BROADCLYST PARISH COUNCIL
APPROVED BUDGET 2023/24
1st Draft Finance Committee 05/12/2022 Minute ref:f22/048
2nd draft Full Council 16/01/2023 Minute ref: 23/009
Precept agreed 16/01/2023; Minute ref: 23/010

100 **INCOME**

	Item	2022-23 Budget	Actual to 30.09.2022	2023-24 Draft Budget
1076	Precept	360,540	360,540	392,665
1080	Interest	100	67	100
1085	Investment Interest	1,600	880	1,700
1100	Grants & Donations			
1140	Sale of Council assets			
1160	S106			
1230	Neighbourhood Plan	0		
1240	Parish Together			
1300	Miscellaneous	100	362	100
1320	Telephone rebate	50	5	0
1500	Advertising	1,500	150	1,000
1510	Fun Day income	200		200
1700	Toilets rates grant	700		0
1600	P3 grant	1,000	2,500	1,000
1610	DCC Grass cutting grant	1,500		1,500
1620	Broadclyst Allotments	600		600
	Westclyst Allotments	200		200
1900	Bookings at Sports Pavilion	3,000	585	3,000
1910	Bowls Club	1,500		2,000
1920	Westclyst Sports Pitch	0		0
	Handyman work	500		0
1150	Covid-19 shopping reimbursement			
155	Covid/food bank grants and donations		230	
	TOTAL	**373,090**	**365,319**	**404,065**

		22-23 Budget	Actual to 30.09.2021	2023-24 Budget
2	EXPENDITURE Item			
110	**ADMINISTRATION**			
	Staff and employment costs (all depts)			**172,300**
4000	Staffing (officers)	83,000	45,820	
4020	Pension and HMRC on-costs (all staff)	45,000	21,044	
4050	Officers' expenses	2,500	818	2,500
4070	Council mobile phone	750	555	800
4080	Banking & CCLA	150	44	150
4085	Investments	0	0	0
4090	Payroll	600	299	650
4100	Stationery	2,000	207	1,000
4110	I.T.	8,500	5,814	4,800
4111	I.T Replacement	2,000	1,015	2,000
4115	Finance software	1,500	558	1,500
4120	Hall Hire	1,200	132	1,200
4130	Subscriptions	2,500	1,800	2,750
4135	Legal advice retainer	2,000	0	2,000
4135	Legal support	3,000	550	1,000
4140	Audit costs	2,000	1,500	2,000
4150	Youth Worker SLA	10,500	8,241	25,000
4160	Youth Club operation and inclusion	2,000	0	0
3	Statutory training	2,000	0	2,000
4185	Professional development	4,000	949	4,000
	Sector development	500	0	500
4190	Insurance	5,000	3,390	5,500

120		**GRANTS FUND / SLA's**			
	4275	Little Free Library	0		
	4280	Youth footie	0	0	
	4295	VIP operational support 1 year	0		
	4470	Community Coronation grants 'pot'	0		5,000
	4480	Emerging communities	0		
	4250	Twinning	0		
	4470	Single grant 'pot' & Christmas lights	15,000	3,142	10,000
130		**ACCOMMODATION**			
	4075	Landlines/Broadband bundle	2,200	788	2,500
	4170	Office rent/insurance	10,000	4,442	10,000
	4175	Office running costs	2,000	862	2,000
	4420	Office utilities	1,100	528	3,000
	4460	Rates	3,000	2,695	3,000
150		**PUBLIC RELATIONS**			
	4155	Community Connector + food bank	10,500	0	25,000
	4156	Community Connector op exp	0	0	
	4220	Broadsheet	6,500	3,622	7,500
	4230	Public consultation	0	0	0
	New 4235	Community Events		2,150	2,500
	4240	Crime/traffic/TRO	500	0	3,500
	4260	Fun Day	3,000	3,381	3,500
	4270	Arts, culture and entertainment	500	0	500

160		**MAINTENANCE**			
	4000	Handymen	23,000	12,721	
	4290	Community helipad / defibrilator	1,100	11	1,100
	4310	Safety/visibility grass cutting	8,000	1,886	9,000
	4320	Maintenance operational budget	2,000	682	2,000
	4321	Equipment service/repair	1,000	0	1,000
	4325	Parish vehicle lease	3,900	1,654	0
	4326	Parish vehicle operational costs	2,500	4,419	3,000
	4330	Lengthsman work	5,000	0	3,000
	4340	Parish clock : service	300	0	300
	4350	Allotments	2,700	0	1,500
	4350	Westclyst Allotments	250	0	250
	4360	P3 footpaths	1,000	316	1,000
	4370	dog waste	6,670	34	7,440
	4380	Refuse	1,300	584	1,300
	4390	Car Park Maintenance	10,000	0	5,000
	4410	Buildings Maint (contingency)	5,000	0	5,000
	4445	Capital Expenditure	8,000	16,375	8,000
	4490	Bus shelters	500	0	500
	4535	Westclyst football pitch	4,000	63	3,000
	4540	POS grass cutting	2,500	406	3,500
170		**PUBLIC TOILETS**			
	4000	Cleaner's salary			
	4015	Toilets caretaker (Self-emp)	6,000	1,920	
	4420	Utilities	1,800	560	2,500
	4440	Maintenance	1,500	583	1,500
	4450	Products	700	365	1,000
	4460	Rates	0	0	0
	4520	Service costs (new budget line)	1,000	0	1,000

180		**CLYST ROOM**			
	4460	Rates	220	202	220
	4440	Clyst room maintenance/conversion	500	0	500
190		**SPORTS PAVILION**			
	4000	Staffing	9,500	4,193	
	4420	Utilities	5,000	1,163	9,000
	4440	Pavilions (building maint.)	5,000	2,206	5,000
	4450	Cleaning Products	500	175	700
	4510	Pavilions (running maint.)	1,500	467	1,500
	4515	Shower heating boiler fund	0	0	10,000
	4520	Service costs	2,000	0	2,000
	4530	Broadclyst football pitch	2,000	196	2,000
	4550	Tennis Courts	500	0	500
200		**PLAY AREAS**			
	4440	Informal Play repairs	2,000	0	2,000
	4560	Informal Play inspection	1,000	0	500
	4565	New play equipment / replacement fund	2,000	0	2,000
	4570	Informal Play service	750	12,746	5,827
	4680	BMX	500	0	500

210		**BOWLS GREEN**			
	4440	Materials and repairs			
	4440	Sprinkler head replacement			
	4610	Bowls water meter			
	4620	Bowls seeds/fertilizers			
	4630	Bowls green (contractor)			
	4640	Sprinkler service			
		Total bowls budget	4,000	1,708	2,500
			0		
230		**NEIGHBOURHOOD PLANNING**			
	4000	Staffing	9,000	11,701	0
	4750	Operational budget	0	1,115	0
240		**PARISH TOGEHER PROJECTS**			
	4900	Parish Together expenditure	0	0	0
250		**CLIMATE EMERGENCY BUDGET**			
	4810	Operational	6,000	186	4,000
260		**CONTINGENCY**			
		return of surplus general reserves	-20,600		-27,222
265		**Food Bank**			
	4820	Resident shopping			
	4821	Food bank shopping	5,000	731	5,000
	4822	Food Bank rent and op. costs	1,000	1,647	5,000
	4825	PPE and general exp	1,000	139	1,000
		Spend from EMR during year			
		TOTAL	**373,090**	**195,500**	**404,065**

Summary	Expenditure	Income	Balancing Precept
Staff (all depts)	172,300		
Administration	59,350	1,900	
Office and Pavilions	48,700	3,000	
Maint	49,110	0	
public relations & projects	21,500	1,200	
public conveniences	6,000	0	
P3, rec, sports prov	23,327	3,800	
Grants SLA's	40,000	1,500	
NP	-	0	
Food Bank	11,000	0	
General - contingency	- 27,222		
	404,065	**11,400**	**392,665**
	Tax base		2560
	Band D		£153.38

Year	Per annum	PCM	Per Week	% change
(per band D property)				
19/20	£244.51	£20.38	£4.70	
20/21	£198.93	£16.58	£3.83	-18.64%
21/22	£177.06	£14.76	£3.41	-10.99%
22/23	£153.55	£12.80	£2.95	-13.28%
23/24	**£153.38**	**£12.78**	**£2.95**	**-0.11%**
Increase since 19/20	-£90.96	-£7.58		-37.20%

Excess reserves calculation (to be updated)	
General reserves @31.03.2022	175,777
Reserves policy limit	110,000
Difference	65,777
Staffing contingency from EMR	12,000
Total excess reserves	77,777
35% to return to community	27,222