Broadclyst Parish Council
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19, New Buildings
Broadclyst
Exeter
EX5 3EX
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Attendance record: Chairman Cllr Massey

Members present: Cllrs Chamberlain, Gent, Lewis, Pepper, Rhodes, K Straw, L Straw, Staddon, Waldron.

Members of Public: 0

In attendance: Clerk, Deputy Clerk, Neighbourhood Plan Officer

Broadclyst Parish Council Ordinary meeting

Press and Public were welcome to attend.
There were no items for discussion under part B (exclusion of press and public) on this agenda.
Members of public were reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary Council meeting of Broadclyst Parish Council on **Monday 7th December 2020** at **19:00hrs** held virtually via Microsoft Teams for the purpose of transacting the following business:

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MINUTES (Draft)

20/132 MEMBERS

i. **Present:** the Members present and the method / platform by which they are attending is recorded on the previous page
ii. **Apologies:** The Council resolved to apologies from Cllr Baker and Cllr Rylance.

20/133 DISCLOSABLE PECUNIARY INTEREST

The Chairman reminded Members to declare any interests.
Cllr K Straw declared his work with the advisory board precludes him from being involved in any Covid matters. He has updated his ROI accordingly.

20/134 MINUTES

The Council received draft Minutes of the Full Council meeting on 2nd November 2020.
Proposal: Cllr Gent proposed approval, seconded by Cllr K Straw with a unanimous vote to approve.
RESOLUTION: that the draft Minutes from 2nd November 2020 be approved.

Standing Orders were suspended:

20/135 WARD MEMBERS

i. Broadclyst County Division Members

The Clerk reported on behalf of County Division Members Cllrs Bloxham and Randall-Johnson regarding the Police and Crime Commissioners Councillor Advocate Scheme (CAS) and Free School Meals. Cllrs Massey, Pepper and the Deputy Clerk attend the CAS; Cllr Lewis also expressed a wish to join. The Council sent best wishes to Cllr Bloxham for a speedy recovery.

ii. Broadclyst District Ward Members

District Ward Members Cllr Pepper and Chamberlain were present, it was noted it would be EDDC's full council on Wednesday evening.

20/136 PUBLIC QUESTIONS

There were no members of public present.

The meeting reconvened under Standing Orders

20/137 ACCEPTANCE OF REPORTS

The Council resolved to accept reports received from stakeholders, with no actions arising from any of the public/stakeholder reports received this evening. (Proposed Cllr L Straw, seconded Cllr Chamberlain, all in favour).

20/138 COUNCIL REPORTS

i. **Deputy Clerks report**
The Council received the Deputy Clerks Report for November 2020 which was a report (no recommendations). Council resolved to note the report (Proposed Cllr L Straw, seconded Cllr K Straw, unanimous).

ii. **Clerks / Food Bank report**
The Council received the Clerks Report, incorporating the Food Bank report, and considered recommendations contained within as follows:

- To trial a new waste disposal contact which sorts black bin bags from public litter bins for recycling;
- To review the SLA with the YMCA for Q4 of 2020/21.

Proposed: Cllr K Straw proposed to trial the change of contractor, seconded Cllr Gent and unanimously agreed. **RESOLVED.**
Proposed: Cllr K Straw proposed to continue the Youth Club SLA with the YMCA, recommending that Council enters a 12-month SLA from 1st April 2021. This was seconded by Cllr L Straw and received unanimous support from Council. **RESOLVED.**

Cllr Rhodes joined the meeting at 19:20hrs

iii. Neighbourhood Plan Officer report
The Council received the monthly report from the Neighbourhood Plan Officer which contained matters for the Council to note only.
Proposed: Cllr Gent proposed that the Council notes the report, seconded Cllr Lewis with a majority vote (1 abstention). **RESOLVED.**

20/139 FINANCE:

i. The Council received the draft Minutes from the Finance Committee meetings on 19th and 26th November 2020 by way of a report to Council.
Minutes 19th November: Proposed Cllr Pepper, seconded L Straw, majority vote (1 abstention); Minutes 26th November: Proposed Cllr L Straw, seconded Massey, unanimous.
RESOLVED: that the Finance Committee minutes be accepted as a report to the Council.

ii. The Council receive end of second quarter accounts, recommended for acceptance by the Finance Committee.
Proposed: It was proposed by Cllr L Straw to approve the accounts for the second quarter of 20/21. This was seconded by Cllr Gent and unanimously agreed. **RESOLVED.**

iii. To consider and resolve to approve the list of payments for November 2020.
Proposed: It was proposed by Cllr L Straw to approve the November payment schedule (noted Amazon spend will be reported in January) for £26,550.52. This was seconded by Cllr Gent and unanimously agreed. **RESOLVED.**

iv. The Council received the draft operational budget for 2021/22 (staffing figures will be added once annual appraisals are complete). The Finance Chairman invited questions on the draft budget, noting that a final draft budget would be presented to Council at its January 2021 meeting for approval.

20/140 PLANNING
i.Recent decisions November 2020
The Council noted the following recent decisions:

Application ref:	Location:	Proposal:	Decision
20/1617/FUL	Clystside Blackhorse Lane Blackhorse Exeter EX5 2AR	Construction of bungalow, including detached garage and new vehicular entrance	Approval with conditions
12/0795/MOUT	Land At Pinn Court Farm Pinncourt	Reserved Matters application (appearance, landscaping, layout and scale) for the construction of 58 residential units	Approval with

	Lane Exeter EX1 3TG	(including affordable housing) comprising phase 2B	conditions
20/2211/GPD	34 Hawkins Road Exeter Devon EX1 3UX	Construction of single storey extension projecting 4.25 metres beyond original rear wall, measuring 2.3 metres to eaves, and 3.13 metres in total height	Decided Prior approval not required
20/1503/PDQ	Barn At Harepathstead Farm Westwood Broadclyst Exeter EX5 3DF	Prior approval for proposed change of use of agricultural building to form 1no. dwelling (Use Class C3) and associated operational development under Class Q(a) and (b)	PDQ - Deemed Consent

ii. Appeal decisions November 2020:

It was noted there have been 0 appeal decisions announced in November 2020.

iii.Validated applications for consideration:

To discuss validated planning applications received for consultation.
(NB: Planning applications received after publication of this agenda may be considered)

Application ref:	Location:	Proposal:	Comment
20/2337/FUL	3 Endsleigh Crescent Blackhorse Exeter EX5 2AW	Construction of replacement detached double garage and annexe (revision of previously approved 19/2704/FUL)	Supported
20/2411/FUL	The Antique Village Hele Exeter EX5 4PW	New industrial building (18.3m x 24.4m) for the storage and restoration of vintage steam related items	Supported
20/2457/FUL	Whimple Livery and Riding Centre Hitts Barton Whimple Exeter EX5 2NY	Replacement of existing caravan with a single storey dwelling	Supported
20/2535/FUL -	Clystside Blackhorse Lane Blackhorse Exeter	Construction of chalet bungalow with integral garage, and new vehicular entrance (amended proposal to that approved under planning application 20/1617/FUL)	Supported

20/141 CLYST VALLEY REGIONAL PARK DRAFT MASTERPLAN

A public consultation on proposals for new, public, green space around the Clyst Valley is taking place from Monday 9th November 2020 until 12 noon on Thursday 7th January 2021. The survey has been extended until January to allow for the national coronavirus restrictions currently in force.

The Council agreed to set up a Task and Finish group to consider the draft Masterplan and construct the Council's response to the consultation. Cllrs to send any comments they might have to the Clerk and Chairman; the working party to consist of Cllrs Chamberlain, Gent, Lewis, Massey, Pepper, Rhodes, and the NP Officer.

20/142 CORRESPONDENCE

i. The Council received the correspondence list for the month.
ii. There were no matters arising from the correspondence list for actioning.

20/143 FUTURE AGENDA ITEMS

The following agenda items were requested for consideration by the Council in forthcoming meetings:

- Review of effectiveness of dog fouling campaign on the recreation ground (January 2021 meeting);
- Agreement of the Council's reserves policy (January 2021);
- Presentation from the Community Farm (February 2021).

20/144 DATE OF NEXT MEETING AND MEETING CALENDAR 2021

The Council agreed set the date of the January meeting (considering publication requirements) for Monday 18th January 2021 and agree its meeting frequency for 2021.

20/145 TO CLOSE THE MEETING

The meeting closed at 20:03hrs

Signed: Print: Date:

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST