

**Agenda issue date:** Tuesday 27<sup>th</sup> Feb 2024  
**Meeting date:** Monday 4<sup>th</sup> March 2024  
**Meeting time:** commences 19:00hrs  
**Meeting venue:** Broadclyst Primary School, School Lane, Broadclyst, EX5 3JG  
**Agenda issued by:** Angie Hurren, Clerk and RFO  
**Signed:** *Angie Hurren*



## Broadclyst Parish Council Ordinary Meeting of the Council

**Public Notice of meeting:** Press and Public are welcome to attend.  
 There is one item for discussion under part B (exclusion of press and public) on this agenda.  
 Members of public are reminded that their attendance at this meeting is a matter of public record.

**Councillor summons:** You are hereby summonsed to an Ordinary meeting of the Broadclyst Parish Council on **Monday 4<sup>th</sup> March 2024 at 19:00hrs** at Broadclyst Primary School, School Lane, Broadclyst, EX5 3JG for the purpose of transacting the following business:

### AGENDA

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## AGENDA

### 24/018 OPEN MEETING; ATTENDANCE RECORD

- i. The Chair to open the meeting. Where the Chair is not present, the Vice Chair will act.
- ii. **Present:** to record Members present.
- iii. **Apologies:** Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting.  
Members who cannot attend a meeting should tender apologies in advance to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

### 24/019 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the Member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

### 24/020 MINUTES

To receive, and resolve to approve as a correct record, the draft minutes of the Ordinary Council meeting on Monday 15<sup>th</sup> January 2024.

***Standing Orders will be suspended:***

### 24/021 EDF RENEWABLES

To receive a pre-app presentation with Q&A from Kor Communications on behalf of EDF Renewables for a Battery Energy Storage System (BESS) at Saundercroft.

### 24/022 CLYST VALLEY & NEW COMMUNITIES LCWIPS CONSULTATION

To receive a presentation from Devon County Council on proposals to deliver improved cycling and walking routes, providing more direct, convenient, safe and attractive options for local journeys. It is believed that improved infrastructure will provide a range of benefits for residents, from supporting health and wellbeing and improving air quality to making it easier to access key amenities.

NB: This presentation will be virtual; members of public wishing to listen can do so via the following link [Click here to join the meeting](#)

Meeting ID: 326 472 656 38

Passcode: YcBDiM

[Download Teams](#) | [Join on the web](#)

## **24/023 WARD MEMBERS**

### **i. Broadclyst County Division Members**

To receive a written report from Cllr Randall-Johnson.

To consider matters for / from County Division Members Cllrs Gent and Randall-Johnson.

### **ii. Broadclyst District Ward Members**

To consider matters for / from District Ward Members Cllr Chamberlain, Fernley, and Rylance.

## **24/024 PUBLIC QUESTIONS**

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders. (The Chair reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item). Please see notes on public speaking during virtual meetings on the last page of this agenda.

*The meeting will reconvene under Standing Orders*

## **24/025 ACCEPTANCE OF REPORTS**

To accept reports received from stakeholders and to consider / resolve any actions arising from any of the public/stakeholder reports received this evening accordingly.

## **24/026 COUNCIL REPORTS**

### **i. Clerks Report**

To receive a report from the Clerk, and to resolve any recommendations contained within.

### **ii. Deputy Clerks Report**

To receive a report from the Deputy Clerk, and to resolve any recommendations contained within.

### **iii. Committee Clerks Report**

To receive a report from the Committee Clerk, and to resolve any recommendations contained within.

### **iv. Community Connector Report**

To receive an initial report from the Community Connector, including a proposal for a Little Free Library at Tithebarn.

## **24/027 FINANCE & GOVERNANCE**

### **i. Councillor update**

To receive a formal request for a sabbatical from Cllr Jackson and therefore to elect a new member to the Staffing Committee, and to appoint the new Chairman of the Staffing Committee.

To note the council has one vacant seat.

### **ii. Finance Committee Minutes**

To receive draft Minutes from the Finance and Governance Committee's meeting on 27<sup>th</sup> November 2023 as a report.

### **iii. Payment Schedule.**

To receive and resolve to approve the payment schedule for January 2024.

### **iv. Internal Audit and Year end accounts closedown.**

To note that the first part of the Internal Audit for 23/24 will take place on 15<sup>th</sup> March 2024, and that accounts closedown for 23/24 is booked for 5<sup>th</sup> April 2024.

## **24/028 COMMUNITY GRANT**

- i. To receive a community grant application from the Broadclyst Rainbows for £500 towards educational trips for the whole Broadclyst Rainbow unit i.e. Exeter Gang Show.

- ii. To receive a community grant application from Clyst Caring Friends for £2,000 towards the expansion and refurbishment of the kitchen at the Day Care Centre.
- iii. To receive a start-up community grant application from the Tithebarn Residents Association for £500 towards its running costs in its first year.

## 24/029 PLANNING

### i. Recent Decisions/ Appeal decisions / TPO update

To note there have been 0 appeal decisions announced since the last meeting.

### ii. Recent decisions in February 2024

- a. To receive a report on recent decisions in January and February 2024

### iii. Planning and Environment Committee Minutes

To receive draft Minutes from the Planning and Environment Committee's meeting's on 29<sup>th</sup> January and 15<sup>th</sup> February 2024 as a report.

### iv. Planning applications for consultation

(Council may also consider any applications for which notification was received after publication of this agenda)

| Application ref: | Location:                                                                          | Proposal:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Date            |
|------------------|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 23/0747/MFUL     | Land At Pinn Court Farm (Phase 4) Pinn Court Lane Exeter                           | <p><a href="#">Construction of 45 dwellings (including affordable housing), and all other associated development</a></p> <p>These amendments relate to Submission of amended plans to include the following:</p> <ol style="list-style-type: none"> <li>1. Alterations to the site layout and proposed house types to improve the compliance of the development with the Nationally Described Space Standards.</li> <li>2. Changes to the landscaping proposed as a consequence of the alterations referred to in point 1.</li> <li>3. Updated plans, drawings and reports to reflect the changes described in points 1 and 2.</li> </ol> | Mon 04 Mar 2024 |
| 24/0181/PIP      | Land Between Shercroft Close And Spenco Station Road Broadclyst Station Broadclyst | <a href="#">Permission in principle for construction of a minimum of 1 dwelling to a maximum of 9 dwellings</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Mon 04 Mar 2024 |
| 24/0208/FUL      | Norwood Blackhorse Broadclyst EX5 2FT                                              | <a href="#">Demolition of existing garage and erection of garden office building</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sat 16 Mar 2024 |

#### **24/030 CORRESPONDENCE**

- i. To receive the correspondence list,
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

#### **24/031 FUTURE AGENDA ITEMS**

To receive requests for agenda items for consideration by the Council.

#### **25/032 CONFIDENTIAL ITEMS**

To resolve that in accordance with the provision of Schedule 12a of the Local Government Act 1972, the Public Bodies (Admissions to Meetings) Act 1960, and Broadclyst Parish Council's Standing Orders, press and public be excluded from the next item.

Reason: commercially sensitive

#### **24/033 TOILET RE-FIT**

To receive a quote to replace like for like the wall hand wash units in the public toilets and a new hand dryer in the disabled toilets.

#### **24/034 TO CLOSE THE MEETING**

Dated this 27<sup>th</sup> Feb 2024

*Angie Hurren*

**Broadclyst Parish Council Clerk & RFO**

# ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

## Public speaking during council meetings

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered.  
After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

## Inclusivity

We appreciate meetings are not easy for everybody to attend. Should you have any special needs or require any reasonable adjustments to help you to make individual contributions, please contact the office in advance on 01392 360269. You may submit questions in advance of the meeting by phone or by emailing [clerk@broadclyst.org](mailto:clerk@broadclyst.org)

## Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.