

19, New Buildings
 Broadclyst
 Exeter
 EX5 3EX
www.broadclyst.org

Broadclyst Parish Council Ordinary Meeting of the Council

Public Notice of meeting: Press and Public were welcome to attend.
 There was 1 item for discussion under part B (exclusion of press and public) on this agenda.
 Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary meeting of the Broadclyst Parish Council on **Monday 6th March 2023** at **19:00hrs** at Broadclyst Primary School, School Lane, Broadclyst, EX5 3JG for the purpose of transacting the following business:

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MINUTES (Draft)

23/017 OPEN MEETING; ATTENDANCE RECORD

- i. The Chair opened the meeting at 19:02hrs.

- ii. **Present:** Members present were recorded at Cllr Massey (Chairman), Cllrs Chamberlain, Fernley, Gent, Rhodes, Rylance, L Straw, K Straw, Taylor, Whitmarsh.
- iii. **Apologies:** council resolved to accept apologies from Cllrs Baker, Jackson, Lewis, Pepper, Staddon.

23/018 DISCLOSABLE PECUNIARY INTEREST

There were no new DPI's recorded nor request for new dispensations.

23/019 MINUTES

The Council received the draft minutes of the Full Council meeting on Monday 16th January 2023.

Resolution: It was proposed by Cllr K Straw to approve the draft Minutes as a correct record. This was seconded by Cllr Rhodes and unanimously agreed, and so it was RESOLVED.

Standing Orders were suspended:

23/020 PRESENTATION: NEW GREEN SPACE AT BROADCLYST STATION

The Council received a presentation from EDDC's Simon Bates and Naomi Harnett about the Broadclyst Station new green space and the different options out for consultation. The site's history, setting, and objectives were introduced along with the proposals to create the green space, including educational opportunities. The presentation also included proposals for a small car park just off Station Road, adjacent to Shercroft Close. There are 3 options for the car park surfacing: full tarmac, access road tarmac, access gateway only tarmac. The car park will provide spaces for disabled vehicles, one minibus, cycle storage for 10 bicycles, as well as a water supply.

Public questions received:

Q1. Will there be foot/cycle access to the logistics park from the trail for work purposes?

A1. Yes, this is being considered and worked in to the proposals.

Q2. The car park is very small – will this cause access for people who want to drive?

A2. There are new areas of open space being created across the Cranbrook area, each with its own car park area. Although there may be initial interest, it is envisaged that the pressure on any one car park will ease once initial interest has waned.

Q3. Will the trail be suitable for horses?

A3. We want to make it useable to all, but need to liaise with DCC for their thoughts as to how this will work in practise with shared paths.

23/021 DEVON INVESTIGATIONS

The Council received a presentation from Devon Investigations about Protect, Act and Resolution for trespassers. Issues with unlawful occupation were explained; legislation and court processes around unlawful occupation were explained; the scheme and its four levels and costs were explained.

For sports pavilions, 3 entrances - car park plus two field entrances. Gold costs would be £1495, or 3 sign silver bespoke would be £895. Reassurance side of the business is to prevent ingress by recognition of distinctive signage. 80 sites across the Southwest.

Cllrs raised concerns around language used, apologies were offered. It was agreed to not progress a service.

23/022 WARD MEMBERS

i. Broadclyst County Division Members

Cllrs received a tabled report.

ii. Broadclyst District Ward Members

Cllr Rylance updated the Council regarding a recent Strategic planning meeting passed a motion to pause work on LP, going to Cabinet.

23/023 PUBLIC QUESTIONS

Council received a verbal report from Broadclyst Theatre Group to accompany their grant applications for the Kings Coronation on 6th May 2023. to encourage people to watch the coronation in the VH on the big screen, grant would pay towards hall decorations, advertising fliers / promotion,

1. BTG evening do – Evening a ‘Right Royal Disco’ estimated 100-150 people.
2. Gardening Club – something to do with children – crafts etc.

The Chairman reconvened the meeting under Standing Orders to take a vote on the two community coronation grant applications

Proposed Cllr Rylance, seconded Cllr Taylor and unanimously supported, so it was RESOLVED.

Two members of public from Tithebarn spoke to the council to seek support in building community, and to look at provision of public services and amenities. Residents were promised healthcare, shops, local centre, school, play areas, etc., but much of what was promised is yet to be delivered; there are concerns that the estate is not being delivered at the rate or to the specification that it was promised. There are also issues with parking (it was stated that the site was delivered as part of the Greater Exeter's Green Strategy Plan, so has reduced numbers of car parking spaces) and District Heating.

Primary school: there were 100 applicants for 60 places at Monkerton. Concerns are that the school at Tithebarn will not be delivered.

Community infrastructure: there is nowhere to bring community together for events, classes, as a place of worship etc.

EON: Customer complaint calls are not being picked up, record of outages do not therefore reflect the accurate data. Customers are strongly advised to log outages. The members of public recognise that these are not parish council issues per se but are seeking support and wish to formally bring these matters to attention of dual hatted Members.

The Chairman gave an update on strategic sites as he understands it, noting it is a changing landscape and that different public bodies have different views on the delivery of the primary school at Tithebarn.

The meeting reconvened under Standing Orders

23/024 ACCEPTANCE OF REPORTS

Proposed by Cllr Rylance, seconded by Cllr Whitmarsh and all in favour to accept the reports.

Proposed Cllr Massey, seconded by Cllr Fernley. that the parish council creates a representative group to liaise with DCC, EDDC, stakeholders, and developers regarding strategic development and operational matters at Tithebarn. It was noted there is a recently formed Member/Officer only Westend Infrastructure Group to consider strategic development (not operational) matters.

It was proposed by Cllr Whitmarsh and seconded by Cllr Fernley that Elected Member representation would come from Cllrs Chamberlain, Fernley, Gent, Rylance, Taylor, and Whitmarsh. This was unanimously agreed and so it was RESOLVED.

23/025 COUNCIL REPORTS

i. Deputy Clerks Report

Council received the Deputy Clerk report, and it contained no recommendations.

Proposed by Cllr K Straw, seconded by Cllr Fernley to accept. This was unanimously agreed and so it was RESOLVED.

ii. Neighbourhood Plan update

The Council received a email update from the Steering Group via the Chairman as to the status of the Broadclyst Neighbourhood Plan and no recommendations moving forward.

Proposed by Cllr L Straw, seconded by Cllr Rylance to note the update. This was unanimously agreed and so it was RESOLVED.

23/026 FINANCE & GOVERNANCE

i. Finance Committee Minutes

The Council received draft Minutes from the Finance and Governance Committee's meeting on 5th December 2022 and Thursday 2nd March 2023 as a report. Proposed to accept the draft Minutes as report by Cllr Taylor, seconded by Cllr Rhodes; unanimously agreed and so it was RESOLVED.

- ii. **Banking:** To resolve to open a separate bank deposit account for CIL monies (as recommended to do so by the draft Finance Committee Minutes). Proposed by Cllr Taylor, seconded by Cllr Whitmarsh; unanimously agreed and so it was RESOLVED.

- iii. **Grants:** Council considered a grant from Clyst Caring Friends for £2,000 towards a cost of £5,000 for a major project of regulatory compliance, involving training, policy writing, risk assessments. The project will secure Clyst Caring as a provider of Care in the coming years.

It was Proposed by Cllr L Straw to support the grant application. Seconded by Cllr Taylor, unanimously agreed and so it was RESOLVED.

It was noted the Clerk and Cllr Gent both have an interest in CCF as Trustees, and took no part in the discussion.

Coronation Grants. – Broadclyst Gardening Club & Broadclyst Theatre Group

Council received a verbal report from the Broadclyst Gardening Club and Broadclyst Theatre Group asking for a £500 grant each to host a viewing of the coronation at the Victory Hall, with refreshments and themed craft activities for the children, put on by the Broadclyst Gardening Club with the Broadclyst Theatre Group hosting a right royal party in the evening with a toast to the King.

Council proposed to support both grant applications for £500 each with the understanding the event is free to everyone.

Proposed by Cllr Rylance and seconded by Cllr Taylor; unanimously agreed and so it was RESOLVED.

It was noted that Cllrs L and K Straw declared an interest in the Broadclyst Theatre Group so took no part in the discussion.

23/027 PLANNING – DEFERRED TO PLANNING MEETING

23/028 STRATEGIC SITES DEVELOPMENT UPDATE

- i. The Council received a verbal update from the Chairman regarding development issues at Tithebarn, including District Heating outages on the Monkerton network (which includes the Tithebarn, Saxon Brook, and Pinn Court estates).
- ii. The Council received a verbal update from County and District Members, and the Parish Council Chairman following the inaugural meeting of the Stakeholder Group.
- iii. The Council selected the Chair (Cllr Massey) as a representative along with the Clerk to join the District Heating Stakeholder Group. This was proposed by Cllr Whitmarsh, seconded by Cllr Fernley; unanimously agreed and so it was RESOLVED.

23/029 CORRESPONDENCE

- i. The Council received the correspondence list.
- ii. It was agreed to get an update regarding the Westclyst Allotments and when they will be ready for residents.

23/030 FUTURE AGENDA ITEMS

All requests for agenda items for consideration by the Council to be sent to the Clerk before the agenda for the next meeting is set.

23/031 PART B: EXCLUSION OF PRESS AND PUBLIC

The Chairman proposed The Council resolved that the meeting moves into Part B (exclusion of Press and Public) as the next item for discussion contain matters of a sensitive, confidential, and/or contractual detail. This was unanimously agreed and so it was RESOLVED. Members of public left the room.

23/032 PENSIONS

The Council received a report from the Finance Chairman regarding pension strain costs.

- I. Proposal: Cllr K Straw proposed that the Council notes that there will be increased costs to the NP Officer redundancy due to strain costs. Majority vote to approve.
- II. Proposal: that Temp posts no more than 2 years to not incur pension costs.
- III. Proposal: that Council takes advice from its solicitors on changes to pension policy

23/033 CLOSE OF MEETING

The meeting closed at 21:00hrs

Signed:

Print:

Date:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**