

**Present:****Chairman:** Cllr Chris Pepper**Members:** Cllrs Baker, Bromley, Francis, Gent, Jackson, Lock, Massey, Rylance,**In attendance:** Clerk, Trainee Deputy Clerk, Admin Assistant**Members of Public:** 2

19, New Buildings
Broadclyst
Exeter
EX5 3EX
www.broadclyst.org

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There were 0 items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary Council meeting of Broadclyst Parish Council on **Monday 8th January 2018 at 19:00hrs** in the **Pavilions, Holly Close, Broadclyst** for the purpose of transacting the following business:

Minutes Index

18/01 APOLOGIES	142
18/02 DISCLOSABLE PECUNIARY INTEREST	142
18/03 MINUTES.....	142
18/04 DISTRICT COUNCIL REPORTS.....	142
18/05 COUNTY REPORTS.....	142
18/06 NATIONAL TRUST REPORT.....	142
18/07 POLICE REPORT	142
18/08 PUBLIC QUESTIONS	142
18/09 ACCEPTANCE OF REPORTS.....	143
18/10 COUNCIL REPORTS.....	143
i. Clerks report.....	143
18/11 NEIGHBOURHOOD PLAN.....	143
18/12 FINANCE	143
i. Bank Reconciliation.....	143
ii. Financial Statement.....	143
iii. Payment Schedule	143
18/13 BROADCLYST PARISH COUNCIL 2018/19 BUDGET	144
18/14 BROADCLYST PARISH COUNCIL 2018/19 PRECEPT	144
18/15 PLANNING.....	144
i. Recent decisions	144
ii. Appeal decisions	144
iii. Validated applications:.....	144
18/16 CORRESPONDENCE.....	144
18/17 AGENDA 5 th February 2017	144
18/18 CLOSE OF MEETING.....	145

MINUTES (Draft)

18/01 APOLOGIES

Council resolved to accept apologies from Cllrs Massey and Staddon (work commitments).

18/02 DISCLOSABLE PECUNIARY INTEREST

There were no new personal or pecuniary interests declared.

18/03 MINUTES

RESOLUTION: Cllr Francis proposed that Council approves the draft Minutes of the Full Council 4th December 2017 as a correct record of the meeting. This proposal was seconded by Cllr Gent and unanimously agreed.

Standing Orders were suspended:

18/04 DISTRICT COUNCIL REPORTS

District Ward Member Cllr Rylance has been doing some work with remote areas of the Ward to investigate superfast broadband provision. EDDC has been updating Members on Universal Credit; those using Exeter job centre for new applications may experience a period of 5 weeks before claims are processed, with only slightly shorter time at Honiton. Cllr Pepper reminded the meeting of the Broadclyst In Need fund, details of which are on the parish council website. Cllr Pepper commented on the overgrowth and poor condition of the pavements on the B3181 between Broadclyst and Budlake, which create hazards for users.

18/05 COUNTY REPORTS

There were no reports from County Division Members Cllr Bloxham and Randall-Johnson this month; the County Members continue to support the work of the Broadclyst Neighbourhood Plan Infrastructure steering group.

18/06 NATIONAL TRUST REPORT

There was no report from the National Trust this month.

18/07 POLICE REPORT

The Police report for November/December 2017 was received. It was noted that PCSO Jack Stannard is moving on to begin his training as a Police Constable; we wish him well in the future.

18/08 PUBLIC QUESTIONS

Two members of public addressed the Council regarding Agenda item 18/15iii, planning application 17/2523/COU for day care at Broadclyst Station, confirming that they have made representation to the District Council regarding their neighbouring business. In their letter to the District Council, which was read out to the Parish Council, the differences between their business and that of a day care nursery were set out, refuting the claim that this business sets a precedent for business use in the immediate area.

Other matters, including those relating to access and parking, were reiterated.

The meeting reconvened under Standing Orders

18/09 ACCEPTANCE OF REPORTS

There were no actions arising from reports received from stakeholders; comments from the public speaking section would be considered later in the meeting when planning is discussed.

18/10 COUNCIL REPORTS

Clerks report

The Clerks Reports for December 2017 was received, containing recommendations which were resolved as follows:

Parish Together project for an advertising trailer to promote community events and to engender community engagement: It was proposed by Cllr Jackson that the project be 'worked up' and permissions clarified, with a report back to Council in February before resolving if to submit the application. The proposal was seconded by Cllr Baker; Council was unanimous in agreement.

Christmas lights: concern raised about the degeneration of electrical items when not in use; it was queried if this is the sort of thing for local government to arrange. It was noted that many villages do have Christmas lights, although the geographical spread of the parish doesn't lend itself to having lights in any one location. It was proposed by Cllr Bromley to talk to Killerton about the possibility of a joint project for the community at Broadclyst. Council agreed.

Pavement sweeper: The benefits of a hand-operated sweeper were discussed and noted, it was also noted this could generate an income stream by undertaking periodic work in neighbouring parishes. It was proposed by Cllr Jackson and agreed by Council that Officers prepare a report comparing the cost of hire to outright purchase and report back to the next Council/Finance Committee meeting.

18/11 NEIGHBOURHOOD PLAN

A report was received from the Neighbourhood Plan Officer; proposed Jackson, seconded Francis to resolve all recommendations contained within.

18/12 FINANCE

i. Bank Reconciliation

Current account £3,666.45; Reserves Account £193,277.37. All council's accounts reconcile.

ii. Financial Statement and balance sheet

The financial statement and balance sheet to 30.11.2017 was received.

Total Income year to date: £292,277; Total Expenditure year to date: £165,436

Balance Sheet figures:

Current Assets – VAT control £1,915; BPC account £3,666; BPC Res £193,277

Total £198,859

Represented by: Current year fund £126,840; General res £35,748; EM Res £36,271

Total £198,859

iii. Payment Schedule

To resolve to approve the list of payments for December 2017 for £22,968.98

RESOLUTION: It was proposed by Cllr Wollacott to approve all the above documents, seconded by Cllr Baker. Unanimously agreed.

18/13 BROADCLYST PARISH COUNCIL 2018/19 BUDGET

- i. It was noted that an amendment to the resolved budget was necessary following change of income for 2018/19 due to an increase in the DCC Grass cutting grant (from £828 to £1,372). This effectively reduces the precept slightly, hence bringing the budget back to Council for amending.
- ii. The service level agreement costings from the YMCA were noted, and are within the budget.

18/14 BROADCLYST PARISH COUNCIL 2018/19 PRECEPT

RESOLUTION: It was proposed by Cllr Rylance to set the Parish Precept for 2018/19 at £350,969; this was seconded Cllr Wollacott and unanimously agreed by the Council.

18/15 PLANNING**i. Recent decisions December 2017**

It was noted there were no decisions announced in December 2017

ii. Appeal decisions December 2017:

It was noted there have been no appeal decisions announced in December 2017

iii. Validated applications:

The council returned a 'does not wish to comment' response to the applications 17/2990/FUL, 17/2997/ADV and 17/2731/LBC which were open for consultation in the period between November and December meetings. It was noted that the council returned a 'all in favour' comment response to 17/2963/FUL which was Proposed by Cllr Wollacott, Seconded Cllr Jackson. It was noted that the council returned a 'all in favour / no objection' response to 17/2909/FUL and 17/3030/FUL which was Proposed by Cllr Jackson, Seconded Cllr Francis. It was noted that the council returned a 'all in favour comment' response to 17/2978/TRE. **17/2523/COU** 2 Railway Terrace, Broadclyst Station, Exeter. EX5 3AX. The amendment to the description, retaining an element of residential occupancy does not address the main concerns raised in Council's original comment. It was therefore unanimously agreed not to change Council's comment; continue not to support this application.

There were no validated planning applications received for consultation between the Planning Committee meeting up to the date of this meeting.

18/16 CORRESPONDENCE

- i. The December 2017 correspondence list was received; the CIL application and allocation process was discussed and concerns raised.
- ii. Cllr Bromley raised questions about the forthcoming Blackhorse Lane road closure for resurfacing; action to ascertain residents access and duration of these works.

18/17 AGENDA 5th February 2017

The following Agenda Items were noted for the full Council next meeting:

- i. To set up and Task and Finish Forum to recruit new Council Members.

18/18 CLOSE OF MEETING

The meeting closed at 20:45hrs

Signed:

Print:

Date:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

DRAFT