



Present: Cllrs Baker, Bromley, Gent, Jackson, Pepper (Chair), Staddon.

Also present: Clerk

Members of Public: 1

Cllr Francis was co-opted at this meeting.

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Broadclyst Parish Council Ordinary meeting

Press and Public were welcome to attend.

There was an Ordinary Council meeting of Broadclyst Parish Council on **Monday 5th September 2016** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst** where the following business was transacted

MINUTES

NB: There were no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

16/151 APOLOGIES

Council resolved to accept apologies for absence from Cllr Massey (work) and Cllr Vaughan (holiday)

16/152 DISCLOSABLE PECUNIARY INTEREST

There were no Declarations of Interest not currently on Councillors' ROIs. There were no pecuniary and personal interests in relation to items on this agenda to note; there have been no new dispensation requests for Disclosable Pecuniary Interest submitted to the Clerk.

16/153 APPROVAL OF MINUTES

The minutes of the following meetings were received:
the Parish Council meeting held on 1st August 2016 and the Planning Committee on Thursday 22nd August 2016. .

RESOLUTION: It was proposed by Cllr Jackson to accept the Minutes as a correct record of decisions taken at the meeting; the proposal was seconded by Cllr Baker. Council was unanimous in agreement.

16/154 COUNCIL VACANCIES

An application for co-option has been received from Sofie Francis, together with a covering letter which confirms she is able to stand as a Parish Councillor.

RESOLUTION: It was proposed by Cllr gent that Sofie be co-opted on to the Council; the Council was seconded by Cllr Staddon and Council was unanimous in agreement. Cllr Sofie Francis signed her Declaration of Interest, and joined the Council table.

Standing Orders were suspended:**16/155 DISTRICT COUNCIL REPORTS**

District Ward Member Cllr Pepper tabled a report which included a strategic site update. There was no report from Cllr Hale

16/156 COUNTY REPORTS

County Ward Member Cllr Bowden sent apologies as he has a meeting clash. He has said for any queries which may arise to be forwarded to him.

16/157 NATIONAL TRUST REPORT

There was no report from the National Trust this month. It was noted that Oakdene is nearing completion and that Council would welcome a second visit to the property. It was raised that some tenants do not seem to know who to contact with regards to the maintenance of their properties.

16/158 POLICE REPORT

The Police report for August 2016 was received, with 4 crimes reported. PCSO Jack Stannard is working with Broadclyst, Cranbrook and Poltimore Councils to progress the Smartwater project.

16/159 PUBLIC QUESTIONS

There were no public questions on items on this Agenda

The meeting reconvened under Standing Orders**16/160 ACCEPTANCE OF REPORTS**

It was proposed by Cllr Gent to accept the reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly. The proposal was seconded by Cllr Staddon and unanimously agreed

16/161 COUNCIL REPORTS**i. Clerks report**

The Clerks Report for August 2016 was presented to Council

Bowls irrigation:

With regard the irrigation system at the bowls green, where the pump and motor need to be replaced at a cost of c£3,000, it was noted the bowls green as a parish asset has to be maintained, however it is under-used and a second team could be sought to share the running costs of the facility. It was proposed by Cllr Staddon the money be allocated to the repair, seconded by Cllr Baker, with Council being unanimous in its agreement.

Phone line at the Pavilions:

The Assistant Clerk has been in touch with BT who confirms the postcode (EX5 3JB) would be possible to have the BT Infinity Premium package and phone line at that property. Installation costs would be the standard £120 plus VAT and would also attract a 24 month contract as it would be a new installation. With the current offers the on-going payments would be £37.20 per month plus VAT. Normal non-offer price for this package is £48 per month.

RESOLUTION: Delegation to the Clerk to progress the installation was proposed by Cllr Gent, with Council unanimous in agreement.

ii. **Committee Terms of Reference**

This item was deferred to a future meeting.

16/162 CORPORATE GOVERNANCE AND FINANCE

i. **Staffing.**

Council resolved to note that Alison Marshall has successfully completed her end of probation period interview and her permanent appointment is confirmed.

ii. **Payment Schedule for August 2016**

RESOLUTION: It was proposed by Cllr Gent to approve the schedule for August 2016; this was seconded by Cllr Baker and unanimously agreed.

iii. **Bank Reconciliation**

RESOLUTION: It was proposed by Cllr Gent to approve the Bank Reconciliation for July 2016 schedule; this was seconded by Cllr Staddon and unanimously agreed

iv. **Draft Meetings Schedule for 2017**

The draft Meetings Schedule for 2017 was presented to Council.

RESOLUTION: It was proposed by Cllr Jackson to accept the schedule, seconded by Cllr Bromley and unanimously agreed. It was further proposed by Cllr Staddon to move Pavilions Management Committee meeting to an evening time to enable working representatives of user groups to attend.

v. **Changes to Banking Tariff**

It was proposed to change from the existing Business Banking Extra account to the Business Banking Electronic Tariff account.

RESOLUTION: It was proposed by Cllr Gent to change tariff, seconded by Cllr Baker and unanimously agreed.

To resolve to complete the mandate with respect to Telephone Banking.

RESOLUTION: It was proposed by Cllr Jackson to change tariff, seconded by Cllr Gent and unanimously agreed.

vi. **Members interests**

Councillors conduct in relation of interests and the registration of them are regulated by the Localism Act 2011 ss 26-34 and regulations made thereunder. It was noted that Members have received a Change of Members Interest form and are aware that it is their obligation to keep their entry on the register up to date.

vii. Community Grant application

An application for grant funding from Tornados Netball Club for £500 towards the cost of coaching and hall hire was considered.

RESOLUTION: It was Cllr Pepper to award £500 to Tornados Netball Club; seconded by Cllr Baker, agreed unanimously.

16/163 PLANNING

i. Planning Decisions:

14/2761/MOUT - Land 14 North of Tithebarn Lane, Clyst Honiton, Devon

Demolition of the existing buildings and development of the site to provide up to 900 dwellings and a primary school with car and cycle parking, public and private open space together with landscaping and associated servicing (all matters reserved).

Status: Approved with conditions.

16/1600/FUL – The Black Horse Inn, Clyst Honiton, Devon

First Floor extension to managers accommodation to provide additional bedroom and repositioning of duct - The Black Horse Inn Clyst Honiton Exeter EX5 2AN.

Status: Approved.

ii. Appeal decisions July/August 16:

It was noted there have been 0 appeal decisions announced in July/August 2016

iii. Validated applications:

Further to the validated applications recorded on the minutes of the planning meeting held on 22nd August 2016 the applications listed below have been received. Planning applications can be viewed on the East Devon District Council's Planning Portal; members of public are able to make direct comment via the Portal.

The Planning Committee will meet on Monday 12th September 2016 to discuss the following applications (the paperwork was not available to view on the portal today)

16/1994/FUL	Broadclyst Community Primary School School Lane, Broadclyst, Exeter, EX5 3JG	Construction of single storey extension to medical room.
16/1007/MRES	Cranbrook - Land North of London Road and East of Court Royal, Cranbrook, Devon	Reserved matters application seeking approval of access, appearance, landscaping, layout and scale, for the construction of 134 dwellings, highway infrastructure, including highway access from London Road/B3174 and associated landscaping works (The application is made pursuant to outline permission 03/P1900) (EIA Development)

iii. Draft Village Plan

The draft Village Plan report will be discussed by the Planning Committee at its meeting on Monday 12th September 2016.

iv. Westclyst Primary School

It was noted that a public consultation event is to be held on Thursday 8th September between 3pm and 7pm in the Victory Hall to view plans of the proposal for the Westclyst Primary School.

16/164 CORRESPONDENCE

- i. The August 2016 correspondence list was presented to Council, including a request from a member of public to consider the village having a community defibrillator.
- ii. There were no matters arising from the correspondence list to action

16/165 AGENDA 3rd OCTOBER 2016

The following items were noted for 3rd October 2016: advertising for a second / competition bowls team for 2017 season, signage on play area gate for maximum age and non-smoking in play area; additional members; future of the Clyst room.

Dates for forthcoming meetings were noted as being:

Date	Meeting	Time:	Location:
Tuesday 6 th September	Development Management Control (EDDC)	10am	EDDC Council Chamber
Wednesday 14 th September	EDDC Cabinet	5.30pm	EDDC Council Chamber
Monday 19 th September	Comms Committee	2pm	Broadclyst Pavilions, Holly Close
Monday 3 rd October	Full Council	7pm	Green Room, Victory Hall, Broadclyst
Friday 21 st October	Sports Pavilions Management Committee	2pm	Broadclyst Pavilions, Holly Close

16/166 CLOSE OF MEETING

The meeting closed at 20:30hrs

Signed:.....

Print:..... Date:.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST