



Broadclyst Parish Council
GROWING OUR COMMUNITY

Attendance record: Chairman Cllr Massey

Members: Cllrs Baker, Chamberlain, Gent, Lewis, Pepper, Rhodes, Rylance, K Straw, L Straw, Waldron

In attendance: Clerk, Deputy Clerk, NP Officer

Members of public: 1

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Broadclyst Parish Council Ordinary meeting

Press and Public were welcome to attend.

There were 0 items for discussion under part B (exclusion of press and public).

Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary Council meeting of Broadclyst Parish Council on **Monday 18th January 2021** at **19:00hrs**, held virtually via Microsoft Teams for the purpose of transacting the following business:

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MINUTES

21/001 MEMBERS

- i. **Present:** Members present are recorded on the previous sheet; the meeting was held using Microsoft Teams. All Members had audio and visual connection.
- ii. **Apologies:** Apologies were received from Cllr Jackson and Staddon.

21/002 DISCLOSABLE PECUNIARY INTEREST

The Chairman reminded Members present to declare any interests on items on the agenda.

21/003 MINUTES

The Council received the draft minutes of the Full Council meetings 7th December 2020.

PROPOSAL: It was proposed by Cllr K Straw to ratify the draft Minutes, this was seconded by Cllr Pepper, with majority vote (abstentions from Members who had not been present).

RESOLVED: That the draft Minutes of 7th December be adopted as a correct record.

Standing Orders were suspended:

21/004 WARD MEMBERS

Broadclyst County Division Members

There were no matters for/from County Division Members Cllrs Bloxham and Randall-Johnson. County Members have been liaising with the Clerk over free school meal provision and highways matters.

Broadclyst District Ward Members

There were no matters for District Ward Members Cllrs Chamberlain, Pepper, and Rylance who were all present.

Cllr Rylance reported on the successful 'deal' with the Consortium for the Cranbrook town centre; it will contain a Morrisons supermarket, health centre, nursery as well as other shops. It is hoped that building will start later this year, with the aim for Morrisons to be completed and open by 2022.

Premium car park charges are to increase from £1/hr to £1.20/hr (mainly beach and town centre car parks). Public toilets: 14 have re-opened – some are proving challenging to reopen but there are some toilets open in each community. There has been a big increase in poverty figures for the Broadclyst County Division with UC claims increasing from 388 in November 2019 to 1,045 in November 2020. Unemployment is expected to peak in June 2021

The Broadclyst car park is under review, the TAFF is still working.

21/005 PUBLIC QUESTIONS

There were no questions from the public

The meeting reconvened under Standing Orders

21/006 ACCEPTANCE OF REPORTS

It was proposed by Cllr Gent that the Council accept reports received from stakeholders with no actions arising. This was seconded by Cllr Pepper and so it was **resolved**.

21/007 COUNCIL REPORTS

i. Deputy Clerks report

The Council received the Deputy Clerks Report for December 2020 and considered the following recommendations contained within:

Devon Carbon Plan: delegation to Cllrs Lewis and Rhodes to work with the Deputy Clerk to prepare a response to the consultation (closing date 15th February 2021);

Diocese boundary consultation: delegation to Cllr Chamberlain and Rylance to prepare a draft response to the consultation (closing date 15th February 2021); concerns were raised as to the confusion between parochial and civic parishes.

PROPOSAL: It was proposed by Cllr K Straw to accept the Deputy Clerks report; this was seconded by Cllr L Straw and unanimously agreed.

RESOLUTION: That the Deputy Clerks report be accepted.

ii. Clerks / Food Bank report

The Council received the Clerks Report, incorporating the Food Bank report, and containing the following recommendations:

To ratify the opening of an account with Mole Valley Farmers (Proposed Cllr E Rhodes, seconded Cllr E Rylance, all agreed) and that Mole Valley Farmers be added to the Council's approved suppliers list.

The Clerk reported a related party invoice from M Curwood for 10 tonnes of road scalplings and hedge trimming work.

Food Bank: The report noted how well-received the presents, food hampers, and chip supper were during the Christmas period, with clients reporting how the support they had received made all the difference to their Christmas.

PROPOSAL: It was proposed by Cllr K Straw to accept the Clerks report; this was seconded by Cllr Rylance and unanimously agreed.

RESOLUTION: That the Clerks report be accepted.

iii. Neighbourhood Plan Officer report

The Council received the report from the Neighbourhood Plan Officer which focussed on the Reg 14 publicity and social media campaign. Posters will be displayed across the parish in prominent places, with the Council's social media platforms explaining different areas of the draft Plan in each post. A FAQ will be circulated to Councillors to enable them to respond to queries from members of public.

PROPOSAL: It was proposed by Cllr Lewis to accept the NP Officers report; this was seconded by Cllr Rylance with a majority vote (one abstention).

RESOLUTION: That the NP Officers report be accepted.

21/008 FINANCE:

- i. The Council received the draft Minutes from the Finance Committee meetings on 19th and 26th November 2020 by way of a report to Council.
Proposed by Cllr L. Straw to accept the draft Minutes as a report, seconded by Cllr Pepper. Unanimous to support and so **resolved**.
- ii. To receive the draft Minutes from the Staffing Committee meeting on 17th December 2020 which makes Budget recommendations for 21/22.
Proposed by Cllr Baker to accept the draft Minutes as a report, seconded Cllr Lewis. Unanimous to support and so **resolved**.
- iii. It was noted that the third quarter accounts will be presented to the Finance Committee 28th January 2021, and subsequently to Council on 1st February for approval.
- iv. The Committee considered the list of payments for December 2020, which included the defibrillator frame for Westclyst which will be installed shortly.
PROPOSAL: It was proposed by Cllr Massey to approve the payment schedule for December 2020; this was seconded by Cllr Chamberlain and unanimously agreed.
RESOLUTION: That the December 2020 payment schedule be approved.

21/009 GOVERNANCE

The Council received and considered a draft risk-based Reserves Policy.

PROPOSAL: It was proposed by Cllr Massey to adopt the draft reserves policy; this was seconded by Cllr Gent and unanimously agreed.

RESOLUTION: That the Council adopts its draft Reserves policy.

21/010 BUDGET 2021/22

The Council received the final draft of its operational budget for 2021/22 for Income of £16,600, Expenditure of £400,840, with a balancing precept of £387,240.

Cllr Pepper lost connection during the discussion.

PROPOSAL: It was proposed by Cllr Rylance that the Council agrees the draft budget; this was seconded by Cllr Gent and unanimously agreed by Members present in the meeting (excluding Cllr Pepper).

RESOLUTION: That the budget for 2021/22 be set at Income of £16,600 and Expenditure of £400,840. with a balancing precept of £387,240.

21/011 PRECEPT 2021/22

The Council, having agreed its budget, calculated its balancing precept to be £387,240.

PROPOSAL: It was proposed by Cllr L Straw that the Council agrees to set its precept for 2021/22 for £387,240; this was seconded by Cllr Rhodes and unanimously agreed by Members present in the meeting (excluding Cllr Pepper)..

RESOLUTION: That the Parish Precept for 2021/22 is £387,240.

This equates to a Band D equivalent of £177.06, an 11% (or £21.87) reduction on 2020/21.

Cllr Pepper re-connected to the meeting.

21/012 PLANNING**Recent decisions December 2020**

The following recent decisions were noted:

Application ref:	Location:	Proposal:	Decision
20/2411/FUL	The Antique Village Hele EX5 4PW	New industrial building (18.3m x 24.4m) for the storage and restoration of vintage steam related items	Approval with conditions
20/2038/FUL	Little Loxbrook Farm Broadclyst Exeter EX5 3BN	Erection of 6 stables and a horse walker, incorporating the provision of a new soakaway	Approval with conditions
20/1816/FUL	Cubby Close Cottage Hele Exeter EX5 4PY	Heat pump for additional source of energy to the current oil-fired boiler	Approval - standard time limit

Appeal decisions December 2020:

It was noted there have been 0 appeal decisions announced since the last meeting.

Validated applications for consideration:

The Council discussed the following validated planning applications received for consultation:

Application ref:	Location:	Proposal:	Decision
20/2787/FUL	Land Adjacent Ada Lovelace Building, Upper Richardson	Construction of 3no. disabled parking spaces	Supported

	Exeter Science Park		
20/2820/FUL	1 Heath Cottages Broadclyst Exeter EX5 3GZ	Construction of two storey rear extension with balcony	It was agreed to defer to NP Officer and Planning Chairman
20/2848/ADV	Alexander House Hawkins Road Exeter EX1 3UW	1 No. fascia sign within brick plinth.	Agreed
20/1018/FUL (Amended)	Broadclyst Water Tower Broadclyst	Alterations to bank to create visibility splay to the south of the existing vehicular access	Supported as per original comment

21/013 Councillors Motion – Cllr Liz Straw - Review of Dog Fouling Campaign

Motion: Following resolution 20/130 the 'Dog Fouling Team' have made significant progress in highlighting the issue of dog mess on the playing field, although there are still a number of persistent offenders. In light of the persistence of some offenders the council now moves to act on the resolution 20/130 and start the process of "enforcement of keeping dogs on leads" as minuted.

The paper referred to in the resolution contained the following recommendations:

"Based on the Public Spaces Protection Order 2020 [...] In January 2021 to run a publicity campaign around the keeping dogs on leads on Broadclyst play fields"

The original resolution included this action (of enforcement) specifically to allow the council to act during the 6-month period under standing orders where the subject could not be debated again.

The Clerk suggested writing to EDDC requesting the creation of a dog warden post be considered. Environmental Health Officers currently do not have capacity to enforce community-led dog fouling campaigns

Proposal: Cllr Massey proposed that the Council notes the campaign is moving forward and recorded his thanks to all involved. It was further proposed to instruct the Clerk to write to EDDC to request a dog warden post be created.

Resolution: The proposal was seconded by Cllr Rylance and unanimously agreed.

Action: Clerk to write as described above.

21/014 Councillors Motion – Cllr Liz Straw – Broadclyst Food Bank

Motion: "This council resolves to extend its thanks and gratitude to the Clerk, Deputy Clerk and all the food bank volunteers for all their hard work and dedication to the people in the parish, and beyond, in providing support and help in these difficult times.

To reduce the ongoing burden of running the food bank on staff and release them back to their normal council duties the Parish Council resolves to set up a Task and Finish group made up of councillors from Broadclyst and surrounding parishes, Exeter food bank, and members of the public. The TAF would have the aim of establishing a volunteer management and operations committee, under the supervision/in partnership with the Exeter based Trussell Trust Food Bank, to take over all aspects of the work."

Following a detailed debate, Cllr L Straw withdrew her motion so that the focus on the food bank could continue to be operational during the current levels of demand. The Clerk and her team will develop current and ongoing discussions with neighbouring stakeholders around its longer-term

future, operational structure, location and client-base, with a forward plan to be debated at a future council meeting post-pandemic.

21/015 CORRESPONDENCE

- i. The Council received the correspondence list for the month
- ii. There were no actions arising from the correspondence list.

20/016 FUTURE AGENDA ITEMS

February agenda: *“Broadclyst Parish Council would like Exeter Airport to set out how “Freeport” status for Exeter Airport would improve the regional economy. Please also discuss whether there is any risk that the Freeport status would create a tax haven for rich people. We ask Exeter Airport to report back to Exeter Airport Consultative Committee.”*

February agenda: to consider if/how the name of the Broadclyst Parish Council (formal and informal) could be more inclusive for new developments.

March agenda: Transparency Code update on website (KS)

20/017 TO CLOSE THE MEETING

Meeting closed at 20:55hrs

Minutes Approved (Date of virtual approval):

Signed

Print:

Dated:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**