

Members Present:**Cllrs Pepper (Chair)****Cllrs Baker, Bromley, Francis, Massey, Rylance, Waldron****Also Present: Cllr Ray Bloxham (DCC Broadclyst Division Member)****Members of Public: 1****In attendance: Clerk**

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org**Broadclyst Parish Council Ordinary meeting****Press and Public are welcome to attend.**

There was 1 item for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

An Ordinary Council meeting of Broadclyst Parish Council was held on **Monday 2nd July 2018** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst EX5 3EE** for the purpose of transacting the following business:

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MINUTES

18/106 MEMBERS APOLOGIES

Apologies were received and accepted by Council from Cllrs Jackson and Staddon (work commitments), and Gent and Lock (prior engagements).

18/107 DISCLOSABLE PECUNIARY INTEREST

There were no pecuniary interests declared at the meeting. Members were reminded to enter any Interests in the Council's Interests Register

18/108 MINUTES

RESOLUTION: It was proposed by Cllr Baker to accept the Minutes of the full Council Meeting held on 4th June 2018 as a correct record of decisions taken. The proposal was seconded by Cllr Bromley. Council was unanimous in agreement.

Standing Orders will be suspended:

18/109 DEVELOPER PRESENTATION: LODGE TRADING ESTATE - FORMER CO-OP SITE

Council was scheduled to receive a change of use pre-application presentation from Roach Planning for a haulage business on part of the former Co-Op site at Broadclyst Station, however the vendors have withdrawn the site and so this application is not being pursued.

18/110 URGENT BUSINESS

The Chairman introduced an item of urgent business as follows:

The Council received a presentation and request from a member of public to re-design and restore the BMX track into a useable condition. Junior and adult members of the community are actively competing in BMX events across the South West and national, associated with a local club. The nearest practice track in Marsh Barton, which relies on lifts from parents of the youths to practice. Example designs and layouts suitable for all ages and ability riders were presented to the Council; it was noted that planning consent for the track stipulates no permanent fixings to be installed (dirt track only). Council budgets £500 per year for BMX maintenance, which has not been spent in the last 3 years due to a local dip in popularity in BMX biking.

RESOLUTION: it was proposed by Cllr Massey that in the first instance the local BMX club members work with Council's contractor, using the £1500 from the last 3 years to bring the BMX track back into use. Thereafter, funding streams and further fundraising to be considered as the project unfolds, depending on continued use of the track.

This was seconded by Cllr Waldron, and unanimously agreed.

18/111 COUNTY AND DISTRICT COUNCIL REPORTS

- i. Matters for / from County Division Members Cllr Bloxham and Randall-Johnson.
Cllr Bloxham was present and took questions on his circulated report. The Large Goods Vehicle (LGV) traffic issue at Blackhorse was discussed; it was felt the LGV travel through the village was now mainly caused by developer's earth moving tipper trucks rather than

Lidl traffic. The boy racer issue on the by-pass was raised; Cllr Bloxham repeated the invitation in his report to surrounding parishes to get involved with the Cranbrook Local Action Group, which provides a good channel through which to address these issues.

Action: Clerk to contact the Cranbrook LAG to be added to electronic invite list.

- ii. Matters for / from District Ward Members Cllr Pepper and Rylance.

Cllr Rylance reported that she is spending considerable time mediating between tenants and housebuilders to address issues with new builds across the Ward.

18/112 NATIONAL TRUST REPORT

Apologies were received from the National Trust. Council took the opportunity to record its heartfelt thanks for Killerton's ongoing support for the Broadclyst Fun Day.

18/113 PUBLIC QUESTIONS

The meeting reconvened under Standing Orders

18/114 ACCEPTANCE OF REPORTS

Matters arising from any of the public/stakeholder reports received this evening are hereby noted and reports accepted with thanks.

18/114 COUNCIL REPORTS

- i. **Clerks report**

The Clerks Report for June 2018 was received, containing the following recommendations:

- a. for the Council to agree an arts champion to attend the EDDC Chairman's Garden party: it was agreed that the Broadclyst Theatre Group be invited to nominate an arts champion
- b. for the Council to agree virement of Fun Day surplus budget allocation to the Emerging Communities budget to provide community event and BMX day at Westclyst. Delegation to Officers and Cllrs Waldron and Francis to progress.
- c. for Council to note the change in feminine hygiene services supplier and that future budget allocation needs to incorporate the provision of nappy bins on both sites.

RESOLUTION: It was proposed by Cllr Pepper that the recommendations be agreed; seconded Cllr Waldron, and unanimously agreed.

- ii. **Pavilions report**

The Pavilions Administrator's report for June 2018 was received. It was proposed by Cllr Baker to accept the report; seconded by Cllr Waldron and unanimously agreed.

18/115 NEIGHBOURHOOD PLAN

Council received a report from the Neighbourhood Plan Officer, containing the following recommendations:

- a. for Council to note the site by site analysis report of economic marketability is being prepared.
- b. for the Council to write and adopt a Neighbourhood Plan Implementation Strategy.
- c. for the Council to note that the National Policy document (NPPF) to which the Broadclyst Neighbourhood Plan must conform is being updated.

RESOLUTION: It was proposed by Cllr Pepper that the recommendation be agreed; seconded Cllr Francis, and unanimously agreed.

18/116 FINANCE

i. **Bank Reconciliation**

Council received the Bank Reconciliations to 31st May 2018: Account 1 £6,750.67; Account 2 £119,679.49. All council's accounts reconcile.

RESOLUTION: It was proposed by Cllr Baker to ratify the bank reconciliation, seconded by Cllr Francis. Unanimously agreed.

ii. **Financial Statement**

The financial statement and balance sheet to 31st May 2018 were received.

Total Income to 31.05.2018: £175,921; Total Expenditure to 31.05.2018: £77,732

Balance Sheet figures:

Current Assets: Debtors £0; VAT control A/c £3,548; BPC Account 2 £242,307;

Total £245,855

Current Liabilities: BPC Account 1 (£19,006); Creditors £0; Accruals £0.

Total Assets less Liabilities: £226,849

Represented by: General res £155,743; EM Res £71,106; Total £226,849

RESOLUTION: It was proposed by Cllr Baker and seconded by Cllr Francis to resolve to approve the Council's financial statement to 31.03.2018. Unanimously agreed.

iii. **Payment Schedule**

RESOLUTION: It was proposed by Cllr Baker to resolve to approve the list of payments for June 2018 for £26,259.30; seconded by Cllr Francis.

iv. **Exempt item**

The Chairman to move that the next item be discussed with exclusion of press and public due to contractual detail contained within the report. Press and public to leave the room, taking with them any recording equipment.

v. **Telephone system**

Council received a report detailing alternative office telephone system, offering 3 lines, away from desk handsets, cloud storage, and call recording features.

RESOLUTION: It was proposed by Cllr Waldron that the Council enters a 2 year contract with BT (its current provider) at the cost of £18 per unit per month plus a one-off £287.50 to purchase the handsets/base station outright. Seconded by Cllr Bromley, and unanimously agreed.

The meeting moved out of Part B, with press-public able to re-join the meeting.

18/117 GOVERNANCE

BPC Action Plan

Council considered its draft Action Plan for 2018/19.

RESOLUTION: It was proposed by Cllr Francis that Council agree its priorities and projects as set out in the draft Action Plan, including supporting parish-based sports clubs. Seconded by Cllr Rylance and unanimously agreed.

18/118 PLANNING

i. **Recent decisions June 2018**

One recent decision was recorded: 18/1305/CPL, approved.

ii. **Appeal decisions June 2018:**

It was noted there have not been any appeal decisions announced in June 2018

iii. **Validated applications:**

The following validated planning applications received for consultation were considered.

Application Ref:	Location:	Proposal:	Comment:
18/1130/FUL	Land Adjacent 9 Shercroft Close Broadclyst EX5 3DZ	Erection of detached dwelling (revised design to that approved under 17/2961/FUL)	SUPPORT: Members had no preference for the finish of the dwelling as there was an existing mix of render/brick houses in the immediate vicinity already.
18/1477/FUL	1 Alexandra Terrace Broadclyst Station EX5 3AU	Construction of single storey rear extension and replacement first floor window to rear	SUPPORT: The considerable increase to the property's footprint was noted, however it is not visible from the road and other properties in the area have undertaken similar works.
18/1247/MRES	Anning Drive, Exeter Science Park	Approval of Reserved Matters for the access, appearance, landscaping, layout and scale of a new three storey Engineering Research and Development building (class B1b) within the Anning Drive cluster - Area Code 06 - to include associated external works, landscaping and parking together with additional details to satisfy conditions of the outline permission reference: 09/1107/MOUT - 1, 2, 5, 12, 15, 16, 23, 25, 27, 30, 31, 32, 33, 35, 39 and 40	SUPPORT: Members considered the plans for the Engineering Research and Development building as much as was possible from the online documents. It was agreed to support the application, noting this type of use fits well with the original purpose of the Science Park.
18/1249/FUL	Orchard View Broadclyst EX5 3AB	Construction of a new garage with ancillary accommodation (revised scheme)	SUPPORT: No comments from neighbouring properties; Members concluded there were no material considerations on which to object, and so support the application.
18/1341/FUL	Shercroft Farm Station Road Broadclyst EX5 3AZ	Construction of extension for use as annexe by family members.	SUPPORT: This annex is in keeping with the surrounding area. Its proximity to the western expansion zone of Cranbrook outweighs previous sustainability issues with this hamlet.

18/1365/MRES	Park & Change, Anning Road, Exeter Science Park	Approval of reserved matters (access, appearance, landscaping, layout and scale) application in relation to phase 18, pursuant to outline planning permission 12/1291/MOUT for the provision of a Park & Change facility with associated infrastructure and landscaping. The partial discharge of conditions 1, 4, 5, 8, 10, 19 of application 12/1291/MOUT relating to phase 18	Members considered the hard copy of the plans and resolved to raise the following comments: 1. The Science Park has an existing issue with parking for its clients; the creation of the park and change does not resolve this. 2. The electric car spaces/charging points seem very low; ought more be provided as the Science Park will wish to encourage environmentally-friendly futures? 3. Parking spaces could be covered by photovoltaic solar panels 4. Concerns was raised by the potential increase in volume of traffic turning right into the Science Park off the A30. Requesting these comments be taken into consideration, Members resolved to SUPPORT the application.
18/1445/FUL	Fairlea Town End Broadclyst EX5 3HW	Construction of additional storey to existing bungalow and two storey side extension.	SUPPORT: Members noted this application is within the Broadclyst Conservation Area and that materials are in keeping with the area.

18/119 CORRESPONDENCE

- i. Council received the correspondence list for the month.
- ii. It was agreed to respond to the Rural Library and Outreach service as it is vital to keep library service for elderly, disabled and vulnerable people, and non-drivers.

18/120 AGENDA ITEMS FOR NEXT MEETING

There were no requests for agenda items for consideration when Council next meets, which will be at 19:00hrs on 6th August 2018.

18/121 CLOSE OF MEETING

The meeting closed at 21:30hrs

Ratification:

Signed:..... Print:..... Date:.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST