



Present: Cllr Pepper (Chair)

Cllrs Baker, Bromley (joined meeting at 19:05), Jackson, Lock, Massey, Rylance

In attendance: Clerk

Also present: Cllr Bowden, Broadclyst County Ward Member.

Members of Public: 0

19, New Buildings
Broadclyst
Exeter
EX5 3EX
www.broadclyst.org

BROADCLYST PARISH COUNCIL ORDINARY MEETING

Members of the Press and Public were welcome to attend this meeting in accordance with the
Public Bodies (Admission to Meetings) Act 1960 (1) (2)

There was an Ordinary Council meeting of Broadclyst Parish Council on **Monday 6th March 2017** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst** when the following business was transacted:

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MINUTES (Draft)

NB: There were no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

17/42 APOLOGIES

Apologies were received from Cllr Gent (prior engagement) and Staddon (work commitment)

17/43 DISCLOSABLE PECUNIARY INTEREST

There were no DPI's or personal interests recorded. Cllrs Baker, Massey and Pepper re-stated their previously declared interests in Planning application 17/0463/VAR (Minute ref: 17/54iii) as governors (Massey, Pepper) and employee (Baker) of Broadclyst Primary School

17/44 APPROVAL OF MINUTES

RESOLUTION: It was proposed by Cllr Jackson to accept the Minutes of the full council meeting held on 6th February 2017 as a correct record of decisions taken; the proposal was seconded by Cllr Massey. Council was unanimous in agreement.

RESOLUTION: It was proposed by Cllr Francis to accept the minutes as a correct record of comments on applications agreed at the planning committee meeting; the proposal was seconded by Cllr Massey. Council was unanimous in agreement.

Standing Orders were suspended:

17/45 DISTRICT COUNCIL REPORTS

To receive a report from District Ward Members Cllr Pepper and Cllr Hale

The resignation of Cllr Hale was reported. The vacancy will be filled at the same time as the County elections, which will take place on Thursday 4th May 2017. DMC meets tomorrow, including one application in Broadclyst Ward for consideration (Rockbeare parish).

Cllr Bromley joined the meeting.

17/46 COUNTY REPORTS

County Ward Member Cllr Bowden announced he had resigned his position as District Ward Member for Whimple on Friday 3rd March 2017 and will not be standing for election as County Ward Member. He reported his concern that hospital bed numbers are under threat without alternative provision being in place. He has raised these and other concerns with the Clinical Commissioning Group.

Highways issues in the West End development area will continue to be addressed in conjunction with the county and district councils and developers.

17/47 NATIONAL TRUST REPORT

There was no representative attending on behalf of the National Trust this month.

17/48 POLICE REPORT

The Police report for February 2017 was circulated, with one crime for Broadclyst between 30th January and 5th March 2017. Concern was raised regarding the potential loss of funding for PCSO's and the general level of policing in the area. This was echoed by the two Ward Members present.

17/49 PUBLIC PARTICIPATION

There were no members of the public present.

The meeting reconvened under Standing Orders**17/50 ACCEPTANCE OF REPORTS**

RESOLUTION: it was proposed by Cllr Massey that the external reports be accepted and that the Clerk be instructed to send a letter to the acting Sergeant registering concern at the continued reduction to the policing levels. The proposal was seconded by Cllr Baker and agreed unanimously.

17/51 COUNCIL REPORTS

i. **Clerks report (including Pavilions kitchen refit report)**

The Clerks Reports relating to February 2017 was received, containing the following recommendations:

Church field access: to delegate to Cllr Gent to work with the famer, Clerk and handyman to make improvements to the stock gate hinge closing mechanism and / or consider installation of a kissing gate up to a maximum of £250

Social media: following a post reaching over 1,800 people and Ford posts which reach over 5,000 followers in times of flooding, to adjust the allocation of officer time on the Broadsheet and social media

Pavilions kitchen refit: to note delegated spend of £3,183.05 and £800 to date on materials and labour

Pavilions meeting room: to note delegated spend of £515 on 3 radiator covers

ii. **Sports Pavilions report**

The monthly report from the Pavilions Administrator was received, with an appendix detailing usage of the kitchen by current user groups. This is part of the Council's Risk Assessment for the licencing of the community kitchen.

Groups were cancelled for 2 weeks for the re-fit, although weekend sports fixtures who don't need to use the meeting room were unaffected.

iii. **Neighbourhood Plan**

It was noted that the Housing Needs Survey is now concluded and that the post of NP Officer has been advertised.

RESOLUTION: It was proposed Cllr Jackson that the Officer's reports be accepted and recommendations contained within agreed. This proposal was seconded by Cllr Massey and all Members present and voting were in agreement.

17/52 CORPORATE GOVERNANCE and FINANCE

i. **Bank Reconciliations**

Bank balances as at 31.01.2017

Current Account: £68,998.72; Reserves Account: £34,929.02; accounts reconcile.

RESOLUTION: It was proposed by Cllr Massey to approve the Bank reconciliation for January 2017; seconded by Cllr Bromley. Council was unanimous in its agreement.

ii. **Financial Statement to 31.01.2017**

Financial Statement as at 31.01.2017

Income Budgeted: £213,785; Actual £223,888

Expenditure Budgeted: £213,785; Actual £160,441

RESOLUTION: It was proposed by Cllr Massey to approve the Financial Statement to 31.01.2017; this was seconded by Cllr Bromley. Council was unanimous in its agreement.

iii. **Payment Schedule for February 2017**

RESOLUTION: It was proposed by Cllr Bromley to approve the payment schedule for February 2017 with payments totalling £18,252.54; seconded by Cllr Massey. Council was unanimous in its agreement.

17/53 COMMUNITY MATTERS

i. **Parish Together fund**

A request was received from EDDC Green Infrastructure Officer Simon Bates regarding a potential application to the first round of the 2017/18 fund to conduct a tree survey.

RESOLUTION: it was proposed by Cllr to write an interim letter of support and to invite Simon Bates to the next Council meeting to explain the project further before deciding if to consider an application to the fund in the 2017/18 financial year.

ii. **Street name at Hillside Gardens**

Council considered a report containing a request to rename Sluggett Place.

RESOLUTION: It was proposed by Cllr Massey that request be rejected for the following reasons:

- The street names in the Old Park Farm phase 1 and 2 (aka Hillside Gardens) developments honour the men who lost their lives in World War 1 and the names that were chosen in the original naming process were published in the Broadsheet.
- The Parish Council feels renaming Sluggett Place would be inappropriate, especially given the prominence Thomas and William Sluggett have in the Memorial list.
- The Sluggett family lost 2 family members in the Great War. There are still descendants living in the parish who are aware and proud that their ancestors are being honoured in this way.
- All street names are now agreed, so re-addressing this street would mean that the name "Sluggett" would no longer be commemorated in the development. To have the name removed from the development is emotive and disrespectful.

This proposal was seconded by Cllr Jackson, who added that the Parish Council has not been made aware directly by the residents of any issues with the name.

The proposal was given unanimous support by all Members present and voting at the meeting and so **it was resolved.**

iii. **Podcast**

A request was made by Cllr Jackson for the Council to trial podcasting, requiring equipment at approx. £150 for which there is provision in the 2016/17 I.T. budget.

RESOLUTION: It was proposed by Cllr Baker that the trial of podcasting be agreed. This proposal was seconded by Cllr Francis. A budget of £220 was agreed to cover incidental items such as leads, P&P. Delegation to Cllr Jackson and the Clerk to source equipment. All Members indicated their agreement.

17/54 PLANNING**i. Planning Decisions:**

The following planning decisions made by the Local Planning Authority were noted:

Application ref:	Location:	Proposal:	Outcome:
17/0125/FUL	Saundercroft (Land Adjoining) Whimble Exeter EX5 2PF	Retention of free standing satellite dish as part of solar farm approved under planning permission 12/2247/MFUL.	APPROVED
16/2815/FUL 16/2816/LBC	Loxbrook Farm Broadclyst Exeter EX5 3BN	Installation of photovoltaic panels to roofs of barns	APPROVED
16/1935/MRES	Land North Of Old Tithebarn Lane Clyst Honiton	Reserved Matters application in relation to phase 2, pursuant to outline planning permission 12/1291/MOUT, for the erection of 248 dwellings, public open space, landscape planting, pedestrian, cycle and vehicular links (including the western extent of the Mosshayne Link Road) and associated infrastructure. The partial discharge of conditions 1, 4, 5, 7, 10, 13, 17, 19, 20, and 21 of application 12/1291/MOUT relating to phases 2.	APPROVED

ii. Appeal decisions February 2017:

It was noted that there have been no appeal decisions announced in February 2017 to date and that the appeal 16/00077/REF relating to residential use of Land Adjacent To Main Yard Lodge Trading Estate Broadclyst remains in progress.

iii. Validated applications:

The following validated planning applications received up to and including the date of this meeting were considered:

Application ref:	Location:	Proposal:	Response:
17/0013/FUL	Play Area Harris Place Exeter Devon	Use of land as a play area (Local Equipped Area of Play) at Hillside Gardens, as an alternative to that approved under planning permission ref:12/0130/MRES	Supported
17/0463/VAR	Broadclyst Community Primary School School Lane Broadclyst Exeter EX5 3JG	Variation of condition 3 of planning permission 16/0818/FUL to extend the time period for siting the classroom and w.c. accommodation until May 2018.	Supported

17/55 GREATER EXETER STRATEGIC PLAN CONSULTATION: ISSUES

The following was noted; Council will compose its response at its meeting on April 3rd. Input from Broadclyst Parish residents is very welcome.

The local authorities of East Devon, Exeter, Mid Devon and Teignbridge in partnership with Devon County Council are working together to prepare a Greater Exeter Strategic Plan (GESP). This formal statutory document will provide the overall spatial strategy and level of housing and employment land to be provided up to 2040. Please visit www.gesp.org.uk for more information.

The consultation will run from 27 February 2017 until 10 April 2017. To view the consultation material and to make your comments please visit www.gesp.org.uk/consultations/issues/. Alternatively, paper copies of the consultation document are available to view at your local library and Council Office.

A series of exhibitions are being held during the consultation period in the following locations:

Honiton: Mackarness Hall, High Street, EX14 1PG - Wednesday 8 March 2017, 2pm-8pm

Tiverton: Mid Devon District Council Office, Phoenix House, Phoenix Lane, EX16 6PP - Wednesday 15 March 2017, 2-8pm

Exeter: The Guildhall, High Street, EX4 3EB - Thursday 16 March 2017, 2-8pm
Newton Abbot: Old Forde House, Brunel Road, TQ12 4XX - Thursday 23 March 2017, 2- 8pm

A 'call for sites' has also been arranged to run alongside the consultation. This is a technical exercise which allows interested parties to submit potential sites for development to the Local Authorities. The sites are then assessed to consider whether they are suitable for possible inclusion in the plan. Further information is <http://gesp.org.uk/call-for-sites/>.

If you need further information please visit the website, email GESP@devon.gov.uk or contact your Local Council using the phone numbers below:

East Devon: 01395 571533

Exeter: 01392 265615

Mid Devon: 01884 234221

Teignbridge: 01626 215735

17/56 EAST DEVON DISTRICT ELECTORAL BOUNDARY REVIEW CONSULTATION ON DRAFT RECOMMENDATIONS

The independent [Local Government Boundary Commission for England](http://www.localgovernmentboundarycommissionforengland.gov.uk) is asking people across East Devon to comment on its draft proposals for new Council Ward boundaries.

An eight-week public consultation on the recommendations began on 7 February and will end on 3 April 2017. The consultation is open to anyone who wants to have their say on new council wards, ward boundaries and ward names across East Devon.

The Commission's draft recommendations propose that the East Devon should have 60 councillors in the future (one more than the current arrangements), across 30 wards (two fewer than there are now). The recommendations outline how those councillors should represent 12 x three-councillor wards, six x two-councillor wards and 12 x one-councillor wards across the district. Ward names could also change.

The full recommendations and detailed interactive maps are available on the [Commission's website](http://www.localgovernmentboundarycommissionforengland.gov.uk). (page 10 and 11 of the draft recommendations report relate to Broadclyst Ward).

The Commissions recommendation going forward for this area is as follows:

"We considered all the submissions received for this area and have created a three-member Broadclyst ward that includes the parishes of **Broadclyst, Clyst Honiton, Clyst Hydon, Clyst St Lawrence and Farringdon.**

Sowton parish will be included in a Clyst Valley ward to recognise that it is part of a grouped parish council with Clyst St Mary.

We have also created a three-member ward to cover the new town of Cranbrook. This ward was proposed in the two district-wide warding patterns we received and is conterminous with the Cranbrook Town Council boundary. Our three-member Broadclyst ward will also see a considerable amount of growth in the next five years. We consider these wards meet all three of our statutory criteria."

RESOLUTION: Council considered the proposal for Broadclyst Ward and received comments made by Farringdon Parish Council.

It was proposed by Cllr Massey that Broadclyst liaises with its neighbouring councils with whom it has long-established working relationships, most notably Clyst Honiton and Poltimore which share the effects of the West End Growth Point, before preparing a response to the Commissions consultation.

This proposal was seconded by Cllr Jackson; all Members indicated their agreement.

Delegation was given to Chairman and Clerk to draw up a draft response for circulation to all members for comment before submission.

17/57 CORRESPONDENCE

- i. The February 2017 correspondence list was received.
- ii. To resolve to action any matters arising from the correspondence list as appropriate

17/58 AGENDA APRIL 2017

There were no Agenda Items put forward for April 2017.

The following changes to the advertised meeting schedule were noted:

Comms Committee	20.03.2017 CANCELLED – TBA around deadline for Broadsheet copy at end of April	
Sports Pavilions Management Committee	Tuesday 14 th March 2017 CANCELLED – TBA AFTER YEAR END	

17/59 CLOSE OF MEETING

The meeting closed at 20:10hrs

Signed:

Print:.....

Date:.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST