

Issue date: Monday 13th January 2020

Contact number: 01392 360269

E-mail: clerk@broadclyst.org

Mrs. Angie Hurren

Parish Clerk



**To: Broadclyst Parish Council Members.
For Information: District and County Ward
Members, Press and Public.**

19, New Buildings
Broadclyst
Exeter
EX5 3EX
www.broadclyst.org

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There are no items for discussion under part B (exclusion of press and public) on this agenda.
Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Extraordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 20th January 2020**, commencing **19:00hrs** in the **Broadclyst Primary School Hall, Broadclyst, EX5 3JG** for the purpose of transacting the following business:

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AGENDA

NB: draft figures contained within this agenda are subject to change following the decisions made by the Council following discussions during the meeting.

20/015 MEMBERS APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

20/016 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

20/017 MINUTES

To receive and resolve to approve as a correct record the minutes of the Full Council meeting on 6th January 2020.

Standing Orders will be suspended:

20/018 PUBLIC QUESTIONS

For Public question time on items on this Agenda for no longer than 15 minutes if required

The meeting will reconvene under Standing Orders

20/019 BROADSHEET PAPER OPTIONS

To receive samples and consider the financial impact of using recycled paper for the Broadsheet;

20/020 DCC GRASS VISIBILITY SPLAY CUTTING GRANT 2020/21

DCC has offered a grant of £1,455 towards visibility splay cutting, an increase of 3% on 2019/20. To consider if to accept the grant and to enter into DCC's Urban Highway Grass Cutting Agreement for 2020/21

20/021 BROADCLYST PARISH COUNCIL 2020/21 BUDGET

- i. To receive draft Minutes from the Staffing Committee meeting;
- ii. To receive draft Minutes from the Finance Committee meeting;
- iii. To consider the draft budget as prepared by the Finance Committee at its meeting on 17th December 2019, finalising the discussions around grants and maintenance;
- iv. To resolve to set the budget for 2020/21 at £410,386 (draft figure)

20/022 BROADCLYST PARISH COUNCIL 2020/21 PRECEPT

To resolve to set the Parish Precept for 2020/21 at £392,998.60 (draft figure). This draft figure equates to a Band D equivalent Council Tax of £199.49 per property per annum, a reduction of £47.02 per Band D property per annum.

20/023 TO CLOSE THE MEETING

Dated this 13th day of January 2020

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.