

Issue date: Tuesday 30th August 2022

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To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.

Broadclyst Parish Council Ordinary Meeting of the Council

Press and Public are welcome to attend.

There are no items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary meeting of the Broadclyst Parish Council on **Monday 5th September 2022 at 19:00hrs** at The New Inn Function Room, Broadclyst, EX5 3BX for the purpose of transacting the following business:

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AGENDA

22/048 OPEN MEETING; ATTENDANCE RECORD

- i. The Chair to open the meeting. Where the Chair is not present, the Vice Chair will act.
- ii. **Present:** to record Members present and the method / platform by which they are attending
- iii. **Apologies:** Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

22/049 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

22/050 MINUTES

To receive, and resolve to approve as a correct record, the draft minutes of the Full Council meeting on 9th May 2022, Monday 20th June, and Monday 4th July 2022.

Standing Orders will be suspended:

22/051 COMMUNITY YOUTH DRAMA PROJECT

The summer Community youth group will perform a short piece to showcase their summer project.

22/052 WARD MEMBERS

i. Broadclyst County Division Members

To consider matters for / from County Division Members Cllrs Gent and Randall-Johnson.

ii. Broadclyst District Ward Members

To consider matters for / from District Ward Members Cllr Pepper, Rylance, and Chamberlain

22/053 PUBLIC QUESTIONS

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders. (The Chair reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item). Please see notes on public speaking during virtual meetings on the last page of this agenda.

The meeting will reconvene under Standing Orders

22/054 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to consider any actions arising from any of the public/stakeholder reports received this evening accordingly.

22/055 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report, incorporating a brief report from the youth Club with a recommendation for further funding to the end of the spring term (to coincide with Council's year-end), and to resolve any recommendations contained within.

ii. Neighbourhood Plan Officer report

To receive a report from the Neighbourhood Plan Officer, and to resolve any recommendations contained within.

22/056 FINANCE

i. Finance Committee Minutes

To receive draft Minutes from the Finance and Governance Committee's meeting on 16th June 2022 as a report.

ii. Financial Reporting: Council accounts to 30.06.2022

To receive and resolve to approve the Council's Q1 accounts for 22/23, including the bank reconciliations, financial statement, and balance sheet to 30th June 2022.

iii. Payment Schedule

To retrospectively resolve to approve the list of payments for July and August 2022, noting any payments made under delegation.

22/057 PLANNING

i. Recent decisions

Recent decisions are listed in a report in the meeting documents file.

ii. Appeal decisions

To note there have been 0 appeal decisions announced since the last meeting.

iii. Planning applications for consultation

(Council may also consider any applications for which notification was received after publication of this agenda)

Application reference	Address	Proposal	Close date
21/2604/OUT	6 Railway Terrace Broadclyst Station Exeter EX5 3AX	Outline application, with all matters reserved, for the erection of seven dwellings.	Awaiting comment on additional information
22/1770/FUL	Site Of 39 Pinn Hill Exeter EX1 3TH	Construction of a detached garage and workshop.	7 th Sept 22
22/1359/FUL	Ballamount Broadclyst EX5 3BJ	Rebuild of destroyed double garage.	9 th Sept 22
22/1745/FUL	Land Off Poltimore Road Poltimore EX4 0BB	Retrospective consent for compound area and new access track.	7 th Sept 22
22/1550/FUL	Laurel Cottage Killerton EX5 3LE	A new substation within the car park area of Killerton House, Exeter.	11 th Sept 22
22/1823/FUL	1 Heath Cottages (rear Of 1 & 2) Broadclyst Exeter EX5 3GZ	Construction of a two storey 3-bed detached dwelling and erection of a detached double garage.	23rd Sep 2022

22/058 CORRESPONDENCE

- i. To receive the correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.
- iii. To consider requests arising from the 4th July meeting:
 - For the parish council to write a letter to the Headquarters of the National Trust as it has ignored Net Zero in relation to its own properties
 - To write to Devon County Council (DCC) regarding the need for a Tithebarn primary school, including the following reasons:
 - Proximity (children need to be able to walk to school)
 - Sense of place
 - Sustainable travel
 - To invite Rev Marc Kerslake to give an update to the community on the future of St John the Baptist Church, Broadclyst.

22/059 FUTURE AGENDA ITEMS

To receive requests for agenda items for consideration by the Council.

22/060 TO CLOSE THE MEETING

Dated this 30th August 2022

Angie Hurren

Broadclyst Parish Council Clerk & RFO

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Public speaking during council meetings

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered.
After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Inclusivity

We appreciate meetings are not easy for everybody to attend. Should you have any special needs or require any reasonable adjustments to help you to make individual contributions, please contact the office in advance on 01392 360269. You may submit questions in advance of the meeting by phone or by emailing clerk@broadclyst.org

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.