BROADCLYST PARISH COUNCIL
APPROVED BUDGET 2022/23
1st Draft Finance Committee 06/12/2021 Minute ref: F21/50
2nd draft Full Council 13/12/2021 Minute ref: 21/115
Precept agreed 13/12/2021; Minute ref: 21/116

100 **INCOME**

	Item	2021-22 Budget	Actual to 30.09.2021	2022-23 Draft Budget
1076	Precept	**387,240**	391,899	
1080	Interest	100	81	100
1085	Investment Interest	900	464	1,600
1100	Grants & Donations			
1140	Sale of Council assets			
1160	S106			
1230	Neighbourhood Plan	0		
1240	Parish Together			
1300	Miscellaneous	100	3,274	100
1320	Telephone rebate	50	27	50
1500	Advertising	1,500		1,500
1510	Fun Day income	200		200
1700	Toilets rates grant	1,450		700
1600	P3 grant	1,000	1,500	1,000
1610	DCC Grass cutting grant	1,500		1,500
1620	Broadclyst Allotments	600		600
	Westclyst Allotments	200		200
1900	Bookings at Sports Pavilion	3,000	484	3,000
1910	Bowls Club	2,500		1,500
1920	Westclyst Sports Pitch	0		0
	Handyman work	500		500
1150	Covid-19 shopping reimbursement		152	
155	Covid/food bank grants and donations		3,468	
	TOTAL	**400,840**	**401,349**	**12,550**

	2	EXPENDITURE Item	21-22 Budget	Actual to 30.09.2021	2022-23 Draft Budget
110		**ADMINISTRATION**			
		Staff and employment costs (all depts)		82,575	**186,001**
	4000	Staffing (officers)	133,000		
	4020	Pension and HMRC on-costs (all staff)	44,000		
	4050	Officers' expenses	2,500	778	2,500
	4070	Council mobile phone	700	358	750
	4080	Banking & CCLA	150	38	150
	4085	Investments	0	25,000	0
	4090	Payroll	550	245	600
	4100	Stationery	2,000	137	2,000
	4110	I.T.	8,500	4,381	8,500
	4111	I.T Replacement	2,000	0	2,000
	4115	Finance software	1,300	385	1,500
	4120	Hall Hire	1,200	187	1,200
	4130	Subscriptions	1,500	1,235	2,500
	4135	Legal fees/professional advice	1,500	2,000	2,000
	4135	Legal support	2,000		3,000
	4140	Audit costs	2,000	1,500	2,000
	4150	Youth Worker SLA	10,500	5,000	10,500
	4160	Youth Club operation and inclusion	2,000	0	2,000
	4180	Statutory training	1,000	1,013	2,000
	4185	Professional development	6,000	977	4,000
		Sector development	500		500
	4190	Insurance	4,250	3,218	5,000
		TFR EMR (locality sub)		500	
120		**GRANTS FUND / SLA's**			
	4275	Little Free Library	0		
	4280	Youth footie	0	0	
	4295	VIP operational support 1 year	0		
	4470	Community projects grants 'pot'	0		
	4480	Emerging communities	0		
	4250	Twinning	0		
	4470	Single grant 'pot' & Christmas lights	15,000	2,000	15,000
130		**ACCOMMODATION**			
	4075	Landlines/Broadband bundle	2,200	541	2,200
	4170	Office rent/insurance	9,000	4,093	10,000
	4175	Office running costs	1,500	1,097	2,000
	4420	Office utilities	1,100	397	1,100
	4460	Rates	3,000	2,695	3,000
150		**PUBLIC RELATIONS**			
	4155	Connunity Connector	10,500	0	
	4156	Community Connector op exp	2,500	0	
	4220	Broadsheet	6,000	2,607	6,500
	4230	Public consultation	5,000	0	0
	4240	Crime/traffic/TRO	500	0	500
	4260	Fun Day	3,000	0	3,000
	4270	Arts, culture and entertainment	500	0	500

160		**MAINTENANCE**			
	4000	Handymen			
	4290	Community helipad / defibrilator	1,100	90	1,100
	4310	Safety/visibility grass cutting	7,350	0	8,000
	4320	Maintenance operational budget	2,000	902	2,000
	4321	Equipment service/repair	1,000	0	1,000
	4325	Parish vehicle lease	3,900	1,930	3,900
	4326	Parish vehicle operational costs	2,500	1,133	2,500
	4330	Lengthsman work	5,000	548	5,000
	4340	Parish clock : service	300	0	300
	4350	Allotments	2,700	0	2,700
	4350	Westclyst Allotments	250	0	250
	4360	P3 footpaths	1,000	211	1,000
	4370	dog waste	5,670	6,669	6,670
	4380	Refuse	500	668	1,300
	4390	Car Park Maintenance	12,000	0	10,000
	4410	Buildings Maint (contingency)	5,000	0	5,000
	4445	Capital Expenditure	8,000	340	8,000
	4490	Bus shelters	500	0	500
	4535	Westclyst football pitch	4,000	0	4,000
	4540	POS grass cutting	3,250	849	2,500
170		**PUBLIC TOILETS**			
	4000	Cleaner's salary			
	4015	Toilets caretaker (Self-emp)			
	4420	Utilities	1,600	651	1,800
	4440	Maintenance	1,500	88	1,500
	4450	Products	550	436	700
	4460	Rates	2,550	2,420	0
	4520	Service costs (new budget line)	450	437	1,000
180		**CLYST ROOM**			
	4460	Rates	220	202	220
	4440	Clyst room maintenance/conversion	500	0	500
190		**SPORTS PAVILION**			
	4000	Staffing			
	4420	Utilities	4,250	779	5,000
	4440	Pavilions (building maint.)	5,000	1,847	5,000
	4450	Cleaning Products	500	0	500
	4510	Pavilions (running maint.)	1,500	431	1,500
	4515	Andrews Boiler	5,000	0	0
	4520	Service costs	2,000	366	2,000
	4530	Broadclyst football pitch	2,000	3,127	2,000
	4550	Tennis Courts	500	0	500
200		**PLAY AREAS**			
	4440	Informal Play repairs	2,000	0	2,000
	4560	Informal Play inspection	1,000	167	1,000
	4565	New play equipment / replacement fund	2,000	0	2,000
	4570	Informal Play service	750	13	750
	4680	BMX	500	0	500

210		**BOWLS GREEN**			
	4440	Materials and repairs			
	4440	Sprinkler head replacement			
	4610	Bowls water meter			
	4620	Bowls seeds/fertilizers			
	4630	Bowls green (contractor)			
	4640	Sprinkler service			
		Ttotal bowls budget	5,000	1,934	4,000
			0		
230		**NEIGHBOURHOOD PLANNING**			
	4000	Staffing			
	4750	Operational budget	0	793	0
240		**PARISH TOGEHER PROJECTS**			
	4900	Parish Together expenditure	0		0
250		**CLIMATE EMERGENCY BUDGET**			
	4810	Operational	1,000	191	6,000
260		**CONTINGENCY**			
		return of surplus general reserves			-20,601
265		**Covid-19**			
	4820	Resident shopping		123	
		Food bank shopping	4,000	2,015	**5,000**
		Food Bank rent and op. costs	2,500	2,080	**1,000**
		Covid PPE and general exp	1,000	1,504	**1,000**
		Spend from EMR during year			
		TOTAL	**400,840**	**175,901**	**373,090**

Summary	Expenditure	Income	Balancing Precept
Staff (all depts)	186,001		
Administration	40,200	1,850	
Office and Pavilions	32,300	3,000	
Maint	58,940	500	
public relations & projects	16,500	1,700	
public conveniences	5,000	700	
P3, rec, sports prov	20,250	3,300	
Grants SLA's	27,500	1,500	
NP	-	0	
Food Bank	7,000	0	
General - contingency	- 20,601		
	373,090	**12,550**	**360,540**
	Tax base		2348
	Band D		£153.55

2022-2123 change	**Per annum**	**PCM**	**Per Week**	**% change**
(per band D property)				
19/20	£244.51	£20.38	£4.70	
20/21	£198.93	£16.58	£3.83	-18.64%
21/22	£177.06	£14.76	£3.41	-10.99%
22/23	**£153.55**	£12.80	£2.95	-13.28%
Increase since 19/20	-£90.96	-£7.58		-37.20%

Excess reserves calculation		
General reserves @31.03.2021	156,859	
Reserves policy limit	110,000	
Difference	46,859	
Staffing contingency from EMR	12,000	leaving 20K in EMR for CIL PM
Total excess reserves	58,859	
35% to return to community	20,601	