. This was seconded by Cllr Gent with all Members in agreement.

RESOLVED: That the Vote be accepted

c. Emergency Planning Committee.

RESOLUTION: It was proposed by Cllr Waldron to Vote for Cllr Lewis to become the Chairman for Emergency Planning Committee. This committee's contact details will need updating with the new Chairman. This was seconded by Cllr Chamberlain with all Members in agreement.

RESOLVED: That the Vote be accepted.

ii. Comms Committee Notes

The Council received draft meeting notes of the inquorate Comm's committee meeting held Tuesday 19th November.

RESOLUTION: it was proposed by Cllr Pepper that the Council resolves to approve the draft meeting notes as a correct record of the meeting. It was further resolved to accept the recommendation of including HRH Prince Charles to the Protocol for Marking the death of a senior National figure.

RESOLVED: Motion carried with 2 abstentions.

19/185 PLANNING

i. Recent decisions November 2019

The following recent decisions have been announced at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
19/2216/VAR	Land At Pinn Court Farm Pinncourt Lane Exeter	Section 73 application to vary condition 2 of 19/0523/MRES to substitute the approved plans in relation to phase 2A for amended plans to change the house types on plots 181 - 184, 211 - 214, 217 - 220 and remove the garages from plots 172, 173, 178, 185 - 191, 208, 222, 225 - 227, 232 - 235, 244, 247, 251, 254	Approval with conditions

ii. Appeal decisions November 2019:

To note there have been 1 appeal decisions announced in Nov 2019.

Application ref:	Location:	Proposal:	Decision
19/0723/ADV	Co-Operative Food, Pin Hill, Pinhoe Exeter EX1 3TG	1no internally illuminated fascia, only the co-op logo illuminates. 2no internally illuminated co-op projectors, 1no set of non illuminated 'welcome to' acrylic text, 2no internally illuminated co-op logos, 9no non illuminated wall mounted flat aluminium grey panels, 4no non illuminated wall mounted flat aluminium panels, 2no non illuminated post mounted flat aluminium panels and 1no internally illuminated 3.5m totem.	Dismissed

iii. Validated applications for consideration:

To discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

Application	Location:	Proposal:	Comment:
19/1590/MFUL	Land At Langaton Lane, Pinhoe. Amended plans relating to SUDS report	Erection of 12 no. dwellings (4 no. one bed flats, 5 no. two bed houses and 3 no. three bed houses), of which 8 affordable units, widening of access, sustainable urban drainage systems, amenity play park and associated landscaping.	Comment already submitted.

19/186 BUDGET PUBLICITY (motion requested by Cllr K Straw)

The Council considered the following motion:

“The council will

- actively promote the budgeting process including all meetings that discuss the budget on the front page of the website, social media and on the notice boards.
- publish the current budget and a simple factual explanation of each item on its website and on notice boards, with links posted from social media accounts.
- publish a list of the services the parish provides along with a cost for each service.
- offer the parish the opportunity to form a people's panel on budgeting and services at the next annual meeting for the 2021/22 budget round”

Cllr Francis proposed an amendment:

This Council notes the importance of an open and transparent budgeting process and hereby resolves to:

- a) Undertake an exercise to seek the views of parishioners on the services provided by the council using the Tough Choices model developed by Devon County Council;
- b) To engage the services of an independent organisation (such as Devon Communities Together) to design this process in consultation with the Parish Council;
- c) to use the results of this process to inform budget setting for financial year 2021/22

RESOLUTION: It was proposed by Cllr K Straw to accept Cllr Francis's motion with the amendments. This was seconded by Cllr Liz Straw. 1 abstention, 1 against and the rest in favour.

RESOLVED: That Cllr Francis's amended motion be accepted.

19/187 CORRESPONDENCE

- i. The Council received the correspondence list for the month.
- ii. There were no matters arising from the correspondence list.

19/188 FUTURE AGENDA ITEMS

PRESENTATION: Clyst Valley Regional Park Masterplan

Presentation from Simon Bates (East Devon's Green Infrastructure Manager) for January or February 2020 Council meeting.

19/189 DATES OF FORTHCOMING MEETINGS

The Council will next meet on Monday 6th January 2020.

Finance and Governance Committee meeting confirmed for 17th December at the Pavilions @ 7.30pm.

19/190 TO CLOSE THE MEETING

The meeting closed at 20:25hrs.

Signed:.....

Print:.....

Date:.....

Clerks Report

DECEMBER 2019

1. GROUNDSMAN REPORT

03.12.2019 We called at the Bowling Green today. We previously noted Fusarium disease and red thread disease. We have the liquid solution and the conditions allowed it to be applied.

30.12.2019 Site inspections carried out for Westclyst and Broadclyst.

2. CHRISTMAS BROADSHEET

The Christmas 2019 Broadsheet have been delivered to our fantastic volunteers with a wish of Merry Christmas and a Christmas card. It's through our team of volunteers that the Broadsheets get delivered to as many homes as possible throughout the whole Parish. More volunteers have come forward to deliver in some of the more rural areas which is great news. The Officers would like to thank all the volunteers for their continued dedication.

3. ROADWORKS

14-17th January B3181 Church Close to Sunnyfield overnight resurfacing works with 10mph restriction and convoy system with traffic lights.

4. FLOOD SUPPORT

The wet month has resulted in a spike in calls from residents for flood prevention support. As well as managing various road closures and surface water flooding between 15th December and 29th December (including Christmas Day and Boxing Day), we visited 2 households with sandbags to protect property and cleared a blocked culvert outside a third property.

The 'Great Puddle' outside Beggars Bush on Station Road is thought to be caused by blocked/collapsed drainage. DCC has been informed; it is beyond our scope. Concern was also raised regarding the flooding and associated road closure on the B3181 at the Merry Harriers as this is the diversion route for the M5 should it have to be closed.

5. WESTCLYST PLAY AREA

There have been a growing number of complaints about smoking in the play area adjacent to the school, with reports of small children picking up cigarette butts. This was reported to the Management Company, which will try to address the problem with additional signage.

This concludes my report to Council.

Angie Hurren,
Principal, SLCC.
Broadclyst Parish Clerk

30.12.2019

ADMINISTRATORS REPORT – PAVILIONS

Report to: Broadclyst Parish Council

Date of Meeting: Monday 6th January 2020

Agenda item: 20/08ii

Subject: Monthly update

Purpose of report: To update Council on regular bookings, casual hire, maintenance, staffing and any other issues as they arise.

Recommendation:

- i. that that report be noted
- ii. that any interim actions which have taken place under Officer delegation be noted
- iii. that any recommendations made be considered and a resolution reached in relation to each recommendation

Financial implications: The Pavilions is Council's biggest asset; its upkeep and operation is also one of the Council's largest areas of expenditure. Council needs to be aware of its current level of operation as well as considering issues as soon as they arise.

Legal implications: A Local Council may execute any works including works of maintenance or improvement in relation to any parish property (Clayden, 2013). The Council has a duty to take such care as in all the circumstances of the case is reasonable, to "see that the visitor will be reasonably safe in using the premises for the purposes for which he is invited or permitted by the occupier to be there"¹. As the Occupier, the Council is also reasonably expected to offer protection to trespassers²

Equalities impact: Low

Risk: Given that the premises are frequently used by children who are expected to be more vulnerable and less able to perceive risk and understand notices, Council should guard against risk by ensuring the premises are fit for purpose at all times, with a system for reporting defects and clear delegation to enable repairs to be enacted as soon as practicable.

Link to Council Action Plan: Demonstrating excellent governance in managing the business and finances of the Council through regular monitoring and sound internal control procedures; Safe and efficient arrangements to safeguard public money; Control and management of parish public finances

¹ Occupiers Liability Act, 1957, s 2 (2)

² Occupiers Liability Act 1984; Tomlinson v Congleton Borough Council [2003] UKHL 47

Report detail:

We've had an unusually quiet December this year; football is in full swing and the weather has held off meaning no matches have been cancelled. The theatre is still using the facilities once a week in the lead up to pantomime; this week sees our term time groups finishing for the Christmas period.

Brownies/guides and the youth club finished off with Christmas movie nights while the toddler group had a traditional Christmas party. We also saw an annual family Christmas get together.

We are waiting to hear an update from the toddler group on whether a new volunteer is going to take over the running of the group in January 2020.

This concludes my report to Council.

Helen Cutting

Broadclyst Parish Council Administrator

30 December 2019

PAYMENTS SCHEDULE - DECEMBER 2019
Parish Council Current Account

BACS	Payee	Service/Goods Provided	Total
255	Plandscape	Maintenance of November 2019	£465.90
"	Broadclyst Victory Hall	Hire of meeting rooms Nov 2019	£12.00
"	Rialtas	Cashbook & S/led annual contract	£451.20
"	Ricketts	Rent for garage (for Dec 2019 - due 01.12.2019)	£75.00
"	Thirstywork	Rental & Water for Nov & Oct	£69.76
"	Apollo Finance	Water bill (for Tor Water) (Pavilions and public toilets)	£155.19
"	Stratton Creber	Office Rent etc & Office Gas (2 invoices)	£2,445.88
256	Staffing	Staff Salaries, HMRC and Pensions December 2019	£13,034.36
257	A Hurren	Expenses	£80.70
"	N.Curwood	Expenses	£0.00
"	H. Cutting	Expenses	£58.32
"	J. Edbrooke	Expenses	£0.00
"	Brightsea	Christmas 2019 Newsletter (2 invoices)	£928.00
"	Patterson	Cleaning supplies	£35.41
"	Exe Turf Care	Maintenance for W/Broadclyst pitches, Bowling Green	£2,904.37
"	Pyne Electrical	Supply and fit 2 outside lights on front of public toilets.	£201.60
"	SWAS NHS Trust	Defibrillator support Package	£1,200.00
"	Jewson	Sand - Red (Flood sand bags)	£60.00
"	Greenham	Flood PPE & Flood equipment (Flood sign batteries)	£147.86
"	Nikki Cassap	Holiday Cover for Public Toilets	£165.00
"	SLCC	Membership Fees - Natasha Curwood	£202.00
"	A. Cole; E. Bashford	Broadsheet Delivery expenses	£125.00
"	Thirstywork	Cooler Rental 12th Dec 19 - 12th Jan 2020	£22.00
"	Tina McAllister	Reimbursement for emergency key cut for public toilets	£23.00
		BACS TOTAL FOR MONTH	£22,862.55

DEBIT CARD

07.12.2019	Ebay	Dell Inspiron Laptop	£424.99
10.12.2019	Crusty Cob	Refreshments for meeting	£16.44
17.12.2019	Shell	Diesel	£72.38
20.12.2019	Whimble Garage	Diesel	£47.13
27.12.2019	Shell	Diesel	£74.58
		CARD TOTAL FOR MONTH	£635.52

DIRECT DEBITS

Monthly/Bi-monthly

DD	O2	Telephone (NP Officer)	£20.40
DD	BT Business	Office Phone and Broadband	£115.19
DD	Lloyds bank	Bank Charges 10 Oct - 9th Nov	£7.15
DD	O2	Telephone (Officers)	£43.81
DD	Ford Lease Hire	Ford Lease	£450.42
DD	British Gas	Electricity at Public Toilets (10 Nov - 9 Dec)	£29.09

Quarterly/Bi-annual

DD	British Gas	Gas at Pavilions (1 Nov - 30 Nov 2019)	£108.58
DD	British Gas	Electricity at Sports Pavilions (9 Nov - 8 Dec 2019)	£80.58
DD	National Trust	Allotment Rent (bi-annually April + November)	£0.00
Annually			
DD	EMAP Publishing	LGC subscription (auto-renews in March)	£0.00
DD	ICO	Data Protection Registration (Annual - November)	£0.00
DD	TV Licence	Broadclyst Sports Pavilions Licence (annual January)	£0.00
		DIRECT DEBITS TOTAL FOR MONTH	£855.22

TOTAL EXPENDITURE in December 2019 £24,353.29

PLANNING APPLICATIONS VALIDATED FOR COMMENT

1. 19/2524/FUL [Construction of general purpose agricultural building and associated access track](#)

Poltimore Park Poltimore Road EX4 0BB.

Closing date 26th December 2019.

Public comments made: none

It's refreshing to get an application in for a new agricultural building.

There do not seem to be any material reasons for objection: the site doesn't flood back up under the motorway bridge end, and its design would seem to not be objectionable. It is uncontentious and is likely to gain approval under current National and Local Plan policies. The emerging NP demonstrates support for the rural economy.

Suggested comment:

To support, but given its location and proximity to OPF2 and 3, the only conditions you may wish to consider is that it is solely used as an agricultural building, and that if/as/when it ceases to be used for that purpose it must be removed and the land restored to its pre-construction state.

2. 19/2704/FUL [Construction of replacement detached double garage and annexe.](#)

3 Endsleigh Crescent Blackhorse Exeter EX5 2AW.

Closing date 8th January 2020

Public comments made: none

Viewing on Google Earth shows a variety of extensions, conservatories, sheds and garages on each of the properties in the Crescent. The applicant suggests that the design and proposed scheme blends in with the existing property and surrounding neighbours; it's difficult to spot a theme as there are a wide variety of existing materials and styles, so design doesn't give sufficient grounds on which to object.

One consideration with granny-flats is that they effectively constitute a separate dwelling and it could be argued that this constitutes new development outside the Built-Up Area Boundary; however, given the restricted access to the annex it is unlikely that it could ever be sold-off as a stand-alone property. The Council has previously supported granny-flats/annexes, and the emerging NP shows support for conversions that allow for elderly relatives to be cared for in their own homes.

Suggested comment:

To support, but being mindful that this site is in the middle of a residential location, Council may wish to consider requesting a condition that demolition, site preparation, and construction works are only undertaken between certain hours, i.e. Mon-Fri 8am-6pm and Saturday 8am-1pm

3. 19/2647/FUL [Change of store doors to enable conversion to bedroom](#)

Sweet Meadow Barn Shermoor Farm, Broadclyst Station Exeter EX5 3AZ.

Closing date 2nd January 2020

Public comments made: none

The internal alterations to change the building into a bedroom can be done under permitted development and so does not require planning; however, the external change does not fall under permitted development and therefore the applicant is seeking permission to change the existing painted wooden doors to fitted glazed patio doors (2 hinged doors and one fixed pane door). Door opening dimensions remain unchanged.

There would not seem to be any material considerations on which to raise an objection.

Suggested comment:

To support, or “thank you for consulting Broadclyst Parish Council. We would advise that the Council has no comment in respect of this application”.

4. 19/1590/MFUL [Erection of 12 no. dwellings \(4 no. one bed flats, 5 no. two bed houses and 3 no. three bed houses\), of which 8 affordable units, widening of access, sustainable urban drainage systems, amenity play park and associated landscaping.](#)

Land At Langaton Lane (Opposite Gospel Hall) Langaton Lane Exeter

Closing date 24th December 2019

An Amended Environmental Noise Assessment has been received. The applicant does not appear to have addressed any of the concerns raised by County Highways, EDDC Landscape Architect, DCC Flood Risk SuDS Consultation, Devon County Archaeologist, ourselves, and the Environment Agency. I must confess that I haven’t waded through the 27-page amended ENA to play spot the difference, but after reading the comments made by the aforementioned agencies it seems unlikely that this will gain consent.

Council originally voted 11:1 to not support this application. It seems likely that an amended ENA is insufficient reason for the Council to change its position.

Suggested comment:

“Thank you for re-consulting Broadclyst Parish Council on the amended Environmental Noise Assessment, however we do not consider that our position has changed from that outlined in our letter dated 14th November 2019.”

5. 19/1520/MRES [Reserved matters application \(access, appearance, landscaping, layout and scale\) for the erection of a building to provide 12 no. residential flats as Science Park worker units including associated road access, parking and landscaping, pursuant to outline planning permission reference 12/1291/MOUT \(part of phase 6\); the partial discharge of conditions 1, 3, 4, 5, 7, 19 and 20 of outline planning permission 12/1291/MOUT relating to this part of phase 6](#)

Land West Of Tithebarn Link Lane (part Of Phase 6) Redhayes

Closing date 20 December 2019

Public comments made: None

Tucked in behind a “statement building”, this application is for a block of #12 one- and two-bedroom flats for Science Park workers. The 3 storey building will have two 2-beds and two 1-bed flats on each floor. Whilst not especially inspiring, the design is in keeping with the modern style of the neighbouring properties. There is parking for 11 cars in the street-lit rear courtyard with a further 4 on street parking bays. This number has been reduced from 20 in order to increase additional landscaping along the southern edge of the site; this was identified when the scheme was reviewed by the Housing Excellence Design Panel. The application considers that as occupation preference will be given to Science Park workers, demand for parking may be lower than usual.

The site is adjacent to the existing bus route (Tithebarn link Road). There is a cycle store and bin storage area just off the road, as well as a small amenity area in the rear courtyard. The immediate grounds are low-maintenance with shrubs and slate chippings; the boundaries are defined by planting and hedging strips, with larger trees on the southern elevation to be in keeping with the street scene.

There are a couple of things I’m personally not keen on:

firstly, the bin lorry will probably end up reversing in across the pavement to access the bin store, which is about half-way back the short side of the building. It’s been put there deliberately so it’s not an eyesore from the road but is still reasonably accessible. It is unlikely they will move it now though, and I suppose it is only once every three weeks.

Secondly, there is no rear or side access to the building, only from the front. The street running east-west along its frontage is a key secondary route, providing a foot/cycle route into the Science Park as well as serving the 150 homes to its west. I just wonder if there will be an issue with cars parking along the pavement/street out front rather than using the courtyard parking to the rear?

Suggested comment:

To support. (I’m not sure that it’s worth mentioning either of my concerns).

6. 18/1653/MOUT [Outline planning application \(appearance, landscaping, layout and scale reserved\) for up to 74 dwellings, together with access and associated infrastructure, landscaping and drainage](#)

Land North Of Moonhill Copse, West Clyst

Closing date 30th December 2019

Public comments: 1 objection (on amended plans)

These amendments relate to “Amended Quantum of Development, layout and technical information”

This application, previously for 74 dwellings, has been reduced slightly to 71 dwellings, mainly to accommodate DCC’s requirements for a 3.5m footway/cycleway across the site’s frontage and a 5.5m wide road as far as the first junction. In the Transport Assessment Addendum, it is noted that “it is accepted that at present traffic congestion occurs in the SM peak on B3181 travelling towards the Station Road/Church Hill double mini-roundabout, the proposed development will exacerbate this” but that County’s response is to require a S106 contribution of £3,250 per dwelling towards the Pinhoe Area Access Strategy measures, which apparently allows for a development of up to 80 residential units on this site.

In other considerations, the Housing Officer has expressed her concern at the layout of the affordable units which are not dispersed throughout the development and has queried the lack of evidence to support the reduction in affordable housing on viability grounds. There is also concern around residential properties on such steep land; we know that this has proven to be a significant challenge for Barratts and Redrow on their Westclyst sites.

This is one of those applications that doesn’t feel quite right yet, but it is reaching the stage of not having significant grounds on which to object. There is considerable local opposition to it, but many of the points raised by local people are either emotive / non-material, or can be conditioned. If Members were wanting to spend time looking at any of the applications in this document then this would be the one.

This concludes my Planning report.

Angie Hurren, Broadclyst Clerk/RFO

Broadclyst Parish Council

Communications Summary December 2019

County Council

1. Devon County Funding news – Environment updates - Devon Historic Churches Trust. Small grants to assist with maintenance and repairs to the historic fabric of church buildings in Devon. – Passed on to Clyst Mission.
2. Devon County Council Funding News – Business. Latest Funding news.
3. Devon County Council – Travel Devon Bike ability – Cycle Training.
4. Connect me – Children & Families – Applications for primary school places close on 15th Jan. Download the HANDI app for child health advice <https://devonccg.nhs.uk/health-services/children-and-young-people/handi-app>
5. Connect me – Environment. Devon's Winter teams prepared. 37 Frontline gritters and 3,000 tonnes of salt have been used already on Devon's roads this Winter.

District Council

6. East Devon – Request for school/child safety related messages regarding the Fire & Rescue Service not being able to get past cars dropping off or collecting children. This info was forwarded on to the local schools.
7. East Devon – Scam update from National Scam Team at Trading Standards.
<https://www.met.police.uk/SysSiteAssets/media/downloads/central/advice/fraud/met/the-little-book-of-big-scams.pdf>
8. East Devon - Child Exploitation Strategic Horizon Scan – Summary of this month's news stories.
9. Wild East Devon December newsletter – Welcomes the new Ranger at Cranbrook.
10. East Devon Residents magazine – All East Devon District Council – owned beaches have been classed as Excellent by Defra.

Other Agencies

11. SLCC – News Bulletin –
12. VOYC Devon - The Sir Francis Chichester Trust is once again offering **FREE places on the 19 day Outward Bound 'Skills for Life Award' course** to young people who live in Devon and who are aged 16-19. For more details; <http://chichestertrust.org/>
13. SLCC- News Bulletin
14. LGC News Alert - Local Government jobs
15. South Western Ambulance NHS Foundation Trust – Quarterly Membership newsletter.
16. NALC – Newsletter – Spring Conference open for bookings.
17. VOYC Devon Monthly newsletter.

Public

18. Telephone call received from 3 MOP asking for help with sandbags and cleaning ditches to save properties from flooding.

In order to keep the volume of communications to a reasonable level, newsletters/circulars are only forwarded to Councillors or members of public on request. Please contact the Clerk should you wish to receive electronic copies of external agencies publications.



Would we be able to get to your home in an emergency?

Bad parking has delayed fire engines and ambulances reaching serious incidents in this area.

When parking your vehicle please remember to:

- Park close to the kerb
- Leave enough space for a fire engine or an ambulance to pass
- Leave extra room near tight corners
- Fold in your wing mirror

Please be considerate when you park your vehicle. Failure to park your vehicle considerately may cause an unnecessary obstruction to other road users, including emergency services vehicles, which could lead to a £30 fixed penalty notice being issued.

Every second counts when the emergency services are responding to an incident.

Important information from the emergency services





Time/Date

Vehicle

The Fire & Rescue Service have had an increase in not being able to get past cars dropping off or collecting children at schools recently. They have asked if drop off time is a problem at your school if you could include it any communication you have for the parents to reduce these occurrences.



Stay visible while cycling at night

When the days are shorter it is more important than ever to ensure your bicycle is not only road worthy but also kitted correctly for night use.

There are also several legal requirements you must adhere to when thinking about taking your bike out at night:

Cycling and the law

If you are on the roads when it's dark your bicycle is legally required to have both lights and reflectors fitted.

- Your front light must be white and have a 110 degree visibility
- Your rear light must be red
- Front and rear lights are allowed to flash
- You must also have a red rear reflector and amber reflectors on the front and rear of each pedal

General cycle safety at night

It is good practice to use your rear light when cycling during the autumn and winter months as the weather can change quickly and being as visible as possible on the road should be a priority.

Hi-viz clothing is also an ideal way of staying visible during dusk and dark nights. Reflective clothing is a highly effective way of being seen on the busy roads, especially when it is worn on parts of the body that move.

What to consider

- Hi-viz clothing is very effective at making you visible at night
- Add reflective items to body parts that move, i.e. shoes with reflective strips, reflective wrist bands and gloves
- If wearing a back pack or rucksack ensure it has reflective strips or areas for greater visibility
- Wear a rear light on your back pack or your helmet for extra visibility. The additional height of the light will be at eye level for most motorists
- Ensure the batteries in your lights are always in full working order and not running low

Staying visible on the roads during the winter months is important; it doesn't cost the earth and can help