



Present: Cllrs Baker, Jackson, Massey, Pepper (Chair), Staddon, Vaughan.

Apologies: Cllrs Bromley, Gent

In attendance: Clerk

Members of public: 2

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Broadclyst Parish Council Ordinary meeting

Press and Public were welcome to attend.

There was an Ordinary Council meeting of Broadclyst Parish Council on **Monday 1st August 2016** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst** for the purpose of transacting the following business:

MINUTES

NB: There will be no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

16/136 APOLOGIES

The Council resolved to accept apologies for absence from Cllrs Bromley and Gent

16/137 DISCLOSABLE PECUNIARY INTEREST

There were no Declarations of Interest not currently on Councillors' ROIs. There were no pecuniary and personal interests in relation to items on this agenda to note; there have been no new dispensation requests for Disclosable Pecuniary Interest submitted to the Clerk.

16/138 APPROVAL OF MINUTES

The minutes of the following meetings were received:
the Parish Council meeting held on 4th July 2016, the Finance committee meeting on Tuesday 12th July 2016 and the Planning Committee on Thursday 18th July 2016. .

RESOLUTION: It was proposed by Cllr Jackson to accept the Minutes as a correct record of decisions taken at the meeting; the proposal was seconded by Cllr Massey. Council was unanimous in agreement.

Standing Orders were suspended:

16/139 DISTRICT COUNCIL REPORTS

District Ward Member Cllr Pepper tabled a Ward report which included information on the Road Warden Scheme and also the Lidl site following recent approval of Reserved Matters application.

There was no report from Cllr Hale.

16/140 COUNTY REPORTS

There was no report from County Ward Member Cllr Bowden. Concern was expressed that Cllr Bowden has neither attended a Broadclyst Parish Council meeting nor submitted a report for some time. Given the rate of growth and the impact on the highways network a close working relationship with the County Member is essential.

16/141 NATIONAL TRUST REPORT

There was no report from the National Trust in August as Phillip is on holiday; he wishes everyone a very pleasant summer and will report to Council in September.

16/142 POLICE REPORT

The Police report for July 2016 was read out at the meeting with one recorded crime in Broadclyst parish.

16/143 PUBLIC QUESTIONS

There were Public questions on items on this Agenda

The meeting reconvened under Standing Orders

16/144 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly. Proposed Jackson

16/145 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for July 2016 and to resolve to action any matter contained within as necessary

It was resolved to:

- a. delegate to the Clerk to arrange the fun day presentation and community champion certificates, with a buffet to a maximum of £350
- b. Confirm that Broadclyst Parish Council wishes to recognise the Living Wage week by a press release
- c. to purchase and have installed a cycle rack at the Pavilions in accordance with Council's Action Plan to promote sustainable and economic lifestyle in the parish. To investigate permissions to also install a rack near the public toilets, with delegation to proceed and install should consent be given by the National Trust.

ii. Play area report

To receive a routine maintenance report and to note installation of new monohinge self-closing gate.

iii. **Community Road Warden Scheme**

A report following a Community Road Warden review meeting was presented to Council. The report will be passed to the Parish Council Finance Committee for reference as part of its budget setting process

16/146 CORPORATE GOVERNANCE AND FINANCE

i. **Payment Schedule for JULY 2016**

The payment schedule was presented to Council resolve to approve the list of payments made for July 2016.

RESOLUTION: It was proposed by Cllr Vaughan to approve the schedule for June 2016, seconded by Cllr Massey and unanimously agreed.

ii. **Cranbrook Community Fund report**

The final report on the Cranbrook Community Fund was received.

RESOLUTION: It was proposed by Cllr Vaughan that the Cranbrook Community Fund report be accepted and forwarded to EDDC new Homes Bonus panel as part of the grant conditions; this was seconded by Cllr Staddon and unanimously agreed.

iii. **Action Plan**

The Council reviewed its Action Plan for 16/17.

RESOLUTION: It was proposed by Cllr Jackson that the draft Action Plan be accepted; this was seconded by Cllr Staddon and unanimously agreed.

iv. **Councillor recruitment**

The Council reviewed interests in becoming a Councillor

v. **Quality Award Scheme**

To resolve that the Council meets the criteria required to achieve the Quality Award under the National Association of Local Council's Local Council Award Scheme
RESOLUTION Proposed Cllr Baker,

vi. **Members interests**

Councillors conduct in relation of interests and the registration of them are regulated by the Localism Act 2011 ss 26-34 and regulations made thereunder. Members have received a change of members Interest form and are aware that it is their obligation to keep their entry on the register up to date.

16/147 PLANNING

i. **Planning Decisions:**

The following planning decisions made by the Local Planning Authority in July 16 were noted:

Application ref:	Location:	Proposal:	Link:
16/1444/TCA	Cedar View Town Hill Broadclyst Exeter EX5 3EJ	T1, Cypress: Fell.	Approved

16/1304/PDQA	Shermoor Farm Station Road Broadclyst	Prior approval for proposed change of use of agricultural buildings to 3 dwelling houses	Decided
16/0959/FUL	Orchard View - Land Rear Of Broadclyst Exeter EX5 3AB	Proposed new garage with ancillary accommodation (revised scheme)	Approved
16/0815/FU	Old Park Farm Two West Clyst Exeter	Change of use of land for siting of Sales unit and construction of car park for a temporary period.	Approved

ii. Appeal decisions June/July 16:

It was noted there have been no appeal decisions announced in June/July 2016

iii. Validated applications:

The following validated planning applications were considered.

Planning applications can be viewed on the East Devon District Council's Planning Portal.

Application ref:	Location:	Proposal with link	Comment
16/1462/MRES	Skypark, Clyst Honiton, Exeter EX5 2DX	The erection of an office block, landscaping, car parking and associated access and infrastructure (Reserved Matters application in pursuance of outline planning permission ref: 06/3300/MOUT).	Lighting should be shielded and directional to prevent local light contamination. Construction vehicles to use bypass/new A30 for access, with no traffic to use Station Road or the old A30 through Blackhorse. Unanimously supported
16/1600/FUL	Black Horse Inn, Clyst Honiton, Exeter EX5 2AN	First Floor extension to managers accommodation to provide additional bedroom and repositioning of duct	Unanimously supported

iv. Neighbourhood Plan update

Council received an update from the Neighbourhood Plan Officer which contained a recommendation for Council to join Locality.

RESOLUTION: It was proposed by Cllr Staddon that Broadclyst Parish Council join Locality at the cost of £250 for one year, its value and usefulness to be reviewed before any subsequent membership renewal.

Cllr Jackson seconded the proposal, which was unanimously agreed.

16/148 CORRESPONDENCE

- i. The July 2016 correspondence list was received.

- ii. The LGBCE review for District Wards will be taking place this autumn; representatives from Parish Councils were invited to a meeting on 28th September at EDDC.
RESOLUTION: It was proposed by Cllr Staddon to publish circulars on the parish website, with a comment in the Broadsheet that members of public can view these publications should they wish.
The proposal was seconded by Cllr Baker, who added that the website is To resolve to action any matters arising from the correspondence list as appropriate.

16/149 AGENDA 5th SEPTEMBER 2016

To note Agenda Items for 5th September 2016.

Dates for forthcoming meetings this month:

2nd August – Development Management Control, EDDC 10am

10th August – Cabinet, EDDC 17:30hrs

16/150 CLOSE OF MEETING

The meeting closed at 20:35hrs

Signed:.....
Print:.....
Date:.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST