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Broadclyst Parish Council Ordinary Meeting of the Council

Public Notice of meeting: Press and Public were welcome to attend.

There were no items for discussion under part B (exclusion of press and public) on this agenda. Members of public were reminded that their attendance at this meeting is a matter of public record. There was an Ordinary meeting of the Broadclyst Parish Council on **Monday 17th July 2023 at 19:00hrs** at Broadclyst Primary School, School Lane, Broadclyst, EX5 3JG for the purpose of transacting the following business:

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Minutes

23/049 OPEN MEETING; ATTENDANCE RECORD

- i. The Chair opened the meeting at 19:00hrs.
- ii. **Present:** to record Members present: Cllrs Chamberlain, Fernley, Gent, Jackson, Massey, Pepper, Rhodes, Rylance, K Straw, L Straw, Taylor, Waldron, Whitmarsh
- iii. **Apologies:** received from Cllr Coton.

23/050 DISCLOSABLE PECUNIARY INTEREST

There were no new interests that are not currently entered in the Member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

23/051 MINUTES

The Council received, and resolve to approve as a correct record, the draft minutes of the Full Council meeting on Monday 15th May 2023.

Proposed by Cllr Taylor and seconded by Cllr K Straw to approve the draft Minutes as a correct record. Vote: Unanimously supported.

Resolved: that the draft Minutes from 15th May 2023 be approved as a correct record of the meeting.

Standing Orders were suspended:

23/052 NATIONAL TRUST PRESENTATION

Steve Ellis and team to present to Council about a project with the Forestry Commission to increase the area of woodland at Killerton. The project will focus on 4 main phases: 1 linking Ashclyst with Clyst flood plain at Ashclyst; 2, Elbury, 3, Beare; 4, Columbjohn farm, linking Danes wood to the Culm floodplain over the next two years. New woodlands to complement existing landscape and habitats. 1st phase will start this Winter 2023.

Archaeological dig to check not planting over anything of historic significance as record of enclosures in the area. Mix of different species of shrubs and hedgerow will be planted.

Cllr Rylance asked about how the animals will be managed. Area Ranger Steve Ellis replied that there will be deer fencing to start with to protect the trees until the planting is established then it will be re-located elsewhere. There will be a big enough gap in the fencing to allow the small animals to move freely.

23/053 WARD MEMBERS

i. Broadclyst County Division Members

County Division Members Cllrs Gent and Randall-Johnson's reports were circulated.

ii. Broadclyst District Ward Members

To consider matters for / from District Ward Members Cllr Chamberlain, Fernley, and Rylance.

23/054 PUBLIC QUESTIONS

It was noted that Westclyst allotments in Hillside Gardens (Phase 1) are in the process of being allocated to people on the waiting list. Fencing and rotavator work will be carried out in the next couple of weeks. Finance will consider additional resources to help speed the process along due to officers over capacity workload.

The meeting reconvened under Standing Orders

23/055 ACCEPTANCE OF REPORTS

It was proposed by Cllr Jackson that the Council accept reports received from stakeholders this evening; seconded by Cllr Pepper and unanimously agreed.

23/056 COUNCIL REPORTS

i. Clerks Report

The council received a report from the Clerk, with the following recommendations contained within:

Recommendations:

1.2. **TELEMETRY:** Cllr K Straw proposed the purchasing of a replacement logger at £913, this was seconded by Cllr Fernley and all in favour.

2.4. **SUMMER PICNIC IN THE PARK EVENTS:** Cllr K Straw proposed the money for summer community events at Westclyst and Tithebarn come out of the EMR community event budget. Seconded by Cllr Whitmarsh with all in favour.

3.5. **CLIMATE EMERGENCY WORK:** After some discussion, it was proposed to accept that we had not followed our own tender processes with engaging Planet and People to carry out work on the Councils behalf. At this point the Clerk asked for a meeting with the Staffing Committee to which Cllr Jackson as Chair of Staffing said yes.

Cllr K Straw proposed to accept we have not followed the process and to give the Clerk the power to spend the money to pay the invoice received for the work that has been carried out already and to hold the rest of the work until the process for 3 quotes is carried out. Cllr Gent seconded this with all in favour. Cllr Whitmarsh agreed to collect 3 quotes.

6.4 **GRASSCUTTING/HEDGE TRIMMING:** Council noted that the Council needs to review its cutting schedule for 24/25 when setting the budget. Council has not been impressed with the level of service this year from our contractor.

7.2 **ELECTRICITY CONTRACT AT PAVILIONS:** The electricity contract is up for renewal September 2023. Council voted in favour of a 1yr contract.

9.4 **DEVELOPERS MEETING:** It was agreed to discuss this at the planning section 23/058iii a.

ii. Deputy Clerks Report

The council NOTED a report from the Deputy Clerk, with no recommendations. It was stated by all Cllrs how well attended Fun Day was this year. The Chairman thanked all the staff and Cllrs who helped on the day.

iii. Neighbourhood Plan update

The Chairman gave a brief update to say that the Broadclyst Neighbourhood Plan, following an 88% 'yes' vote at Referendum, was presented to Cabinet on Wednesday 12th July where it was accepted by East Devon Members as part of its development plan.

The Chairman expressed his sincere thanks to the Steering Group and all who had worked on and supported the Neighbourhood Plan especially the Clerk and Deputy Clerk. Thanks was expressed to the Chairman for all his support during the Neighbourhood Plan process. This was proposed by Cllr Rylance and seconded by Cllr Chamberlain with All in favour.

23/057 FINANCE & GOVERNANCE

i. Finance Committee Minutes

The council receive draft Minutes from the Finance and Governance Committee's meeting on 5th June 2023 as a report.

PROPOSAL: It was proposed by Cllr Massey, seconded Cllr Taylor, to accept the Minutes as a report. This was unanimously agreed and so it was **RESOLVED**.

ii. Council accounts to 30.06.2023.

The council received current year accounts, including the bank reconciliations, financial statement, and balance sheet to 30th June 2023.

PROPOSAL: It was proposed by Cllr Rylance to accept the accounts for Q1 23/24, seconded by Cllr Jackson and unanimously agreed, so it was **RESOLVED**.

iii. Preferred Suppliers List

The council received an updated Preferred Suppliers List which added Argos Fire (following a take-over) and adding Planet and People (climate work).

PROPOSAL: It was proposed by Cllr K Straw to update the preferred suppliers list accordingly, seconded by Cllr Waldron and unanimously agreed, so it was **RESOLVED**.

- iv. **Payment Schedule:** To receive and resolve to approve the payment schedule for May and June 2023.

PROPOSAL: It was proposed by Cllr Jackson to approve the payment schedule for May and June 2023, seconded by Cllr Massey and unanimously agreed, so it was **RESOLVED**.

- v. **VAT**

It was noted the Councils VAT reclaim received for Q4 22/23 and to note the VAT for Q1 23/24 has been submitted.

23/058 PLANNING

i. Planning Committee Minutes

The council received draft Minutes from the Planning Committee's meeting on 14th June 2023 as a report.

ii. Recent Decisions/ Appeal decisions / TPO update

It was noted there have been 0 appeal decisions announced since the last meeting.

iii. Planning applications for consultation

The council considered the following planning applications that had been received since publication of the agenda:

- a. 23/0962/MFUL - Battery storage at Saundercroft Farm. Council received a report from a meeting where the challenges of the development and additional mitigations were discussed. It was considered if the new proposed mitigations were sufficient to change council's view on the impact of the proposed development. A vote was taken, with a majority vote not to change council's view and the council continued to be **unable to support**.
- b. 22/0975/MFUL - Tithebarn layout. The council takes note of the revised layout for the nine dwellings, making them safer for residents.
The council also noted the electric vehicle charging points for residents and commercial properties and cycle storage which are in support of the following policies: Policy DC4 Residential Storage. Policy T3 Parking Provision. Council **SUPPORTED** with a majority vote.
- c. 23/1438/FUL Single side extension to replace the existing conservatory. This was fully supported by Council.

iv. Carbon, Climate Emergency

To receive an update on Councils Carbon Climate strategy. An update was given earlier in the agenda within the Clerks report.

23/059 COUNCILLOR MOTION

Council received a report from Cllr L Straw on a safer street project called Love Town Hill, by a campaign group established by residents in June 2023.

PROPOSAL: It was proposed by Cllr Jackson, seconded Cllr Waldron, to accept the report and that the council supports the motions contained within. This was agreed by majority vote (9 in favour, 1 abstention, 0 against), and so it was **RESOLVED**.

23/060 CORRESPONDENCE

- i. The correspondence list was received.
- ii. There were no actions arising from the correspondence list.

23/061 FUTURE AGENDA ITEMS

Police (lack of)

Whether the PC could take on the maintenance of open spaces in Tithebarn.

23/062 TO CLOSE THE MEETING

The meeting closed at 20:44hrs.

Signed:

Print:

Date: