

Present: Cllr Gent (Chair), Judy Ferrier, Clare Ratcliff.

In attendance: Clerk, Assistant Clerk

Also present: Sally Robinson (Broadclyst VIP Chair)

Members of Public: 0

There was a meeting of Broadclyst Parish Council's Comms Committee on Monday 21st March 2016 on 14:00hrs at Sports Pavilions, Holly Close, Broadclyst.

Comms Minutes

(Ratified 4th April 2016, Minute ref: 16/67iii with no amendments to the published draft minutes)

C16/01 APOLOGIES

The committee resolved to accept apologies for absence from Cllr Pepper (family illness), Cllr Vaughan (family commitment)

C16/02 DISCLOSABLE PECUNIARY INTERESTS*

There were no receipts of Declarations of Interest not currently on Councillors' ROIs nor receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda.

C16/03 PUBLIC QUESTIONS

There were no Public question time on items on this Agenda.

C16/04 BROADSHEET

- i. There was a general review of recent Broadsheets including feedback from parishioners. Editions have included a good mix of relatively modern articles as well as historical cover, appealing to a wide range of audience. Feedback has been positive from members of the community.
- ii. Suggested articles for future editions include:
Any summer clubs including seasonal sports clubs (cricket)
Double page to show The Queen's 90th birthday pictorial record (plus Guides), JF to contact Killerton ref historic articles and press releases; CR to liaise with Broadclyst Local History Society and Andrew Saunders
Queens Scout and Gold Duke of Edinburgh awards
Clyst Caring Clothes Show
Fun Day
- iii. Size of print run for next 2 editions.
Summer and Autumn editions, 2,250; review for Christmas
- iv. Sponsorship
Opportunities to support the parish through sponsorship will be available to local stakeholders on request. Space for copy for 'free' articles will be allocated only if available.
- v. Distribution
Continues to be distributed FOC by a volunteer network, with dangerous dwellings

(i.e. beside the main road) being posted out.

C16/05 EMERGING COMMUNITIES

Following on from discussions at the last meeting, the next VIEW update was discussed. It would make sense to tie the event in with the planning application for phase 2; AH to check likely validation date.

Info booklet / fridge magnet etc. to inform new residents of being Broadclyst Parish.

C16/06 TO CLOSE THE MEETING

The meeting closed at 15:20hrs

Signed:

Print:

Date:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered.
After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.