

Issue date: Tuesday 29th May 2018

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**To: Broadclyst Parish Council Members
For Information: District and County Ward
Members, Press and Public.**

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There is 1 item for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 2nd July 2018 at 19:00hrs** in the **Green Room, Victory Hall, Broadclyst EX5 3EE** for the purpose of transacting the following business:

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AGENDA

18/106 MEMBERS APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

18/107 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

18/108 MINUTES

To receive and resolve to approve as a correct record the minutes of the following meetings: Full Council 4th June 2018.

Standing Orders will be suspended:

18/109 DEVELOPER PRESENTATION: LODGE TRADING ESTATE - FORMER CO-OP SITE

To receive a change of use pre-application presentation from Roach Planning for a haulage business on part of the former Co-Op site at Broadclyst Station.

18/110 COUNTY AND DISTRICT COUNCIL REPORTS

- i. To consider matters for / from County Division Members Cllr Bloxham and Randall-Johnson
- ii. To consider matters for / from District Ward Members Cllr Pepper and Rylance

18/111 NATIONAL TRUST REPORT

To receive a report from the National Trust

18/112 PUBLIC QUESTIONS

For Public question time on items on this Agenda for no longer than 15 minutes if required

The meeting will reconvene under Standing Orders

18/113 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

18/114 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for June 2018 and to resolve any recommendations contained within.

ii. Pavilions report

To receive a report from the Pavilions Administrator for June 2018 and to resolve any recommendations contained within.

18/115 NEIGHBOURHOOD PLAN

To receive a report from the Neighbourhood Plan Officer and to resolve any recommendations contained within.

18/116 FINANCE

i. Bank Reconciliation

To receive and resolve to approve the Bank Reconciliations to 31st May 2018

ii. Financial Statement

To receive and resolve to approve the financial statement and balance sheet to 31st May 2018

iii. Payment Schedule

To resolve to approve the list of payments for June 2018

iv. Exempt item

The Chairman to move that the next item be discussed with exclusion of press and public due to contractual detail contained within the report. Press and public to leave the room, taking with them any recording equipment.

v. Telephone system

To receive a report on office telephone systems and to agree a supplier.

On completion of this item the meeting will move out of Part B and press-public may re-join the meeting.

18/117 GOVERNANCE

BPC Action Plan

To receive and to resolve to adopt Council's Action Plan for 2018/19

18/118 PLANNING

i. Recent decisions June 2018

There has been 1 recent decision to record at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
18/1305/CPL	2 Endsleigh Crescent Blackhorse EX5 2AW	Certificate of lawfulness for construction of dormer window and part hip to gable extension.	Approve CPL1

ii. Appeal decisions May 2018:

To note there have not been any appeal decisions announced in June 2018

iii. Validated applications:

To discuss validated planning applications received for consultation.
(NB: Planning applications received after publication of this agenda may also be considered)

Application Ref:	Location:	Proposal:
18/1249/FUL	Orchard View Broadclyst EX5 3AB	Construction of a new garage with ancillary accommodation (revised scheme)
18/1247/MRES	Anning Drive, Exeter Science Park	Approval of Reserved Matters for the access, appearance, landscaping, layout and scale of a new three storey Engineering Research and Development building (class B1b) within the Anning Drive cluster - Area Code 06 - to include associated external works, landscaping and parking together with additional details to satisfy conditions of the outline permission reference: 09/1107/MOUT - 1, 2, 5, 12, 15, 16, 23, 25, 27, 30, 31, 32, 33, 35, 39 and 40
18/1341/FUL	Shercroft Farm Station Road Broadclyst EX5 3AZ	Construction of extension for use as annexe by family members.
18/1130/FUL	Land Adjacent 9 Shercroft Close Broadclyst EX5 3DZ	Erection of detached dwelling (revised design to that approved under 17/2961/FUL)
18/1445/FUL	Fairlea Town End Broadclyst EX5 3HW	Construction of additional storey to existing bungalow and two storey side extension.
18/1365/MRES	Park & Change, Anning Road, Exeter Science Park	Approval of reserved matters (access, appearance, landscaping, layout and scale) application in relation to phase 18, pursuant to outline planning permission 12/1291/MOUT for the provision of a Park & Change facility with associated infrastructure and landscaping. The partial discharge of conditions 1, 4, 5, 8, 10, 19 of application 12/1291/MOUT relating to phase 18

18/119 CORRESPONDENCE

- i. To receive the correspondence list for the month.
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

18/120 AGENDA ITEMS FOR NEXT MEETING

To receive requests for agenda items for consideration when Council next meets.

18/121 CLOSE OF MEETING

To close the meeting

Dated this 26th June 2018

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.