



Broadclyst Parish Council
GROWING OUR COMMUNITY

19, New Buildings

Broadclyst

Exeter

EX5 3EX

01392 360269

clerk@broadclyst.org

1st April 2019

Council Accounts to 31 March 2019

Angie Hurren

Broadclyst Parish Council Clerk and Responsible Finance Officer



Broadclyst Parish Council
GROWING OUR COMMUNITY

19 New Buildings
Broadclyst
Exeter
EX5 3EX

Broadclyst Parish Council
Annual Accounts 2018/19

Contents

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I certify that this statement of accounts presents a true and fair view of the financial position of Broadclyst Parish Council at the end of the financial year to 31 March 2019 to which it relates and of the Council's income and expenditure for 2018-19

Responsible Financial Officer to Broadclyst Parish Council

Signed: *AMS Hurren*

Name: Mrs Angie Hurren

Date: 23/05/2019

Angie Hurren (Mrs)
Cert. HE Community Governance
Broadclyst Parish Council Clerk

31st March 2018

31st March 2019

Current Assets

250	Debtors	909
2,280	VAT Control A/c	3,449
6,751	Lloyds Bank BPC	2,125
119,679	Lloyds Bank BPC Reserves	154,502

128,960**160,984****128,960 Total Assets****160,984****Current Liabilities**

300	Creditors	0
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300**0****128,660 Total Assets Less Current Liabilities****160,984****Represented By**

57,554	General Reserves	52,370
5,414	EMR Buildings	5,810
4,000	EMR Car Park	6,000
6,371	EMR Rates	8,651
0	EMR I.T.	151
3,280	EMR Grounds Maintenance	3,280
3,000	EMR Election Costs	4,000
8,739	EMR Neighbourhood Plan	8,739
2,000	EMR P3 Footpaths	1,000
7,763	EMR Youth Worker	11,025
12,037	EMR Staffing Contingency	24,026
3,900	EMR Allotment	6,550
4,085	EMR Helipad/Defib	1,522
4,135	EMR Play Eqpm Maint/New/Repl	7,605
0	EMR Legal	2,855
90	EMR Youth Football	144
0	EMR Highways	2,753
500	EMR Crime/Traffic	1,000
0	EMR Service costs	1,000
1,060	EMR Twinning	154
0	EMR Vehicle operation/lease	1,312
4,733	EMR Compound	3,887
0	EMR Parish Clock	250

23/05/2019

Broadclyst Parish Council

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Balance Sheet as at 31.03.2019

31st March 2018

31st March 2019

0 EMR Andrews Boiler	4,247
0 EMR Bowls maint/repairs	1,700
0 EMR Bowls seeds/fertilizers	954

128,660

160,984

The above statement represents fairly the financial position of the authority as at 31.03.2019 and reflects its Income and Expenditure during the year.

Signed :

Chairman

Date : _____

Signed :

Responsible

Financial

Date : _____

Broadclyst Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2019

			<u>Account Description</u>	<u>Balance</u>	
<u>Bank Statement Balances</u>					
1	31/03/2019	Lloyds Bank BPC		6,740.11	
2	31/03/2019	Lloyds Bank reserves		154,501.53	
					161,241.64
<u>Other Cash & Bank Balances</u>					
			Closed account	0.00	
					0.00
					161,241.64
<u>Unpresented Payments</u>					
1	31/03/2019	BACS 217		4,615.44	
					4,615.44
					156,626.20
<u>Receipts not on Bank Statement</u>					
0	31/03/2019	All Receipts Cleared		0.00	
					0.00
					156,626.20
Closing Balance					156,626.20
<u>All Cash & Bank Accounts</u>					
1		Lloyds Bank BPC			2,124.67
2		Lloyds Bank BPC Reserves			154,501.53
					0.00
					156,626.20

Bank Reconciliation Statement as at 31/03/2019
for Cashbook 1 - Lloyds Bank BPC

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank BPC	31/03/2019	86	6,740.11
			<u>6,740.11</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
31/03/2019 BACS 217 C Sansom		4,615.44	
			<u>4,615.44</u>
			2,124.67
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			2,124.67
		Balance per Cash Book is :-	2,124.67
		Difference is :-	0.00

Bank Reconciliation Statement as at 31/03/2019
for Cashbook 2 - Lloyds Bank BPC Reserves

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank reserves	31/03/2019	37	154,501.53
			<u>154,501.53</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			154,501.53
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			154,501.53
		Balance per Cash Book is :-	154,501.53
		Difference is :-	0.00

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Detailed Income & Expenditure by Budget Heading 31/03/2019

Month No: 12

Year End Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1076 Precept	350,969	350,969	0			100.0%	
1080 Bank Interest Received	116	40	(76)			289.9%	
1085 Investment Interest received	89	0	(89)			0.0%	
1090 Council Tax Grant Support	399	399	0			100.0%	
1230 Neighbourhood Plan Income	195	0	(195)			0.0%	
1300 Miscellaneous Income	3,824	100	(3,724)			3823.7%	
Income :- Income	<u>355,592</u>	<u>351,508</u>	<u>(4,084)</u>			<u>101.2%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>355,592</u>						
110 Administration							
1300 Miscellaneous Income	1,473	0	(1,473)			0.0%	
1320 Telephone rebate	72	0	(72)			0.0%	
Administration :- Income	<u>1,545</u>	<u>0</u>	<u>(1,545)</u>				<u>0</u>
4020 HMRC/Pension	58,067	58,068	1		1	100.0%	
Administration :- Direct Expenditure	<u>58,067</u>	<u>58,068</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>100.0%</u>	<u>0</u>
4000 Staffing	51,900	52,027	127		127	99.8%	
4050 Officer's Expenses	2,527	3,000	473		473	84.2%	
4070 Telephone	720	800	80		80	90.0%	
4075 Landlines	1,469	2,200	731		731	66.8%	
4080 Banking	96	200	104		104	47.8%	
4085 Investments	25,000	0	(25,000)		(25,000)	0.0%	
4090 Payroll	470	600	130		130	78.3%	
4100 Stationery	1,949	2,000	51		51	97.5%	
4110 I.T.	1,437	1,500	63		63	95.8%	
4115 Finance RBS	1,479	1,500	21		21	98.6%	
4120 Hall Hire	439	500	61		61	87.8%	
4130 Subscriptions	3,708	3,200	(508)		(508)	115.9%	
4135 Legal Costs	1,645	4,500	2,855		2,855	36.6%	(2,855)
4140 Audit Costs	1,817	2,500	683		683	72.7%	
4150 Youth Worker	5,000	8,000	3,000		3,000	62.5%	(3,000)
4160 Youth Club	1,738	2,000	262		262	86.9%	(262)
4170 Office Rent	7,731	7,500	(231)		(231)	103.1%	
4171 Office moving costs	1,105	1,105	(0)		(0)	100.0%	
4175 Office running costs	3,626	4,000	374		374	90.7%	
4180 Training - statutory	1,603	1,000	(603)		(603)	160.3%	
4185 Training - CPD	5,622	6,000	378		378	93.7%	
4190 Insurance	3,414	3,410	(4)		(4)	100.1%	
4200 Election Costs	0	1,000	1,000		1,000	0.0%	(1,000)

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Detailed Income & Expenditure by Budget Heading 31/03/2019

Month No: 12

Year End Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4290 Helipad/defib	0	0	0		0	0.0%	63
4300 CHPC expenditure	994	0	(994)		(994)	0.0%	
4420 Utilities	492	1,050	558		558	46.9%	
4460 Rates	1,722	1,600	(122)		(122)	107.6%	807
Administration :- Indirect Expenditure	127,703	111,192	(16,511)	0	(16,511)	114.8%	(6,247)
Net Income over Expenditure	(184,225)	(169,260)	14,965				
6000 plus Transfer from EMR	(6,247)						
Movement to/(from) Gen Reserve	(190,472)						
<u>120 Grants/projects</u>							
1480 Event rebate	169	0	(169)			0.0%	
Grants/projects :- Income	169	0	(169)				0
4280 Youth footie	946	1,000	54		54	94.6%	(54)
4295 VIP support	217	0	(217)		(217)	0.0%	
4470 Community Grants	1,788	3,000	1,212		1,212	59.6%	
4480 Emerging Communities	3,000	3,640	640		640	82.4%	
Grants/projects :- Indirect Expenditure	5,951	7,640	1,689	0	1,689	77.9%	(54)
Net Income over Expenditure	(5,782)	(7,640)	(1,858)				
6000 plus Transfer from EMR	(54)						
Movement to/(from) Gen Reserve	(5,836)						
<u>150 Public Relations</u>							
1500 Advertising Income	2,725	1,500	(1,225)			181.6%	
1510 Fun Day Income	104	0	(104)			0.0%	
Public Relations :- Income	2,829	1,500	(1,329)			188.6%	0
4220 Broadsheet	5,058	4,900	(158)		(158)	103.2%	
4230 Public Consultation	810	1,600	790		790	50.6%	
4240 Crime/Traffic	0	500	500		500	0.0%	(500)
4250 Twinning	2,406	1,500	(906)		(906)	160.4%	906
4260 Fun Day	1,361	1,360	(1)		(1)	100.1%	
4270 Art, Culture and Entertainment	464	500	36		36	92.8%	
Public Relations :- Indirect Expenditure	10,099	10,360	261	0	261	97.5%	406
Net Income over Expenditure	(7,270)	(8,860)	(1,590)				
6000 plus Transfer from EMR	406						
Movement to/(from) Gen Reserve	(6,864)						

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Detailed Income & Expenditure by Budget Heading 31/03/2019

Month No: 12

Year End Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Maintenance</u>							
1600 P3 Grant	1,500	1,000	(500)			150.0%	
1610 Grass Cutting Safety Grant	1,372	1,372	0			100.0%	
1620 Allotments Income	350	650	300			53.8%	
Maintenance :- Income	3,222	3,022	(200)			106.6%	0
4000 Staffing	16,183	18,000	1,817		1,817	89.9%	(1,817)
4310 Highways Grass Cut DCC	4,247	7,000	2,753		2,753	60.7%	(2,753)
4320 Handyman budget	1,827	2,636	809		809	69.3%	
4321 Equipment service/repair	0	1,000	1,000		1,000	0.0%	(1,000)
4325 Parish Vehicle lease	4,129	4,500	371		371	91.8%	(371)
4326 Parish vehicle op budget	2,149	3,090	941		941	69.5%	(941)
4330 Lengthman (contracted)	4,560	5,000	440		440	91.2%	
4340 Parish Clock: Service	0	250	250		250	0.0%	(250)
4350 Allotments Expenditure	300	950	650		650	31.6%	(650)
4360 P3 Footpaths	1,814	1,000	(814)		(814)	181.4%	1,000
4370 Dog Bins	3,952	3,864	(88)		(88)	102.3%	
4380 Refuse Disposal	493	600	107		107	82.2%	
4535 Westclyst Sports Pitch	15,188	1,500	(13,688)		(13,688)	1012.6%	
Maintenance :- Indirect Expenditure	54,842	49,390	(5,452)	0	(5,452)	111.0%	(6,782)
Net Income over Expenditure	(51,620)	(46,368)	5,252				
6000 plus Transfer from EMR	(6,782)						
Movement to/(from) Gen Reserve	(58,402)						
<u>170 Public Toilets</u>							
1700 Toilet Rates Grant	1,409	1,400	(9)			100.6%	
Public Toilets :- Income	1,409	1,400	(9)			100.6%	0
4000 Staffing	4,320	4,500	180		180	96.0%	
4420 Utilities	1,359	1,500	141		141	90.6%	
4440 Maintenance/Repairs	1,413	1,500	87		87	94.2%	
4450 Products	599	500	(99)		(99)	119.8%	
4460 Rates	2,328	2,100	(228)		(228)	110.9%	228
Public Toilets :- Indirect Expenditure	10,020	10,100	80	0	80	99.2%	228
Net Income over Expenditure	(8,611)	(8,700)	(89)				
6000 plus Transfer from EMR	228						
Movement to/(from) Gen Reserve	(8,383)						

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>180 Clyst Room</u>							
4440 Maintenance/Repairs	3,846	3,000	(846)		(846)	128.2%	846
4460 Rates	175	180	5		5	97.3%	
Clyst Room :- Indirect Expenditure	4,021	3,180	(841)	0	(841)	126.5%	846
6000 plus Transfer from EMR	846						
Movement to/(from) Gen Reserve	<u>(3,175)</u>						
<u>190 Sports Pavilion</u>							
1900 Sports Pavilion Bookings	6,152	6,200	49			99.2%	
Sports Pavilion :- Income	6,152	6,200	49			99.2%	0
4000 Staffing	7,608	7,900	292		292	96.3%	
4420 Utilities	3,454	3,750	296		296	92.1%	
4440 Maintenance/Repairs	2,236	2,400	164		164	93.2%	
4450 Products	409	600	191		191	68.2%	
4510 Pavilions (running maint)	1,983	2,000	17		17	99.1%	
4515 Andrews boiler	753	5,000	4,247		4,247	15.1%	(4,247)
4520 Service Costs	1,283	1,350	67		67	95.1%	
4530 Football Pitch	2,530	2,300	(230)		(230)	110.0%	
4540 POS. grass cutting	4,232	4,300	68		68	98.4%	
Sports Pavilion :- Indirect Expenditure	24,490	29,600	5,110	0	5,110	82.7%	(4,247)
Net Income over Expenditure	<u>(18,338)</u>	<u>(23,400)</u>	<u>(5,062)</u>				
6000 plus Transfer from EMR	(4,247)						
Movement to/(from) Gen Reserve	<u>(22,585)</u>						
<u>200 Play Area</u>							
4440 Maintenance/Repairs	649	1,485	836		836	43.7%	(836)
4560 Play Inspection	903	815	(88)		(88)	110.7%	
4570 Play Service	616	750	134		134	82.1%	(134)
4680 BMX	0	500	500		500	0.0%	(500)
Play Area :- Indirect Expenditure	2,168	3,550	1,382	0	1,382	61.1%	(1,470)
6000 plus Transfer from EMR	(1,470)						
Movement to/(from) Gen Reserve	<u>(3,638)</u>						
<u>210 Bowls Green</u>							
1910 Bowls Club Income	1,800	1,800	0			100.0%	
Bowls Green :- Income	1,800	1,800	0			100.0%	0

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4440 Maintenance/Repairs	0	1,700	1,700		1,700	0.0%	(1,700)
4610 Bowls Water Meter	472	800	328		328	59.0%	
4620 Seeds/Fertilizers	1,046	2,000	954		954	52.3%	(954)
4630 Bowls Green Contractor	7,826	8,350	524		524	93.7%	
4640 Sprinkler Service	400	500	100		100	80.0%	
Bowls Green :- Indirect Expenditure	9,744	13,350	3,606	0	3,606	73.0%	(2,654)
Net Income over Expenditure	(7,944)	(11,550)	(3,606)				
6000 plus Transfer from EMR	(2,654)						
Movement to/(from) Gen Reserve	(10,598)						
<u>230 Neighbourhood Planning</u>							
4000 Staffing	15,828	18,000	2,172		2,172	87.9%	(2,172)
4750 Neighbourhood Planning	5,471	5,000	(471)		(471)	109.4%	
Neighbourhood Planning :- Indirect Expenditure	21,299	23,000	1,701	0	1,701	92.6%	(2,172)
6000 plus Transfer from EMR	(2,172)						
Movement to/(from) Gen Reserve	(23,471)						
<u>240 Parish Together projects</u>							
1300 Miscellaneous Income	103	0	(103)			0.0%	
Parish Together projects :- Income	103	0	(103)				0
4900 Parish Together expenditure	100	0	(100)		(100)	0.0%	
Parish Together projects :- Indirect Expenditure	100	0	(100)	0	(100)		0
Movement to/(from) Gen Reserve	3						
<u>245 Helipad/Defib Project</u>							
4290 Helipad/defib	4,563	2,000	(2,563)		(2,563)	228.1%	2,500
Helipad/Defib Project :- Indirect Expenditure	4,563	2,000	(2,563)	0	(2,563)	228.1%	2,500
6000 plus Transfer from EMR	2,500						
Movement to/(from) Gen Reserve	(2,063)						
<u>250 Office</u>							
4000 Staffing	1,292	0	(1,292)		(1,292)	0.0%	
Office :- Indirect Expenditure	1,292	0	(1,292)	0	(1,292)		0
Movement to/(from) Gen Reserve	(1,292)						

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>260 Contingency</u>							
4010 Staffing (contingency)	0	8,000	8,000		8,000	0.0%	(8,000)
4105 IT (Contingency)	849	1,000	151		151	84.9%	(151)
4355 Allotments (contingency)	0	2,000	2,000		2,000	0.0%	(2,000)
4390 Car Park (contingency)	0	2,000	2,000		2,000	0.0%	(2,000)
4410 Buildings Maint (contingency)	4,604	5,000	396		396	92.1%	(396)
4460 Rates	685	4,000	3,315		3,315	17.1%	(3,315)
4575 Play equipment (contingency)	0	2,000	2,000		2,000	0.0%	(2,000)
Contingency :- Indirect Expenditure	6,138	24,000	17,862	0	17,862	25.6%	(17,862)
6000 plus Transfer from EMR	(17,862)						
Movement to/(from) Gen Reserve	<u>(24,000)</u>						
Grand Totals:- Income	372,821	365,430	(7,391)			102.0%	
Expenditure	340,497	345,430	4,933	0	4,933	98.6%	
Net Income over Expenditure	<u>32,324</u>	<u>20,000</u>	<u>(12,324)</u>				
plus Transfer from EMR	(37,508)						
Movement to/(from) Gen Reserve	<u>(5,184)</u>						

Broadclyst Parish Council

Income and Expenditure Account for Year Ended 31st March 2019

31st March 2018		31st March 2019
	Income Summary	
275,744	Precept	350,969
275,744	Sub Total	350,969
	Operating Income	
8,545	Income	4,623
21	Administration	1,545
302	Grants/projects	169
1,285	Public Relations	2,829
2,520	Maintenance	3,222
1,376	Public Toilets	1,409
8,212	Sports Pavilion	6,152
0	Bowls Green	1,800
0	Parish Together projects	103
6,349	Helipad/Defib Project	0
304,354	Total Income	372,821
	Running Costs	
149,849	Administration	185,770
2,602	Grants/projects	5,951
1,116	New Assets	0
12,137	Public Relations	10,099
33,279	Maintenance	54,842
8,198	Public Toilets	10,020
425	Clyst Room	4,021
19,059	Sports Pavilion	24,490
752	Play Area	2,168
9,289	Bowls Green	9,744
3,322	Neighbourhood Planning	21,299
1,821	Parish Together projects	100
5,764	Helipad/Defib Project	4,563
0	Office	1,292
100	Contingency	6,138
247,712	Total Expenditure	340,497
	General Fund Analysis	
35,748	Opening Balance	57,554
304,354	Plus : Income for Year	372,821
340,102		430,375
247,712	Less : Expenditure for Year	340,497
92,390		89,878
34,836	Transfers TO / FROM Reserves	37,508
57,554	Closing Balance	52,370

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR Buildings	5,413.67	396.00	5,809.67
325 EMR Car Park	4,000.00	2,000.00	6,000.00
331 EMR Rates	6,370.57	2,280.00	8,650.57
332 EMR I.T.	0.00	151.00	151.00
335 EMR Grounds Maintenance	3,280.00		3,280.00
340 EMR Election Costs	3,000.00	1,000.00	4,000.00
345 EMR Pavilions Maintenance	0.00		0.00
350 EMR Neighbourhood Plan	8,738.59		8,738.59
355 EMR P3 Footpaths	2,000.00	-1,000.00	1,000.00
360 EMR Youth Worker	7,762.50	3,262.00	11,024.50
361 EMR Staffing Contingency	12,037.00	11,989.00	24,026.00
365 EMR Allotment	3,900.00	2,650.00	6,550.00
370 EMR Parish Together	0.00		0.00
375 EMR Helipad/Defib	4,085.43	-2,563.00	1,522.43
380 EMR Play Eqpm Maint/New/Repl	4,135.00	3,470.00	7,605.00
381 EMR Legal	0.00	2,855.00	2,855.00
382 EMR Youth Football	90.00	54.00	144.00
383 EMR Highways	0.00	2,753.00	2,753.00
384 EMR Crime/Traffic	500.00	500.00	1,000.00
385 EMR Service costs	0.00	1,000.00	1,000.00
386 EMR Twinning	1,060.00	-906.00	154.00
387 EMR Vehicle operation/lease	0.00	1,312.00	1,312.00
388 EMR Compound	4,733.00	-846.20	3,886.80
389 EMR Parish Clock	0.00	250.00	250.00
390 EMR Andrews Boiler	0.00	4,247.00	4,247.00
391 EMR Bowls maint/repairs	0.00	1,700.00	1,700.00
392 EMR Bowls seeds/fertilizers	0.00	954.00	954.00
	<u>71,105.76</u>	<u>37,507.80</u>	<u>108,613.56</u>

Broadclyst Parish Council

Working Detail for Reserves Reconciliation for ANNUAL RETURN 31 March 2019

Explains the difference between boxes 7 & 8 on the Annual Return

<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	Total Reserves	<u>128,660.19</u>	<u>160,983.81</u>
100	Debtors	250.00	908.60
105	VAT Control A/c	2,280.03	3,449.01
	Less Total Debtors	<u>2,530.03</u>	<u>4,357.61</u>
500	Creditors	300.00	0.00
	Plus Total Creditors	<u>300.00</u>	<u>0.00</u>
	Equals Total Cash and Bank Accounts	<u>126,430.16</u>	<u>156,626.20</u>
200	Lloyds Bank BPC	6,750.67	2,124.67
205	Lloyds Bank BPC Reserves	119,679.49	154,501.53
	Total Cash and Bank Accounts	<u>126,430.16</u>	<u>156,626.20</u>

2018/19

NOTES TO THE ACCOUNTS

BROADCLYST PARISH COUNCIL

1. Basis of Accounting

In accordance with Section 6 of the Local Audit and Accountability Act 2014, an authority is a 'smaller authority' if the higher of the authority's gross income for the year and its gross expenditure for the year does not exceed £6.5 million. For the purposes of the Accounts and Audit Regulations 2015, a smaller authority may also be referred to as a 'Category 2 authority'. With a turnover of over £200,000, the Council reports on an Income and Expenditure basis in line with Proper Practices set out in the Governance and Accountability for Smaller Authorities in England.

2. Income (Box 2 and 3 AGAR)

Overall income has increased from the 17/18 figure by £68,467.

Box 2 AGAR: Precept: Significant reasons for increase to the Precept for 2018/19 are:

New provision to build general reserves	20,000
Increased Neighbourhood Plan staffing and on costs allocation	19,824
Restructure Officers hours	4,586
New allocation to replace Andrews water boilers	5,000
New allocation in 1819 for legal support	3,000
Increased grounds maintenance costs	2,050
Increased allocation for dog bins and waste management	2,800
New allocation for office landline system	1,600
New allocation for emerging community grants/events	1,500

In addition, significant changes to income in 2018/19 are:

Grant monies received in 2017/18 for helipad/defibrillator projects	-	6,349
Grant for community resilience compound in 2017/18	-	2,500
Grant for resilience equipment in 17/18	-	2,500
Grant for Helipad in 17/18	-	2,456
Donation for Helipad in 17/18	-	1,000
Grant for Defibrillators in 17/18	-	3,195

Income notes:

- a) Decrease of Council Tax Support Grant;
- b) Decrease of £3,922 income from the Clerk supporting external Councils;
- c) Advertising increase of £1,544;
- d) Pavilions revenue increase of £1,603;
- e) P3 and public toilets grants remained constant;
- f) £0 Section 106 funding in 18/19;
- g) £0 Parish Together projects in 18/19;
- h) Budgeted income for 18/19 £14,461: Actual income for 18/19 £21,852, an increase of £7,391 against the 18/19 budget.

3. Staffing (Box 4 AGAR)

As at 31 March 2019, the Council employed 9 staff (4.5 FTE) with no vacancies.

Broadclyst Parish Council is a member of the Local Government Pension Scheme (LGPS) and in 2018-19 has paid contributions for its members of staff unless they have chosen to opt-out. The Council has completed its re-declaration of compliance with The Pensions Regulator under the Pensions Act 2008.

The Council is proud to remain a member of the Living Wage Foundation.

Staff costs increased by £29,489 in 18/19; this is due to officer support for the preparation of the Councils Neighbourhood Plan, and qualification-linked incremental scale-point increases.

5. Expenditure (Box 6 on AGAR)

Expenditure for 18/19 shows a decrease of £24,933 against the budget of £365,430, however it has increased year-on-year from 17/18 by £59,450

Significant reasons:

New community infrastructure (sports pitch)	15,188
Verge ploughing and footpath works	2,400
Additional community event in new development	2,389
Additional dog waste bins and increased service frequency	2,305
Increased costs of larger office including relocation costs	2,069
Legal support costs	1,645
Training costs (statutory, CPD, Members)	1,540
Increase to insurance premium	1,552
Additional finance software (sales ledger)	1,479
Youth work increased costs for extra session	1,130

6. Investments

Currently the Council owns £105.26 of 3.5% War Stock.

In December 2018, the Council invested £25,000 in the CCLA Local Authorities Property Fund. This is

recorded in the Council's Asset Register at its purchase price. Proper Practices set out in JPAG's Practitioners Guide (Governance and Accountability for Smaller Authorities in England) (5.151) advises that the notional market value of each investment as at 31 March be recorded in the Asset Register. It is further noted that any real gain or loss compared to purchase cost will only ever be accounted for at the time of disposal when the total proceeds from the investment will be included in Line 3 of the AGAR.

7. Borrowings

The Council had no loans outstanding during the financial year 2018/19

8. Leases

At 31 March 2019 the following leases were in operation

<u>Lessor</u>	<u>Purpose</u>	<u>Annual Rent</u>	<u>Year of Expiry</u>
National Trust	Playing Fields	1/- if demanded	2048
National Trust	Allotment Fields	£300 nett	29.09.2020

9. Tenancies

The Council holds no tenancies apart from lettings to sports clubs at the playing fields and Sports Pavilion.

10. General Power of Competence

General Power of Competence (GPC)

The Council meets the criteria to use the GPC (employs qualified clerk; at least two thirds of Councillors elected at last election). All payments in 2018/19 were made using GPC.

11. P3 Footpaths

During the year, the Council continued to work with Devon County Council and various frontagers to maintain public footpaths. A grant is received annually from Devon County Council towards the costs incurred by the Parish Council.

12. Grants to the Council

During the year the following grants have been received by the Council:

Devon County Council	£1,500 (P3 - received at end of 18/19)
Devon County Council	£1,372 (visibility splay grass cutting; paid March 2019 in arrears)
East Devon District Council	Toilets Grant £704.33
National Trust	Toilets Grant £704.33

13. Grants by the Council

During the year the Council supported the community by awarding the following grants:

Aug-18	Tornados Netball Club	£330.00
Oct-18	Broadclyst Guides, Brownies, Rainbows	£458.10
Oct-18	Broadclyst Victory Hall	£500.00
Feb-19	1 st Pinhoe Scouts	£500
	Total	£1,788.10

Emerging Communities Fund

Aug-18	Westclyst Picnic in the Park	£2,425.41
Feb-19	1 st Pinhoe Scouts	£574.59
	Total	£3,000.00

The Council also supports the Broadclyst Youth Football Club and Broadclyst Twinning Association to the tune of £1,000 and £1,500 respectively, as well as printing Easter egg and Scarecrow hunt leaflets for the Broadclyst VIP's.

14. VAT

The Council is not VAT registered as it falls below the threshold; it has reclaimed VAT as appropriate in line with the refund scheme for local authorities¹ up to and including 31.03.2019

15. Reserves

In accordance with financial regulations for local councils, any surplus occurring at the year-end has been moved into designated earmarked reserves or into general reserves.

There were no transfers into earmarked reserves during the 18/19 financial year.

A full account of the Council's current reserves position is given in Section 3.

16. Accommodation

The Council took a 5-year lease on its current office on 1st May 2018. The lease has a clean-break after 3 years' clause.

The Clerk's home continues to be used as the central address for the Council, as the post at Phillip House is delivered into an unsecured shared area.

17. Petty Cash

¹ <https://www.gov.uk/guidance/claim-a-vat-refund-as-an-organisation-not-registered-for-vat>

The Council has not operated a petty cash facility during the 2018/19 year. Purchases are either made on account, by invoice (including pro forma invoicing), or by the Council's debit card (held by the Clerk).

18. Banking

The Parish Council carried out a full review of its banking under the terms of its Financial Regulations in 2018/19.

In 2018/19 Council holds current and reserves accounts with Lloyds Bank.

This concludes the notes to the accounts.

Angie Hurren

Broadclyst Parish Clerk & Responsible Finance Officer

1st April 2019

Broadclyst Parish Council Asset Register 2018/19

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	Item and Description	Location	Date Aquired	Cost/Value	Disposal details
	Buildings & Land			£	
1	Clyst Room & land	Dog Village	Jan '96	5,000.00	
2	Concrete tennis court hut	Playing Fields	n/a	1,500.00	
3	Sports Pavilion	Playing Fields	2000	197,865.19	
4	Bowling Green	Playing Fields	2000	53,850.00	note -this is build cost as at 2000
4a	New sprinkler motor and pump	Pavilions	07.09.2016	2,830.00	
5	BMX track fencing	BMX field	Mar-14	600.00	materials only
	Bus Shelters				
6	Concrete Shelter	Westwood	n/a	650.00	
7	Aluminium Shelter	B3181, Dog Village	2013	3,500.00	
8	Wooden Shelter	B3181, Westclyst	n/a	1,200.00	New roof 2015
9	Wooden Shelter	B3181, Killerton	n/a	1,200.00	New roof 2015
10	Wooden Shelter	B3181, Budlake	n/a	1,200.00	New roof 2015
11	Wooden Shelter	B3181, Beare	n/a	1,200.00	New roof 2016
11a	Wooden Shelter	B3174, B'clyst Station	2014	3,000.00	perviously omitted
	Community Infrastructure				
12	Playing Fields (5.394 acres leased from National Trust)	Broadclyst	1947	1.00	on demand
13	Youth Shelter	Playing Fields	2005	3,000.00	
14	Original play equipment	Playing Fields/play area		20,000.00	Replacement value £30,000 (to inc surfacing)
15	Playbuilder equipment	Playing Fields/play area	2010	40,000.00	
16	Teen Zone equipment		2012	21,000	
16a	Helipad lighting column and electrics	Rec ground	Apr-17	3,142.44	materials only - see below
16b	Queen 90th birthday commemorative benches	Plantation	Apr-17	4,000.00	

	Waste disposal				
17	Glasdon Dog bin	Playing Fields	1998	48.00	replacement value: £200
18	Glasdon Dog Bin	Playing Fields		48.00	replacement value: £200
19	Glasdon Dog bin	Playing Fields	2000	51.57	replacement value: £200
20	Glasdon Dog Bin	Playing Fields	2002	77.95	replacement value: £200
21	Glasdon Dog Bin	Poundsland	2002	77.95	replacement value: £200
22	Glasdon Dog Bin	Poundsland	2004	147.47	replacement value: £200
23	Glasdon Dog Bin	Mosshayne Lane	2015	100.00	new installation
24	Glasdon Dog Bin	Sunnyfield	2015	100.00	new installation
25	Glasdon litter bins x 2	Play area/ public toilets	2010	150.00	
26	Glasdon Dog bin x 3	Elbury Ln/Church CIs/Whimple Rd	2010	185.00	
27	Littler bin	Westclyst bus stop	2015	200.00	new Dec 15
28	Litter bins x 4	3x Playing Fields/play area	2009	350.00	
29	Plaza Hooded Litterbin	Church Close	2007	200.00	(Replacement from EDDC)
29a	Dog waste bag dispenser	Playing fields	2018	143.08	
29b	Dog Waste bin x 2 (in the Swale)	Hillside Gardens (Old Park Farm 1)	2018	200.00	new installation
29c	Double Dog Waste bin	Saxon Brook (Old Park Farm 2)	Dec-18	333.18	new installation
	Noticeboards				
30	Wooden noticeboard	National Trust Car Park		2,700.00	
31	Wooden Noticeboard	CVCC		200.00	
32	Wooden Noticeboard	Station Road		0.00	Out of use: due repair/replacement
33	Aluminium Noticeboard	Blackhorse Lane		200.00	
34	Aluminium Noticeboard	O/s Sports Pavilion	2012	200.00	
35	Wooden Noticeboard	Westwood			replacement value £200

	Pavilion				
36	Storage Shed - pavilion	Sports Pavilion	2006	3,117.06	moved from PC assets
37	CCTV*	Sports Pavilion	2015	1,800.00	new digital system (upgraded to 4 cameras)
38	CCTV signage	Sports Pavilion and recreation ground	2015	200.00	to comply with legislation
39	Dennis Mower FT 510	Sports Pavilion	2001	6,000.00	All equipment postcoded EX5 3JB BPC
40	9-blade cylinder cassette	Sports Pavilion	2000	600.00	
41	Verticut cassette	Sports Pavilion	2000	600.00	
42	Scarifier Cassette	Sports Pavilion	2014	1,300.00	
43	Superturfman Aerator	Sports Pavilion	2000	1,500.00	
44	MacAllister Mower	Sports Pavilion	2012	200.00	
45	MacAllister Strimmer	Sports Pavilion	2012	100.00	
46	Fertiliser Spreader	Sports Pavilion	2007	120.00	
47	Sprayer	Sports Pavilion	2001	400.00	
48	Knapsack Sprayer	Sports Pavilion	2012	50.00	
49	Bowls Club Triple Roller	Sports Pavilion	2008	500.00	
50	Iron Rollers x2	Sports Pavilion		500.00	£250 each
51	Steel Ramp	Sports Pavilion	2001	200.00	
52					
	Handyman tools and equipment				
52a	Sander	Sports Pavilion	2010	50.00	
53	Pop up gazebo	Sports Pavilion	2013	150.00	
54	Hedge trimmer	Sports Pavilion	2015	100.00	replacement value
55	Electric drill and bits	Sports Pavilion	2016	100.00	"
56	Selection of hand grass tools (shears etc)	Sports Pavilion		50.00	"
57	Various tools (hammer, screwdriver set etc)	Sports Pavilion		150.00	"
58	Petrol mower	Sports Pavilion		150.00	"
59	Pressure washer	Sports Pavilion		100.00	"
60	Ladders	Sports Pavilion		100.00	"

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61	Extension lead (100m)	Sports Pavilion		80.00	"
62	Extension lead (25m)	Sports Pavilion		30.00	"
63	Salt spreader	Sports Pavilion		180.00	"
64	Salt hopper	Sports Pavilion		150.00	"
65	Snow shovels x2	Sports Pavilion		40.00	"
66	Tanaka Brushcutter	Sports Pavilion	27.05.2016	349.17	
67	Angle grinder	Sports Pavilion	29.07.2016	54.72	
67a	truck tarpaulin and cargo net for transit	Sports Pavilion	9.6.2017	256.56	
67b	Selection of wrenches, spanners, first aid box	Sports Pavilion	11.09.2017	144.11	
67c	Leaf blower/vac	Sports Pavilion	11.09.2017	109.99	
67d	Tool box	Sports Pavilion	22.11.2017	24.98	
67e	Rechargeable site lights and tripods (qty. 2)	Sports Pavilion	27.11.2017	81.63	
67f	Strimmer harness, visor, eye protector	Sports Pavilion	28.11.2017	37.18	
67g	Magnetic chapter 8 truck warning	Sports Pavilion	14.12.2017	90.00	
67h					
67i	Tanaka Petrol Hedgetrimmer	Sports Pavilion	13.07.2018	332.50	
67j	Box Beam level 900mm	Sports Pavilion	02.08.2018	10.83	
67K	Barrier Fencing Orange 50 x 1m	Sports Pavilion	05.07.2018	19.99	x 2
67l	Makita 18v 5ah Combi & Driver Drill	Sports Pavilion	15.08.2018	291.66	
67m	Makita Countersink Set 6pcs	Sports Pavilion	12.03.2018	37.49	
67n	Makita Accessory Set 105 pcs	Sports Pavilion	12.03.2018	41.66	
67o	Stanley Knife & Measure set	Sports Pavilion	12.03.2018	8.33	
67p	Bahco 20" Handsaw	Sports Pavilion	12.03.2018	7.49	
67q	Makita 18v Jigsaw bare	Sports Pavilion/ Staffs own Van	07.08.2018	119.99	
67r	Centre Punch Set	Sports Pavilion/ Staffs own Van	07.08.2018	3.74	
67s	Wood chisel set 6 pcs	Sports Pavilion/ Staffs own Van	07.08.2018	48.74	
67t	Pin punch set 200mm 5pcs	Sports Pavilion/ Staffs own Van	07.08.2018	5.99	
67u	Magnusson Club Hammer 1.25kg	Sports Pavilion/ Staffs own Van	07.08.2018	6.00	
67w	Shovel and broom	Sports Pavilion	28.01.2019	56.86	2 x shovels 2 x brooms

NEW

	Community event equipment				Transferred from Fun Day committee
68	Selection of electric leads/connectors	Garage	2016	300.00	replacement value
69	Gazebos 4x 3mx3m pop up	Garage		0.00	3 scrapped 2016; 1 scrapped 2018
70	Gazebos 3x 3mx3m pop up	Garage		186.96	
71	Gazebos 1x 6mx3m pop up	Garage		100.00	scrapped 2016
72	Wind bars 2 sets	Garage		50.00	scrapped 2016
72a	Rope 10mm x220m; 6mm x220m	Garage	24.06.2016	38.60	
72b	Heavy duty gazebos (x2), leg weights, side walls, tie-down straps	Garage	02.05.2017	969.88	
72c	High Viz vests	Garage	23.06.2017	140.00	
72d	Broadclyst Polo shirts Fun Day	Staff	26.06.2018	136.00	15 tops
72e	BPC Banners for Fun day	Garage	22.06.2018	637.50	
72f	Funday parking sign, arrows & No parking sign	Garage	22.06.2018	92.80	4 signs
72g	Litter pickers x 20	Pavilions shed	24.01.2019	72.45	

	Community Flood warden equipment				
73	High viz jackets (x4)	Clerk's Office/staff home/Pavilion	2015	300.00	
74	High viz trousers (x4)	Clerk's Office/staff home/Pavilion	2015	100.00	
75	Safety headwear (x4)	Clerk's Office/staff home/Pavilion	2015	150.00	
76	Safety Footwear (x4)	Clerk's Office/staff home/Pavilion	2015	150.00	
77	Torches (x2)	Clerk's Office/staff home/Pavilion	2015	20.00	
78	2-way Radio	Clerk's Office/staff home/Pavilion	2016	150.00	
79	Emergency Signage	Shed	2016	200.00	
79a	Emergency signage (flood warning)	Shed	29.12.2017	75.80	
80	Strimmer safety helmet/visor	Shed	07.06.2016	39.99	
80a	Safety headwear	Clerks office/staff home	07.08.2018	12.25	
80b	Safety flood signage (Q-signs)	Shed	2017		

	Maintenance Stock held at 31.01.2019		Stock as at		
81	Rock salt stock	Pavilions	31.01.2019	80.00	
82	Sand (for filling sand bags)	Pavilions	31.01.2019	80.00	
83	Post crete / ready mix tarmac	Pavilions	31.01.2019	674.00	
84	Wood preservative x3 10l tubs	Pavilions	31.01.2019	60.00	
85	White line paint	Pavilions	31.01.2019	100.00	
86	Blue line paint	Pavilions	31.01.2019	300.00	
87	Traffic film remover 2x5l	Pavilions	31.01.2019	20.00	

	Community Road warden equipment				
88	Barriers 2m x 10	Pavilion/Shed	19.05.2016	399.90	
89	Cones 750mm x40	Pavilion/Shed	19.05.2016	259.60	
90	Conelights x 10	Pavilion/Shed	19.05.2016	179.90	
91	Light batteries x8	Pavilion/Shed	19.05.2016	22.32	
92	Fencing pins x20	Pavilion/Shed	19.05.2016	59.80	
93	Road works signs x2	Pavilion/Shed	19.05.2016	55.98	
94	left arrow	Pavilion/Shed	19.05.2016	29.99	
95	right arrow	Pavilion/Shed	19.05.2016	29.99	
96	jerry can x2	Pavilion/Shed	19.05.2016	72.98	
97	head torch & batteries x4	Pavilion/Shed	19.05.2016	63.96	
98	Cone lamp x10	Pavilion/Shed	23.11.2016	143.20	
99	Sign wash brushes x2	Pavilion/Shed	24.11.2016	16.64	
99a	Road signage (Chapter 8)	Pavilion/Shed	22.01.2016	480.00	
	Sports equipment				
100	White lining machine	Sports Pavilion	2000	300.00	
101	Metal goal posts	Sports Pavilion/field	2011	0.00	Scrapped 2015
102	Goal nets	Sports Pavilion/field	2011	150.00	
103	Corner flags/net pegs	Sports Pavilion	2011	100.00	
104	Tennis Courts	Playing Fields	approx 1980	18,000.00	
105	Tennis court nets	Sports Pavilion	2014	260.00	2 x Nets @ £130 each
106	Tennis Court Adjuster	Playing Fields	2007	37.60	
107	Basketball system	Playing Fields	2005	50.00	Replacement cost £100+
108	2 Goal Posts	Playing Fields / pavilions	2015	758.26	
109	Boot scrapers	Playing Fields	2015	300.00	scrapped x1. Replaced x 2 . £196 each Feb 2019
110	Outdoor gym equipment	Playing fields	2014	7,574.00	
111	Play area gate (monohinge)	Playing fields	20.06.2016	1,988.08	
112	Hose/sprinkler head/ fittings	Playing fields	26.05.2016	195.51	
113	Safety signage	Playing fields	27.06.2016	151.68	
114	Replacement swing seats	Playing fields	31.07.2016	202.10	
114a	Westclyst Goal posts	Westclyst sports pitch	27.09.2018	650.00	
114b	Westclyst Goal nets and pegs	Westclyst sports pitch	27.09.2018	120.00	
114c	Westclyst Goal corner flags	Westclyst sports pitch	27.09.2018	30.00	
114d	Basketball hoop	Playing fields	27.09.2018	35.95	
	Pavilions Sundries				
115	Tricity Bendix Oven	Sports Pavilion	2000	0.00	scrapped November 2016
116	Sharp Microwave	Sports Pavilion	2000	40.00	
117	Electrolux Refrigerator	Sports Pavilion	02.05.2016	215.00	replaced
118	Burco Boiler	Sports Pavilion	2000	0.00	scrapped January 2017
118a	Wall-mounted boiler	Sports Pavilion	19.06.2018	623.99	Screwfix
119	Kettle	Sports Pavilion	2016	30.00	
120	Go-pack Folding Tables x 4 large	Sports Pavilion	2000		replacement value £150+
121	Go-Pack Folding Tables x 4 small	Sports Pavilion	2000		replacement value £80-£100
122	FoldingTressle Tables x 4	Sports Pavilion	2013	300.00	
123	FoldingTressle Tables x 2	Sports Pavilion	2009	150.00	surface stained

123a	Folding Tressle Tables	Sports Pavilion	43525	196.00	x 4 tables
124	Remploy chairs x 38	Sports Pavilion	2000		approx replacement cost £30 each
125	Fire extinguishers x 5	Sports Pavilion	2000	325.00	1 extinguisher replaced @£65
126	Fireblanket	Sports Pavilion Kitchen	2000	50.00	
127	Baby Changing equipment	Sports Pavilion	2006	200.00	
128	Water Butts	Sports Pavilion	2007	117.50	
129	Curtains	Sports Pavilion	2000		Replacement value £500
130	Crockery	Sports Pavilion	2000		Replacement value £300
131	Cutlery	Sports Pavilion	2000		Replacement value £250
132	Cooking pots/trays	Sports Pavilion	2012		Replacement value £60
133	Kitchen scales/chopping boards	Sports Pavilion	2012		Replacement value £60
134	Hoover	Sports Pavilion	2015	130.00	Replacement value £130
135	Cleaning mops/buckets etc	Sports Pavilion	2013		Replacement value £150
136	Loft ladder	Sports Pavilion	2015	250.00	
137	3 flip chart stands	Sports Pavilion			Replacement value £150
138	Christmas tree, lights, decorations	Sports Pavilion			Replacement value £150
					TO REPLACE ALL ABOVE SUNDRY ITEMS, £3500
138a	TV in Pavilions meeting room	Pavilions	Apr-16	300.00	
139	Vertical blinds in Pavilions meeting room	Sports Pavilion	10.11.2016	451.45	
139a	Vertical blinds in Pavilions kitchen	Sports Pavilion	Apr-17	102.00	
140	Carpet for meeting room	Sports Pavilion	11.11.2016	1,298.00	
141	Wet/dry Vacuum	Sports Pavilion	28.11.2016	205.00	
142	Defibrillator	Sports Pavilion	24.04.2018	3,000.00	3 Defibs, Pavilions, Victory Hall & Sports Hall

	<u>Other assets</u>				
142	Victorian Samplers	Broadclyst Primary School		1,841.70	no intrinsic value
142a	Village name signs - Broadclyst Station x2	Broadclyst Station	2013	850.00	replacement value
142b	Smart water Signs	Broadclyst/W/clyst, W/wood, B/horse	21.02.2018	750.00	Metal street signs x 16
142c	No smoking signs	Broadclyst Bus stops	01.04.2018	187.50	6 signs for Bus stops
142d	Compound fencing with gates	Dog village compound	27.03.2019	3,846.20	Palisade fencing & #2 1.2m wide gates

NEW

	<u>Office equipment</u>				
143	Metal 3-door Filing Cabinet	Sports Pavilion		100.00	
144	Metal 4 drawer Filing Cabinet x 4	Sports Pavilion		400.00	1 scrapped 2016
145	Office desks (x3)	Council Office	27.04.2016	285.00	
146	Desk screens	Council Office	27.04.2016	100.00	
147	Office pedestals	Council Office	27.04.2016	150.00	
148	Office Chairs (x3) staff	Council Office	27.04.2016	120.00	
149	Office Chairs (x3)	Council Office	27.04.2016	75.00	
150	Office bookcase/file storage (x2)	Council Office	27.04.2016	170.00	
151	Corner shelving unit	Council Office	27.04.2016	65.00	
152	Lockable cabinet	Council Office		25.00	
153	Fridge	Council Office	02.05.2016	215.00	
154	Microwave	Council Office	02.05.2016	49.17	
154a	Radio	Council Office	2015	29.99	
155	Kitchen utensils/plates/mugs/bin etc.	Council Office	01.05.2016	200.00	
156	Fire extinguishers/stand/signage	Council Office	18.07.2016	198.45	
157	Local Councils Explained ref book	Council Office	01.06.2016	54.99	
158	Project Management ref book	Council Office	02.06.2016	14.88	
159	local Council Finance guide	Council Office	12.05.2016	35.20	
160	Display boards	Council Office	19.05.2016	292.00	
161	Council feather flags x2	Council Office	01.04.2016	320.00	
162	Council pop up banners x2	Council Office	12.04.2016	115.60	
163	Certificate frames	Council Office	22.08.2016	153.25	
164	Step ladder 2 steps	Council Office	23.08.2016	15.50	
164a	Lockable cupboard	Council Office	21.09.2017	229.99	
164b	First Aid cabinet	Council Office	26.9.2017	49.99	
164c	Carpet tiles	Council Office	27.09.2017	658.33	moved from office April 2018

016

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037	164d	Coffee grinder	Council Office	2018	15.99	
040	164e	Desk lamp	Council Office	2018	9.99	
	164f	Wall mounted large white board	Council Office	17.12.2018	79.99	
034	164g	Sony Stereo	Council Office	2017	99.99	
036	164h	Toaster	Council Office	2018	19.99	
035	164i	TP link router	Council Office	2018	91.19	
039	164j	igenix Air cooler/purifier	Council Office	25.06.2018	229.97	
003	164k	Halogen heater	Council Office	2018	29.99	
020	164l	Vax Hoover	Council Office	2018	79.99	
	164m	Office 1 and 2 blinds (Office 3)	Council Office	06.06.2018	248.26	
018	164n	Kettle	Council Office	2018	29.99	
	164o	Office Desk x 2	Council Office	24.07.2018	210.00	
	164p	Party Politics and Local Government Ref Book	Council Office	01.04.2018	13.99	
	164q	The Politics of Local Government Ref Book	Council Office	01.04.2018	3.23	
	164r	Understanding the policy process Ref Book	Council Office	01.04.2018	0.99	
	164s	European Politics Ref Book	Council Office	01.04.2018	1.75	
	164t	Success in Academic Writing Ref Book	Council Office	01.04.2018	13.32	
	164u	The Short Guide to Community Development ref book	Council Office	01.04.2018	10.60	
	164v	Understanding sustainable Development ref book	Council Office	01.04.2018	1.85	
NEW	164w	Research Methods for Public Administrators	Council Office	27.01.2019	29.16	
NEW	164x	Social Research Methods	Council Office	27.01.2019	18.63	
NEW	164y	Social Research Methods	Council Office	27.01.2019	32.33	
NEW	164z	Management & Organisational Behaviour	Council Office	28.01.2019	26.12	
NEW	164aa	Organizational Behaviour	Council Office	27.01.2019	19.71	
NEW	164ab	Project Management step by step	Council Office	27.01.2019	7.01	
NEW	164ac	The Good research guide	Council Office	27.01.2019	23.36	
NEW	164ad	Tools for tomorrow	Council Office	27.01.2019	15.59	
NEW	164ae	Leadership: Theory and Practice	Council Office	27.01.2019	20.66	
NEW	164af	Politics: Between the Extremes	Council Office	27.01.2019	6.99	
NEW	164ag	Post-Truth	Council Office	28.01.2019	2.13	
NEW	164ah	Managing and Leading People	Council Office	28.01.2019	3.19	
NEW	164ai	Bad Science	Council Office	28.01.2019	2.75	
NEW	164j	The Political Animal	Council Office	28.01.2019	4.17	
NEW	164k	Christmas Tree, lights and decorations	Council Office	01.12.2018	40.00	
		IT equipment				
New	165	HP laptop 14" silver	Council Office	29.07.2018	516.64	NP Asst. Laptop
006	166	A4 laminator	Council Office	2011	40.00	
004	167	Lenovo Laptop	Clerk's office/home	Feb-13	350.00	
New	168	BENQ DVI Full HD Monitor	Council Office	29.07.2018	87.48	NP Asst monitor
023	169	4-way anti surge lead	Council Office	2011	40.00	
028	169a	6-way antisurge lead	Council Office	2016	50.00	
031	169b	6-way antisurge lead	Council Office	2016	50.00	
032	169c	6-way antisurge lead	Council Office	2016	50.00	
033	169d	1-way lead	Council Office	2016	30.00	

	170	A4 guillotine	Council Office	2011	20.00	
	171	Office equipment/paper	Council Office	ongoing	300.00	
	172	Samsung Notebook mobile phone	Council Office	2014	300.00	new March 2014
030	173	ipad charger	Council Office	2018	0.00	
025	173a	BT Answerphone	Council Office	Sep-18	162.00	
022	173b	BT phone base	Council Office	Sep-18	81.00	
029	173c	BT phone base	Council Office	Sep-18	81.00	
026	173d	BT router	Council Office	Sep-18	FOC	
009	174	Office shredder	Council Office	2016	80.00	
	175	Comb binder	Council Office	Oct-15	200.00	
010	176a	Samsung CLX-6260FW printer/scanner/fax	Council Office	11.02.2016	374.00	Scrapped Oct 2018
038	176b	Samsung CLX-6260FW printer/scanner/fax	Council Office	Feb-18	317.24	Main office
New	196c	Samsung CLX-6260FW printer/scanner/fax	Council Office	Oct-18	328.97	Clerks office
011	177	Toshiba 17.3 laptop	Council Office	03.05.2016	291.64	Spare laptop (new harddrive end 2017)
	178	Laptop case	Council Office	10.05.2016	24.99	NP Officer laptop
012	179	HP Envy 13	Council Office/Clerks Home	05.10.2016	466.64	Clerks laptop
	180	Laptop case	Council Office/Clerks Home	05.10.2016	19.79	Clerks laptop
015	181	Iphone docking station	Council Office/Clerks Home	05.1.2016	25.00	
	182	Wireless keyboard and mouse	Council Office/Clerks Home	05.10.2016	29.05	Clerks laptop
005	183	HP Envy 13	Council Office	23.10.2016	470.81	NP Officer laptop
014	184a	LG monitor	Council Office	23.10.2016	83.31	NP Officer laptop
008	184b	LED monitor LG24MP58VQ	Council Office	05.10.2016	125.00	Clerks laptop
	185	Carry case	Council Office	23.10.2016	8.31	NP Officer laptop
	186	HDMI Cables (x2)	Council Office	23.10.2016	6.62	
001	187	Benq MX570 XGA Projector	Council Office	13.06.2016	302.00	
	188	Hama Tripod Projector screen	Council Office	14.06.2016	76.95	
	189	VGA Cables (x2)	Council Office	14.06.2016	4.99	
	190	HDMI-VGA adaptor	Council Office	13.10.2016	6.99	
	191	Logitech speakers	Council Office	13.06.2016	12.95	
040	192a	Councillors IT tablets	Councillors homes	Jan.2017	120.00	
041	192b	Councillors IT tablets	Councillors homes	Jan.2017	120.00	
042	192c	Councillors IT tablets	Councillors homes	Jan.2017	120.00	
043	192d	Councillors IT tablets	Councillors homes	Jan.2017	120.00	
044	192e	Councillors IT tablets	Councillors homes	Jan.2017	120.00	
045	192f	Councillors IT tablets	Councillors homes	Jan.2017	120.00	
046	192g	Councillors IT tablets	Councillors homes	Jan.2017	120.00	
047	192h	Councillors IT tablets	Councillors homes	Jan.2017	120.00	
048	192i	Councillors IT tablets	Councillors homes	Jan.2017	120.00	
049	192j	Councillors IT tablets	Councillors homes	Jan.2017	120.00	
050	192k	Councillors IT tablets	Councillors homes	Jan.2017	120.00	

002	193	Benq eye care monitor	Council Office	Apr-17	156.48	
	193a	Logitech MK710 wireless keyboards and mouse	Council Office	Apr-17	81.00	
	193b	Tascam podcaster	Council Office	15.06.2017	195.23	
013	193c	HP Laptop	Council Office	6.9.2017	458.31	Dep Clerk laptop (to replace Toshiba)
	193d	Wireless keyboard and mouse	Council Office	28.07.2018	75.45	Beths Laptop
New	193e	Switched surge protected 4 way plug in mains adaptor	Council Office	28.07.2018	12.09	
	193f	HDMI 2.0 cable 3 feet	Council Office	28.07.2018	4.14	
	193g	Ethernet cable (RJ45) Advanced CAT 7	Council office	29.08.2018	6.45	
New	193h	External CD DVD Drive Portable	Council Office	29.08.2018	16.99	Planning
New	193i	8 ports gigabit desktop ethernet switch	Council Office	29.08.2018	16.99	
New	193j	External Hard drive 4 TB Plus USB	Council Office	01.04.2018	82.50	Hard Drive for NP Photos.
New	193k	Samsung CLX-6260FW printer/scanner/fax	Council Office	01.04.2018	299.00	Clerks office
New	193l	BenQ 27 inch Eye care monitor	Council Office	13.09.2018	133.30	Dep Clerk Monitor
New	193m	iPad (2nd generation)	Council Office	30.12.2018	79.99	For play area inspections
New	193n	Office Chair	Council Office	15.03.2019	60.00	Clerks office
New	193o	BenQ 27 inch Eye care monitor	Council Office	27.03.2019	132.49	Clerks office
New	193p	Dual monitor stand riser	Council Office	27.03.2020	24.99	Clerks office
New	193q	HDMI splitter	Council Office	27.03.2021	15.99	Clerks office
		Youth Club equipment				ownership of Youth club assets
						transferred to parish council 2013
	194	Pool table+cues+balls	stored at Pavilion	2009	0.00	scrapped 2016
	195	Table Tennis table+nets+balls	stored at Pavilion	2009		
	196	Air hockey table+pucks+discs	stored at Pavilion	2012	0.00	scrapped 2016
	197	Subbuteo table	stored at Pavilion	2010		
	198	TV/Stereo/iPod dock	stored at Pavilion	2012		
	199	Nintendo (?) + games	stored at Pavilion	2009	1,000.00	replacement cost for Y/C Equipment
	200	Various (see below)		2017	416.15	
NEW	200a	Various sports equipment	stored at Pavilion	Feb-19	141.11	
NEW	200b	Various computer games/equipment	stored at Pavilion	Feb-19	296.66	
NEW	200c	Various arts/craft items	stored at Pavilion	Feb-19	91.81	
		Investments				
	201	Cash investment CCLA Local Authorities Property Fund		01.12.2018	25,000.00	
				TOTAL ASSETS	£485,716.21	

Play equipment breakdown

Old Play equipment replacement values - Wicksteed	
Surfacing	10,000
Roundabout	5,000.00
Rocking Horse	4,000.00
Tower slide unit	5,000.00
Trim trail	4,000.00
Rockers	2,000.00
Total to replace	30,000.00
Teen Zone equipment - HAAGS (purchase price 2012)	
Viper swing	£9,000
Climbing wall	£8,000
Overhead rotator	£2,000
Rocker	£2,000
Total (inc. installation and inspection)	£21,000
Play builder equipment value breakdown: (purchase price 2010)	
VIP suite	6,000.00
Hammock	3,500.00
Picnic table/seat	1,000.00
Low Ashcyst	4,000.00
High Ashcyst	6,500.00
Climbing wall	5,000.00
Pendulum Swing	6,000.00
Killerton Heights	7,000.00
Barrier Seats	1,000.00
Total (inc. installation and inspection)	£40,000.00
Total play equipment value	£91,000.00

Helipad Cost Breakdown	
10Mtrs Bespoke Column c/w Counterweight, Bracket & Cut-Out	£1,372.42
Derwent Rope for raising & lowering of the column	£45.00
2No 150Watt High Output LED Floodlights	£742.00
90Mtrs XLPE SWA Cable including Marker Tape and Glands	£173.25
GSM Switch/Power Pack/Relays/Contactors/Aerial etc to form (	£584.77
Assorted cables, Terminations, MCB's RCD's, Over-ride Switch	£225.00
	£3,142.44

Outdoor gym value breakdown

Description	Net amount (GBP)
Sunshine Gym Sky Stepper	970.00
1mx1.5m safagrass tiles	240.00
Sunshine gym double pull-down challenger	1,876.00
1mx1.5m safagrass tiles	180.00
Sunshine gym twist and step	973.00
1mx1.5m safagrass tiles	120.00
Sunshine gym arm and pedal bike	744.00
1mx1.5m safagrass tiles	120.00
Sunshine gym double rower	1,232.00
1mx1.5m safagrass tiles	240.00
Sunshine gym health walker	759.00
1mx1.5m safagrass tiles	610.57
Total:	£8,064.57

* CCTV system
comprises: monitor/mouse
hard drive recorder
4 live cameras

Reviewed and agreed by Finance Committee 31st January 2019
Minute Ref: F19/10
Proposed: Cllr Massey, seconded Cllr Bromley. Unanimous.

Ratified by Full Council 4th February 2019
Minute Ref: 19/25Vii
Proposed: Cllr Gent , seconded Cllr Chamberlain

Signed:
Chairman: Cllr Chris Pepper
Clerk: Angie Hurren

Youth Club Breakdown

Xbox One S 500GB Console	141.66
Mookie N06237 All Surface Swingball	29.71
Uno Card Game	6.37
Fusion Magnetic Dartboard Roll Up with 6 Magnet Darts Boar	7.95
Skip-bo Card Game	7.74
2 X Official Xbox Wireless Controller - White	59.98
Just Dance 2017	19.99
Schmidt Ligrette Blue Edition Card Game	8.49
Hasbro Cluedo Board Game	16.99
Imploding Kittens: This is the First Expansion of Exploding Kitt	14.99
Exploding Kittens: A Card Game About Kittens and Explosions ;	19.99
FIFA 17	17.39
Venom Xbox One Twin Docking Station with 2 X Rechargeable	14.99
Olfa SCS-3 Multi-Purpose Serrated Edge Stainless Steel Scissor:	10
Automatic Putt Return Machine Training Golf Ball Kick Back Re	9.99
Forza Motorsport 7	29.92
	416.15